

MINUTES

BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

MAY 9, 2016

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:00 P.M. Three (3) visitors were present.

PRESENT:                   John Curtaccio – Chairman  
                                James E. Equels, Sr. – Vice Chairman  
                                Mark Piccirilli – Supervisor  
                                Bryan K. Dehart - Manager/Secretary  
                                Harold F. Reed, Jr., Esq. – Township Solicitor  
                                Ned Mitrovich, P.E. - Township Engineer

**Public Comment – Agenda Items:** None.

**Minutes of the April 11, 2016 Regular Meeting:** Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the minutes of the April 11, 2016 Regular Meeting.

The following **April Reports** were read by Mr. Dehart except as noted:

- A.     Treasurer's Report
- B.     Building Permit Report
- C.     Road Department Report
- D.     Police Department Report – given by Chief Howard Blinn
- E.     Fire Department Report
- F.     Report of Tax Collectors
- G.     Report of Fines
- H.     Recycling Report

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the April Reports as submitted.

**Personnel Actions: Remove From Probation:** Officer Mitchell Himes has completed his six month probationary period as a part-time Police Officer. Chief Blinn is recommending his removal from probationary status.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to remove Mitchell Himes from probationary status as a part-time Police Officer.

Rate Increase: Mr. Dehart recommended that Phil Chaffee receive a rate increase to \$22 per hour (\$1.10 increase) as part of his advancement towards the Public Works Contract Class A Rate.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to increase the pay rate of Phil Chaffee to \$22.00 effective the next pay period.

Seasonal Employment: Each year the Board approves the hiring of seasonal employees. Mr. Dehart recommended that Eric Russo, 116 Lawrence Drive and James M. Bell, 2495 Dutch Ridge Road be hired at an hourly rate of \$9.25 per hour.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to authorize the hiring of seasonal employees Eric Russo and James M. Bell at an hourly rate of \$9.25 per hour.

Sale of Fire Truck: At the October meeting the Board authorized the sale of the 1994 Pierce Dash pumper to the Harmon Volunteer Fire Department (Illinois) in the amount of \$60,000. This sale has not been completed due to delays on the part of the purchaser. The 1994 Pierce Dash pumper is back on the market for consideration by other buyers in the event the other sale does not materialize.

Award BCRCOG Spring Commodities Bids: At the March meeting the Board authorized participation in the Beaver County Regional COG Spring Commodities Bid. The bid tabulation has been received. Mr. Dehart recommended bid award to the low bidder for the following items:

**Contract #1 Road Aggregates Delivered**

**A.R. Oliastro, Inc. (724) 758-5215**

River Gravel Size No. 57	\$21.40 Ton	200 Tons	<u>\$4,280.00</u>
	Total Contract Award:		\$4,280.00

**McClymonds Supply & Transit Co., Inc. (724) 368-8040**

No. 2A Stone (Limestone)	\$15.60 Ton	1,500 Tons	\$23,400.00
No. 8 Stone (Limestone)	\$18.10 Ton	1,500 Tons	\$27,150.00
No. 1 Stone (Limestone)	\$17.35 Ton	400 Tons	\$ 6,940.00
No. R4 (Limestone)	\$16.60 Ton	100 Tons	<u>\$ 1,660.00</u>
	Total Contract Award:		\$59,150.00

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to authorize execution of Contract #1 Road Aggregates Delivered as listed above.

**Contract #2 Liquid Asphalts Applied**

**Russell Standard (724) 625-1505**

E-1 Prime	\$1.123 Gallon	5,000 Gallons	\$ 5,615.00
MC 70 Road Oil	\$1.980 Gallon	5,000 Gallons	\$ 9,900.00
CRS-2 (E-3)	\$1.137 Gallon	30,000 Gallons	\$34,110.00
CRS-2PM (E-3M)	\$1.377 Gallon	5,000 Gallons	<u>\$ 6,885.00</u>

Total Contract Award: \$56,510.00

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to authorize the execution of Contract #2 Liquid Asphalts Applied as listed above.

**Contract #7 Gasoline & Fuel**

**Reed Oil**

Ultra Low On-Road Diesel Fuel +0.03 (Posted Price \$1.1642) 16,000 Gallons  
Total Contract Award: \$19,107.20

The cost of ultra-low on-road diesel fuel will be \$0.03 above the posted price on the date of order. Add \$0.03/gallon for winter additive.

**Melzer's Fuel Service, Inc. (440) 354-3545 – Gasoline**

Unleaded Gasoline (87 Octane) +0.03 (Posted Price \$1.3333) 6,000 Gallons  
Total Contract Award: \$8,148.00

The cost of unleaded gasoline (87 octane) will be \$0.03 above the posted price on the date of order.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to authorize the execution of Contract #7 Gasoline & Fuel as listed above.

**Authorize Purchase of Video Recording System:** The DVR recording system for the existing video recording system for the Municipal Building and Public Works Site needs to be replaced. It is recommended that the cameras be replaced at the same time as they will provide better quality video. A quotation of \$3,680 has been secured for the purchase and installation of the equipment by Don Sanders.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to authorize the purchase and installation of the video recording system for the Municipal Building and Public Works Site in the amount of \$3,680.

**Authorize Ellis Pony Field Rehabilitation:** A proposal has been received from Athletic Field Pros to rehabilitate the pony league field at Ellis Field Park. The total cost is \$9,627. Athletic Field Pros completed similar work in prior years at the two little league fields and the softball field. This field is more expensive due to its larger size.

The Township Manager reported that Athletic Field Pros has agreed to complete the rehabilitation of the pony league field at Ellis Field Park for \$9,000.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to accept the proposal from Athletic Field Pros in the amount of \$9,000 for the rehabilitation of the pony league field at Ellis Field Park.

