

MINUTES

BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

OCTOBER 12, 2015

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:00 P.M. Four (4) visitors were present.

PRESENT: John Curtaccio – Chairman
 James E. Equels, Sr. – Vice Chairman
 Mark Piccirilli – Supervisor
 Bryan K. Dehart - Manager/Secretary
 Harold F. Reed, Jr., Esq. – Township Solicitor
 Ned Mitrovich, P.E. - Township Engineer

Public Comment – Agenda Items: None.

Minutes of September 14, 2015 Regular Meeting: Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the minutes of the September 14, 2015 Regular Meeting.

The following **September Reports** were read by Mr. Dehart except as noted:

- A. Treasurer's Report
- B. Building Permit Report
- C. Road Department Report
- D. Police Department Report – given by Chief Howard Blinn
- E. Fire Department Report – given by Asst. Chief Kevin Crawford
- F. Report of Tax Collectors
- G. Report of Fines
- H. Recycling Report

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the September Reports as submitted.

Personnel Actions: Officer Jeana Justice has submitted her resignation from the Police Department. She has accepted a full-time position with Ohioville Borough.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to accept the resignation of Officer Jeana Justice.

Authorize Purchase of Police Vehicle: The Township is scheduled to replace the 2011 Ford Crown Victoria Police Vehicle. A proposal for the purchase of a 2016 Ford Utility Police

Interceptor vehicle has been secured from Woltz & Wind Ford through CoStars (Contract No. 013-010 Emergency Responder Vehicles) pricing in the amount of \$27,485. A proposal has been secured from Ibis Tek (CoStars Contract No. 012-101) for the outfitting of the vehicle with graphics, emergency lighting and equipment for an additional \$10,844.75. Therefore, the total price for the 2016 Ford Utility Police Interceptor vehicle is \$38,329.75.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous to authorize the purchase of a 2016 Ford Utility Police Interceptor from Woltz & Wind through CoStars pricing in the amount of \$27,485.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the proposal from Ibis Tek (CoStars Contract No. 012-101) in the amount of \$10,844.75 for the outfitting of the police vehicle with decals, emergency lighting and equipment.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to authorize the advertisement of bids for the sale of the 2011 Ford Crown Victoria with a December 14, 2015 bid opening.

Authorize Sale of Fire Truck: The Fire Chief has reported that an offer of \$60,000 has been made by the Harmon Volunteer Fire Department (Illinois) for the purchase of the 1994 Pierce Dash pumper. This is a fair and reasonable offer for this vehicle. The proceeds would be deposited within the Fire Truck Reserve Account to be used towards the future acquisition of a new fire pumper. The Township Solicitor has advised that the sale of this fire truck to a fire department can be made without the need for advertising or sealed bid requirements.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to authorize the sale of the 1994 Pierce Dash pumper to the Harmon Volunteer Fire Department (Illinois) in the amount of \$60,000.

2015 Road Paving Program: The Board has awarded Contract No. 15-R01 the 2015 Roadway Improvements Program Contract B to Youngblood Paving, Inc. in the amount of \$315,710.

The Township Engineer reported that the paving equipment is expected be brought into the Township by October 23.

2015 Roadway Scratch & Leveling Program: The Board has awarded Contract No. 15-R025 the 2015 Roadway Scratch & Leveling Program Contracts A & B to Youngblood Paving, Inc. in the amount of \$143,740. The Board has approved the extension of the project completion date to May 30, 2016.

2016 Budget – First Reading: This is the first presentation of the 2016 Budget. The following amounts are being proposed: General Fund \$3,916,365 – Capital Reserve Fund \$1,550,130 – State Aid Fund \$280,310 and Police Pension Fund \$1,701,266. No changes to the tax rates are proposed. The budget will be reviewed at the November 9th meeting and proposed for adoption at the December 14th meeting. In the interim, the Township Manager recommended

that the Board set up budget meetings with the police, fire and public works departments so that they may provide an informative presentation on their requested allocations during 2016.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to authorize the advertisement of the budget at least 20 days prior to adoption and schedule budget meetings with the police, fire and public works departments.

Resolution No. 2015-24 Distribution of State Pension Aid: The Township has received State Pension Aid in the amount of \$90,179.20. Resolution No. 2015-24 authorizes the distribution of aid as follows: Non-Uniform Pension: \$30,059.70, with the balance of the 2015 MMO (\$10,429.30) to be paid from the General Fund; and Police Pension Fund: \$60,119.50 with the balance of the 2015 MMO (\$44,354.50) to be paid from the General Fund.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve Resolution No. 2105-14 distributing the 2015 General Municipal Pension System State Aid as follows: \$30,059.70 to the Non-Uniform Pension Plan and \$60,119.50 to the Police Pension Plan with the balance of the Non-Uniform and Police MMOs to be paid from the General Fund.

