

## MINUTES

### BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

AUGUST 10, 2015

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:00 P.M. Five (5) visitors were present.

PRESENT:           John Curtaccio – Chairman  
                  James E. Equels, Sr. – Vice Chairman  
                  Mark Piccirilli – Supervisor  
                  Bryan K. Dehart - Manager/Secretary  
                  Harold F. Reed, Jr., Esq. – Township Solicitor  
                  Larry Lennon Jr. - Township Engineer

**Public Comment – Agenda Items:** None.

**Minutes of August 10, 2015 Meeting:** Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve the minutes of the August 10, 2015 meeting.

The following **July Reports** were read by Mr. Dehart except as noted:

- A.     Treasurer's Report
- B.     Building Permit Report
- C.     Road Department Report
- D.     Police Department Report – given by Chief Blinn
- E.     Fire Department Report – given by Assistant Chief Kevin Crawford

Assistant Chief Kevin Crawford reported that there was an incident of a foul smell in the air on Sunday, August 9 that the fire department investigated. It was later discovered that the smell was a result of a styrene release from the BASF plant. Assistant Chief Crawford reported that the levels were not to be harmful, but the odor was offensive.

- F.     Report of Tax Collectors
- G.     Report of Fines
- H.     Recycling Report

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the July Reports as submitted.

**Parks & Recreation Board Vacancy:** There is a vacancy for one (1) member for a term expiring December 31, 2016. Gretchen Gailey of 109 Little Beaver Drive has submitted a letter of interest to serve on the Board.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to appoint Gretchen Gailey of 109 Little Beaver Drive as a member of the Parks & Recreation Board for a term ending December 31, 2016.

**Zoning Hearing Board Vacancy:** There is a vacancy on the Zoning Hearing Board for one (1) member for a term expiring December 31, 2019.

**Personnel Actions:** **Removal from Probation:** Philip Chaffee will complete his probationary period as a full-time employee of the Road Department as of August 23, 2015. The Manager is recommending his removal from probationary status effective August 23, 2015.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to remove Philip Chaffee from probationary status effective August 23, 2015.

**Hiring of Part-Time Police Officer:** Chief Blinn is recommending the hiring of Michael Neville as a part-time police officer at a starting rate of \$16.00/hour – first year experience subject to a six-month probationary period and physical and psychological examinations.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to hire Michael Neville at a starting rate of \$16.00/hour – first year experience subject to a six-month probationary period and physical and psychological examinations.

**Hiring of Part-Time Seasonal Grass Cutter:** The Township Manager is recommending the hiring of William Brightwell as a part-time seasonal grass cutter at a starting rate of \$10.00/hour.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to hire William Brightwell as a part-time seasonal grass cutter at a starting rate of \$10.00/hour. Mr. Brightwell will start August 17, 2015.

**Authorize Additional Debt Reduction Payment:** Mr. Dehart requested the Board to authorize an additional debt service payment of \$60,000 to First National Bank for the debt incurred for the construction of the new fire stations.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to authorize an additional debt service payment of \$60,000 to First National Bank.

Last September the Board authorized an additional budget allocation to the Brighton Township Volunteer Fire Department to pay the balance of a BTVFD loan with ESB Bank. The allocation to the BTVFD was \$5,858.26 over the amount due on the loan balance at the time of payoff. Mr. Dehart recommended that the Board designate this amount as an additional allocation to the BTVFD General Fund.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to designate \$5,858.26 as an additional allocation to the BTVFD General Fund.

**BCRCOG Winter Commodities Bid:** At the July meeting the Board authorized participation in the Beaver County Regional C.O.G. 2015/2016 Winter Commodities Bid. Bid results have not been received.

**Authorize Bid – Sale of Vehicles:** The Board was asked to authorize the sale of the 2002 Ford F-150 pickup truck. The Township acquired an additional summer maintenance vehicle earlier this year for use by the seasonal maintenance crew to replace this vehicle.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to authorize the sale of the 2002 Ford F-150 pickup truck with a bid opening on September 14, 2015.

**2015 Road Paving Program:** The Board has awarded Contract No. 15-R01 the 2015 Roadway Improvements Program Contract B to Youngblood Paving, Inc. in the amount of \$315,710.

The Township Engineer reported that the anticipated start date is the end of August.

**2015 Roadway Scratch & Leveling Program:** The Board has awarded Contract No. 15-R025 the 2015 Roadway Scratch & Leveling Program Contracts A & B to Youngblood Paving, Inc. in the amount of \$143,740.

The Township Engineer reported that the anticipated start time will be the week of August 17<sup>th</sup>.

**Township Greenways and Trails Network Plan:** The last meeting of the Study Committee was on July 28, 2015. At that meeting the Study Committee discussed implementation strategies to achieve the visions being established with the Greenways and Trails Plan. These include use of the official map process, revisions to development codes, a Complete Streets Policy, a Conservation of Natural Resources Ordinance, and the use of Conservation Easements among other items. The next meeting will be a public meeting to present the draft plan and implementation strategies. It will be held at Schultz Lodge in Two Mile Run Park on Monday, September 28<sup>th</sup>. Mr. Piccirilli attended the previous meeting and reported that many good ideas have been suggested and that the work will have to be done in phases as the entire scope is quite expansive.