**2016 Roadway Improvement Program:** The Board previously awarded Contract No. 16-R01 Youngblood Paving, Inc. for Contract C in the amount of \$342,425 for the 2016 Roadway Improvement Program. The road paving has been completed.

The Township Engineer reported that the road paving has been completed. A final walk through is required. More base repairs were needed this year than anticipated. The Township Engineer asked that the Board approve Change Order No. 1 to increase the final contract amount by \$46,722.99 to \$389,147.99.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve change Order No. 1 to increase Contract No. 16-R01 Contract C to \$389,147.99.

The Township Engineer reported that Partial Payment No. 1 in the amount of \$369,690.59 has been reviewed and approved by their office. Final payment is pending final inspection.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve Partial Payment No. 1 in the amount of \$369,690.59.

**2015 Roadway Improvement Program:** The Board previously awarded Contract No. 15-R01 the 2015 Roadway Improvements Program Contract B to Youngblood Paving, Inc. in the amount of \$315,710. The road paving has been completed. The Township Engineer asked that the Board approve Change Order No. 2 to reduce the final contract amount by \$32,756.12 to \$282,953.88.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve Change Order No. 2 to reduce the contract value for Contract No. 15-R01 Contract B to \$282,953.88.

The Township Engineer reported that Partial Payment No. 1 in the amount of \$268,806.19 has been reviewed and approved by their office. Final payment is pending final inspection.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve Partial Payment No. 1 in the amount of \$268,806.19.

**2015 Roadway Scratch & Leveling Program:** The Board previously awarded Contract No. 15-R02 the 2015 Roadway Scratch & Leveling Program Contracts A & B to Youngblood Paving, Inc. in the amount of \$143,740. The road paving has been completed. The Township Engineer asked that the Board approve Change Order No. 2 to increase the final contract amount by \$16,525.94 to \$160,265.94.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Change Order No. 2 for Contract No. 15-R02 the 2015 Roadway Scratch & Leveling Program Contracts A & B in the amount of \$160,265.94.

The Township Engineer reported that Partial Payment No. 1 in the amount of \$152,252.65 has been reviewed and approved by their office. Final payment is pending final inspection.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve Partial Payment No. 1 in the amount of \$152,252.65.

**Public Works Garage Site/Two Mile Run Park Access Project:** The Township Engineer has prepared design drawings for the site grading, stormwater management, paving and relocation of the fueling system. Mr. Mitrovich reported that final changes have been made. The grant expires April 2017. Paving will need to be done in 2016. He reviewed the revisions with the Board. The Township Engineer will mark the locations for the bio-swale and storm sewer improvements for completion by the Road Department.

**Hardy Field Lower Parking Lot Improvements:** The Board previously awarded contracts for this project as follows:

Concrete Work - Russell Reed Contracting: This contract is complete.

Hardy Field Parking Lot & Walking Trail Paving: A contract in the amount of \$86,400 has been executed with Youngblood Paving, Inc. The Balance to Finish is \$49,784.74 for the paving of the walking trail. The walking trail has now been paved. The Township Engineer asked that the Board approve Change Order No. 2 to decrease the final contract amount by \$3,537.60 to \$82,862.40.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Change Order No. 2 to reduce the Hardy Field Paving Contract to \$82,860.40.

The Township Engineer reported that Partial Payment No. 2 in the amount of \$42,104 has been reviewed and approved by their office. Final payment is pending final inspection.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve Partial Payment No. 2 from Youngblood Paving, Inc. in the amount of \$42,104.00.

**Township Greenways and Trails Network Plan:** The plan will be concluded over the next several months and prepared for adoption.

**Location Agreement:** A request has been made by FNT Enterprises LLC to enter into a Location Agreement that would permit them to film at Hardy Field for the "Friday Night Tikes Steel Country" TV program. This is similar to the arrangement made last year. At this time it is unknown if the Brighton Township Bears football club will be authorizing a similar agreement. The Board deferred consideration until the football club determines if they will participate.

**Resolution No. 2016-13 Authorizing Collection of Interim Real Estate Taxes:** The Beaver County Assessment Office has prepared a listing of interim real estate tax assessments dated April 21, 2016. Resolution No. 2016-13 has been prepared by the Township Solicitor

directing the Real Estate Tax Collector to collect taxes on certain interim assessments received from the Beaver County Assessment Office.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Resolution No. 2016-13 directing the Real Estate Tax Collector to collect Interim Real Estate Taxes as listed therein.

**Resolution No. 2016-14 Authorizing Disposal of Specified Records:** The Board previously adopted the Municipal Records Manual providing the retention schedule for public records. Resolution No. 2016-14 authorizes the disposition of certain public records specified therein.

The Township Manager authorized the disposition of the Beaver Area School District Real Estate taxes records with the Beaver Area School District.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Resolution No. 2016-14 authorizing the disposition of the specified records.

**Zoning Code Amendments:** The Planning Commission has prepared and recommended proposed amendments to the Zoning Code for signs, parking and SC-1 Zoning. The Township Manager reviewed and explained the amendments. Action was deferred pending a review and establishment of regulation of light intensity for digital signs.

**Aspen Fields Plan of Lots Phase III Bond Reduction Request No. 1:** Maronda Homes has submitted Bond Reduction Request No. 1 in the amount of \$136,373 for Phase III of the Aspen Fields Plan. The Township Engineer recommended a release of \$115,830.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to authorize Aspen Fields Plan of Lots Phase III Bond Reduction No. 1 in the amount of \$115,830. The remaining balance after release is \$171,572.50.

**Additional Business:** None.

**Public Comment:** None.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to **Ratify the April Bills List.**

**Adjournment:** Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to adjourn the meeting at 8:00 P.M.

Respectfully submitted,

Bryan K. Dehart  
Township Secretary