

MINUTES

BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

SEPTEMBER 12, 2016

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:01 P.M. Eight (8) visitors were present.

PRESENT: John Curtaccio – Chairman
James E. Equels, Sr. – Vice Chairman
Mark Piccirilli – Supervisor
Bryan K. Dehart - Manager/Secretary
Harold F. Reed, Jr., Esq. – Township Solicitor
Ned Mitrovich, P.E. - Township Engineer

Public Comment – Agenda Items: None.

Minutes of August 16, 2016 Regular Meeting: Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the minutes of the August 16, 2016 Regular Meeting.

The following **August Reports** were read by Mr. Dehart except as noted:

- A. Treasurer’s Report
- B. Building Permit Report
- C. Road Department Report
- D. Police Department Report – given by Chief Howard Blinn
- E. Fire Department Report – given by Asst. Chief Kevin Crawford
- F. Report of Tax Collectors
- G. Report of Fines
- H. Recycling Report

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the August Reports as submitted.

Award BCRCOG Winter Commodities Bids: At the July meeting the Board authorized participation in the Beaver County Regional C.O.G. 2016/2017 Winter Commodities Bid. The following bids are recommended for award at this time:

<u>The Detroit Salt Company</u>			
Rock Salt	\$58.39 Ton	1,600 Tons	\$93,424.00
<u>McClymonds Supply & Transit</u>			
Anti-Skid Type 3AS-1	\$13.25 Ton	150 Tons	\$1,987.50

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to award the Rock Salt bid to the Detroit Salt Company at a rate of \$58.39 per ton with an estimated quantity of 1,600 tons for a total price of \$93,424.00 and to authorize execution of the contract documents.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to award the Anti-Skid 3AS-1 bid to McClymonds Supply & Transit at a rate of \$13.25 per ton with an estimated quantity of 150 tons for a total price of \$1,987.50 and to authorize execution of the contract documents.

Gasoline & Diesel Fuel Tanks Installation: The Township has solicited quotations for the purchase and installation of new gasoline and diesel fuel tanks at the Public Works Site. At the August meeting the Board authorized the purchase and installation of fuel tanks at the Public Works Site in an amount not to exceed \$15,837.30 after at least three quotations were received. At that time only one quotation was received and it was from Reed Oil in the amount of \$15,837.30. The Engineer made numerous attempts, by mail and phone, to solicit additional proposals however only one other response was received. The Fourth River Company submitted a quotation in the amount of \$47,500. The Solicitor confirmed that the Board could proceed with the bid award since efforts were made to obtain at least three quotations.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to ratify last month's action to award the quotation to Reed Oil Company for the purchase and installation of new gasoline and diesel fuel tanks at the Public Works Site in the amount of \$15,837.30.

Public Works Building Pavement Improvements – Phase I: At the July meeting the Board accepted the bid of Youngblood Paving, Inc. for Contract No. 16R-02 – Public Works Building Pavement Improvements – Phase I, including Add Alternates 1 & 2 in the total amount of \$205,178.80.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to authorize execution of Contract No. 16R-02 – Public Works Building Pavement Improvements – Phase I, including Add Alternates 1 & 2 in the total amount of \$205,178.80.

Public Works Garage Site Project: The Township Engineer reported on the other project components such as the site drainage work and site preparation for the fuel tanks. The site drainage work is complete. Trees and grasses need to be planted. The next step will be to pour the concrete pad for the new fuel tanks.

Township Greenways and Trails Network Plan: John Buerkle of Pashek Associates has submitted a link to a draft plan that is near completion. He expects the draft to be completed quickly. At that time the draft plan will be circulated for review and comment in advance of a final review by the Study Committee.

Brighton Township Pension MMO Calculations: Each year the Board is to be advised by September 30th of the Minimum Municipal Obligation (MMO) to the pension plans for the

following year. The MMO amounts must be included within the 2017 Budget. The 2017 MMO for the Non-Uniform Pension Plan is \$28,456. The 2017 MMO for the Police Pension Plan is \$88,242. These amounts will be included in the 2017 Budget document.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the MMO's as read and to include them in the 2017 Budget.

Change of SEO Services: By letter of July 14, 2016 Larson Design Group (LDG) advised the Township that they have discontinued providing SEO services at the close of business on July 29, 2016. Michael Groves who conducted the SEO services for LDG is establishing an independent practice. The Board was provided the proposed fee schedule for A G-Squared Service LLC (Michael Groves) for 2016 SEO services. A proposal from LSSE was also provided. Mr. Groves advises that he has made application for insurance and it is pending.

The Board tabled action on this item until next month's meeting.

Stormwater BMP Operations & Maintenance Agreements: An Agreement for individual small stormwater management BMPs has been submitted for approval by Anthony & Donna Unterberger (1660 Barclay Hill Road) for new garage construction.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve for recording the Stormwater BMP Operations & Maintenance Agreement for Anthony & Donna Unterberger.

Baglio Subdivision (The Estate of Corrado M. Baglio): This is a two (2) lot subdivision of the Baglio property located on Laurel Drive. One (1) new 2-acre lot (Parcel B) is being created at the end of Hill Drive. The remaining property (Parcel A) of 25.38 acres is being retained by the Baglio estate. The Planning Commission, at their meeting of September 6, 2016 recommended plan approval subject to the following conditions:

1. Compliance with the review comments of the Township Engineer dated August 15, 2016;
2. Compliance with the review comments of the Sewage Authority Engineer dated July 7, 2016; and
3. Compliance with the review comments of the Municipal Authority Engineer dated July 18, 2016.

A copy of the most recent Township Engineer review dated September 8, 2016 was provided for Board review.

Mr. William Morrow, co-executor of the Baglio estate, was in attendance and asked that the Board postpone any action on the Baglio Subdivision due to a pending agreement with a buyer. A revised plan will be submitted.

Hunter's Ridge Completion of Improvements: The developers have initiated the completion of improvements within the Hunter's Ridge Plan. The Township Engineer reported

on the status of project completion. The developers are working on the ponds and paving. They were provided a comprehensive list of what needs to be completed.

Brighton Fields Phase III: The first steps have been taken by the developer to complete the improvement within the Brighton Fields Phase III Plan. A meeting was conducted with the developer to discuss final completion. The Township Engineer reported that the developers have submitted approved contracts for paving and for the clean out of the pond.

Ashley Ridge Completion of Improvements: The developer has initiated the completion of improvements to enter into dedication and plan closeout. The Township Engineer reported that the developer is nearing completion of the improvements and that documents will be prepared for plan dedication. Road paving is completed and the ponds have been cleaned. The sidewalks are under construction.

Additional Business: None.

Public Comment:

Von Fisher of Marcus & Millichap, an investment real estate company, was in attendance. Mr. Fisher has been working with the Bevington Family to market property on Brighton Road across from the Municipal Building. They are proposing a multi-use development with commercial and residential uses. Mr. Fisher stated that residential properties are needed to support commercial development. The Township Manager recommended that a joint meeting be scheduled with the developer, Board of Supervisors and the Planning Commission. Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to schedule a joint meeting with the developer, Supervisors and Planning Commission on Monday, September 26, 2016 at 7:00 P.M. The meeting will be open to the public. Mr. Mitrovich requested that demographic reports be provided at the joint meeting.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to **Ratify the August Bills List.**

Adjournment: Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to adjourn the meeting at 7:37 P.M.

Respectfully submitted,

Bryan K. Dehart
Township Secretary