**Hardy Field Location Agreement:** The Township has been requested to enter into a Location Agreement with FNT Enterprises LLC for use of Hardy Field to film footage for the “Friday Night Tykes Western Pennsylvania” program. The Solicitor has reviewed and provided comments on the proposed Agreement with legal counsel for FNT.

Mr. Reed explained that he did not recommend approval of the agreement as previously presented. Changes have been made to the agreement as a result of negotiations. Mr. Reed said the agreement is now acceptable. An exhibit has been prepared to identify those areas of Hardy Field that are applicable within the Location Agreement. Some areas are noted as restricted, such as the baseball field and soccer field areas.

Mr. Dehart said the Brighton Township Bears decision is pending the decision of the Supervisors relative to the use of the field. Hopewell has rejected the agreement to participate in the program. The Bears organization will have to sign a separate agreement if they wish to be a participant.

Matthew Blaine from the FNT organization was in attendance and said the first time filming in Brighton Township is scheduled is September 12 at 2 P.M. pending approval of the agreements by Brighton Township and the Bears organization.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve and authorize execution of the Location Agreement with FNT Enterprises LLC.

**Hardy Field Playground Installation:** The Board has accepted proposals for the purchase and installation of playground equipment and rubberized surface at Hardy Field. The equipment has been installed and the Township has prepared the area for the installation of the rubberized surface.

**Hardy Field Lower Parking Lot Improvements:** No bids were received for the two bid openings for the paving, sidewalks, dumpster pad and pedestrian crossing. At the July meeting the Board authorized the Township Engineer to negotiate contracts for the concrete work and paving.

Larry Lennon Jr. reported that he secured two contracts. One was from Russell Reed in the amount of \$69,660 and the other was from Chaffee Excavating in the amount of \$73,145. Mr. Lennon recommends the Board accept the low bid from Russell Reed Contracting in the amount of \$69,660.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the price proposal from Russell Reed Contracting in the amount of \$69,660 for the concrete sidewalks and dumpster pad at the Hardy Field lower parking lot and authorize the preparation and execution of the contract documents upon receipt.

Larry Lennon Jr. received a bid from Youngblood Paving Inc. in the amount of \$83,900 for the paving at Hardy Field. The paving The Township Manager asked if Youngblood Paving Inc. could paint lines and handicap markings in the parking lot as well as include signs and crosswalk markings. Larry Lennon Jr. will check with Youngblood Paving and coordinate the project.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the price proposal from Youngblood Paving Inc. in the amount of \$83,900 for the paving at Hardy Field and authorize the preparation and execution of the contract documents upon receipt.

**Aspen Fields Phase 2 Bond Release Request 2:** At the July meeting the Board approved a bond release request made by Maronda Homes for Aspen Fields Phase 2. Subsequently, the developer requested the release of additional funds related to street trees and landscaping shrubs.

The Township Engineer recommends a reduction of the performance bond to \$72,633 representing a release of \$2,724.48.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Lennon, Smith, Souleret's Bond Reduction Request No. 2 for Aspen Fields Plan of Lots – Phase II in the amount of \$2,724.48.

**Ordinance No. 198 Zoning Code Amendment – Wireless Communication Facilities:**

The Board conducted a public hearing at 6:15 P.M. on a proposed ordinance amending the Zoning Code by establishing rules and regulations for wireless communication facilities.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to adopt Ordinance No. 198 amending the Zoning Code to regulate Wireless Communication Facilities.

**Ordinance No. 199 Subdivision & Land Development Code Amendment:** The Board conducted a public hearing at 6:15 P.M. on a proposed ordinance to amend the Subdivision & Land Development Code to repeal Sections 180-38 and 180-91 regulating stormwater. Those regulations have now been established as Chapter 173 of the Township Code.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to adopt Ordinance No. 199 amending the Subdivision & Land Development Code repealing Sections 180-38 and 180-91.

**Additional Business:** Mr. Reed had additional comments about the Salopek agreement to extend a private sewage connection line in the public right of way. It was determined that the Sewage Authority should address this issue first.

**Public Comment:** Connie Kennedy was in attendance to express her gratitude to the Brighton Township Volunteer Fire Department. BTVFD responded to a QRS call at the residence of her mother, Evelyn Richards at 915 Chapel Road. Ms. Kennedy was appreciative of the quick response time of the BTVFD as well as the professionalism and knowledge of the members who responded. Assistant Fire Chief Kevin Crawford will be sure to convey her gratitude to the members of the BTVFD.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to **Ratify the July Bills List.**

**Adjournment:** Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to adjourn the meeting at 7:50 P.M.

Respectfully submitted,

Bryan K. Dehart  
Township Secretary