Tire Collection Event: The Township's 2015 event resulted in 298 tires being collected. The Independence Conservancy has been conducting a collection event in the Township annually since 2004. Mr. Dehart recommended that the Township make a payment of \$250 for this service.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to authorize a payment for tire removal to Independence Conservancy in the amount of \$250 in recognition of their services to the community.

Township Greenways and Trails Network Plan: The second community-wide public meeting for the Greenways and Trails Plan was conducted on September 28th at Schultz Lodge in Two Mile Run Park. John Buerkle of Pashek Associates presented the draft plan and implementation strategies to accomplish the goals being developed within the plan. The various goals were discussed and ranked by those present. Part of the presentation included a brief review of a Complete Streets Policy, a Conservation of Natural Resources Ordinance, Subdivision Ordinance regulations and Conservation Easements. Bicycle Lanes on Tuscarawas Road and Dutch Ridge Road continue to rank high. These are both State roads. The plan will be conducted over the next several months and prepared for adoption.

The Township Manager reported that public input is important and that current plans are needed for future grant funding applications.

Hardy Field Playground Installation: The project has been completed and is in use. Pashek Associates has confirmed that the previously identified outstanding items have been addressed.

Hardy Field Lower Parking Lot Improvements: At the August meeting the Board awarded contracts for this project as follows:

Concrete Work – Russell Reed Contracting: A contract in the amount of \$71,760 (base contract of \$69,660 plus bond costs of \$2,100) for the concrete sidewalks and dumpster pad has been executed. At the September meeting the Board approved Partial Payment No. 1 in the amount of \$48,672 leaving a balance of \$23,088. The Township Engineer presented Partial Payment No. 2 FINAL for payment.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Pay Request No. 2 FINAL from Russell Reed Contracting in the amount of \$23,088.

Paving of Parking Lot & Walking Trail: A contract in the amount of \$86,400 (\$83,900 base bid plus bond costs of \$2,500) has been executed with Youngblood Paving Inc. The Township Engineer previously reported that the equipment is expected to be placed within in the Township by October 23.

Excess Maintenance Agreement: Application has been filed by Wade Tallon for an Over Posted Weight Hauling Permit for a logging operation on Chapel Road (Ciccozzi properties). In addition, an Excess Maintenance Agreement has been submitted for approval. The Agreement covers Chapel Road from Dutch Ridge Road for a distance of two miles. Bonding of \$24,000 has been posted as security.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve the execution of the Excess Maintenance Agreement No. 2015.02 for Chapel Road with Wade Tallon Towing.

Aspen Fields Plan of Lots Phase III: At the November 10, 2014 meeting the Board granted preliminary plan approval to Maronda Homes, Inc. for Phase III in the Aspen Fields Plan of Lots. The phase consists of 29 new building lots. The Developer's Agreement provides that prior to final plan recording the developer is to post the required financial security to guarantee completion of the infrastructure in the plan. Maronda Homes is prepared to proceed with plan recording.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the execution of the mylar and final plan recording for Phase III in the Aspen Fields Plan of Lots, subject to posting of the required financial security in an amount approved by the Township Engineer.

The Township Manager reported that the road base is being constructed and that the goal is to have the road paved by the end of next week.

Winter Maintenance Agreements: Winter Maintenance Agreements have been prepared for Aspen Fields Phases 1 & 2, Brighton Fields Phases 2 & 3, Ashley Ridge and Hunter's Ridge plans. The cost of service is based upon the rate established by Penn D.O.T. for their winter maintenance agreements, plus a one-time street sweeping in the spring.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve the execution of Winter Maintenance Agreements for Aspen Fields Phases 1 & 2, Brighton Fields Phases 2 & 3, Ashley Ridge and Hunter's Ridge plans upon receipt of the signed Agreements and payment of the required fee.

The Township Engineer reminded the Board that the Winter Maintenance Agreement for the Ashley Ridge plan has not been received and that and that there are approximately 14 items that need to be addressed as the roads in the plan need work. Approximately \$200,000 remains on the bond.

Schedule Fall Road Inspection: The Board scheduled November 5 at 8:00 A.M. to conduct the fall road inspection to view the road work completed during the year and to view the various Township properties.

Beaver County Municipal Convention (BCATO Annual Meeting): The 1st Beaver County Municipal Convention will be conducted on October 29th from 8:00 A.M. to 4:00 P.M. at Olde Stonewall. The Supervisors will attend. Mr. Dehart extended the invitation to the Township Solicitor and Township Engineer.

Additional Business: There was no additional business.

Public Comment: Assistant Fire Chief Kevin Crawford reported that the 75th Anniversary Open House held October 10 at Fire Station #3 was well attended. Senator Vogel was in attendance, Sam Kerr was recognized for 50 years of service and three membership applications were given to residents.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to **Ratify the September Bills List.**

Adjournment: Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to adjourn the meeting at 7:45 P.M.

Respectfully submitted,

Bryan K. Dehart
Township Secretary