

## MINUTES

### BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

December 8, 2025

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:00 P.M. Seven (7) visitors were present.

PRESENT:           John Curtaccio – Chairman  
                  Mark Piccirilli – Vice Chairman  
                  Gary J. Gordon – Supervisor  
                  Jeffrey L. Ziegler, Manager/Secretary  
                  Garen Fedeles, Esq. – Solicitor  
                  Marie S. Hartman, P.E. - Township Engineer

ABSENT:           None

**Public Comment – Agenda Items:** There was no public comment on agenda items.

**Minutes of November 10, 2025 Regular Meeting:** Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve the minutes of the November 10, 2025 Regular Meeting.

Mr. Curtaccio dispensed with the reading of the monthly **November Reports**. Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to accept the following November Reports as written and submitted.

- A.    Treasurer's Report
- B.    Building Permit Report
- C.    Road Department Report
- D.    Police Department Report
- E.    Fire Department Report
- F.    Report of Tax Collectors
- G.    Report of Fines
- H.    Recycling Report

**Zoning Hearing Board Resignation:** Sandy Fitzgerald has submitted her resignation from the Zoning Hearing Board at the close of this year; December 31, 2025. This will create a vacancy for a term ending December 31, 2029.

**Zoning Hearing Board Vacancy:** Sandy Fitzgerald will be resigning from the Zoning Hearing Board at the close of this year creating a vacancy for a term ending December 31, 2029. The Board will need to make an appointment to the Zoning Hearing Board for a term beginning January 1, 2026 and ending December 31, 2029.

**Parks and Recreation Board Resignation:** Danielle Reda will be resigning from the Parks and Recreation Board at the close of this year creating a vacancy for a term ending December 31, 2028.

**Parks and Recreation Board Vacancy:** Danielle Reda will be resigning from the Parks and Recreation Board at the close of this year; December 31, 2025. The Board will need to make an appointment to the Parks and Recreation Board for a term beginning January 1, 2026 and ending December 31, 2028. The Township received a letter from Elizabeth Atlenhof expressing interest in serving on the Parks and Recreation Board.

**2025 Roadway Improvement Program Contract 25-R01:** The Board awarded the 2025 Roadway Improvement Program Contract to Youngblood Paving, Inc. in the amount of \$528,740.25. The paving is complete. Partial Payment No. 1 in the amount of \$472,395.72 was approved for payment at the October meeting. The Engineer reported that there are a couple of outstanding items that need to be completed in the spring. she recommended approval of a request for Partial Payment No. 2 in the amount of \$32,034.93 and a Deduct Change Order No. 1, adjusting the contract amount by \$24,309.60 based upon field measurements of final in-place quantities and work completed.

- Mr. Gordon made a motion seconded by Mr. Piccirilli, vote unanimous, to approve the request from Youngblood Paving, Inc. for Partial Payment No. 2 in the amount of \$32,034.93 and Change Order No. 1 from Youngblood Paving, Inc. in the amount of \$24,309.60.

**Contract No. 22-ST01 2022 Stormwater Improvements (Beaver Woods Detention Pond):** The Beaver Woods Detention Pond Retrofit Project constructed by Pride Masonry, Inc. is in the maintenance period. The Township Engineer has met with the contractor, Pride Masonry, to review outstanding items under the maintenance bond. The NPDES permit amendment is still pending. This permit amendment is required prior to the Public Works' replacement of the road entry culvert. The Engineer reported that the NPDES permit is still pending, once that has been issued Public Works can get onsite and replace the road entry culvert. She reported that all information has been sent to the DEP and we are waiting for comments from the Conservation District.

**BTVFD Community Building:** Moshier Studio has begun the design for the new building to be constructed at the site of the Social Hall. The Township Engineer has prepared the Land Development plan for the project. The geotechnical report from the test borings has been issued. This report was needed to complete the foundation plans for the new building. The supervisors, staff and engineer met with the architect to review the design and site plan for the project so that plans could be finalized and the bid documents prepared. At the November meeting the Board authorized the Township Engineer to prepare bid documents for this project and release them for

bid. The Engineer reported that she received everything she needed from the architect this past Friday and indicated that the public notice will be placed in the newspaper this week. She reported that the project is on schedule for a January bid opening. The engineer reported that there will be a non-mandatory bid meeting scheduled for December 19<sup>th</sup>.

**Two Mile Run PRP Stormwater Project Update:** The Township Engineer is designing and obtaining permits for a stormwater facility to meet the full obligations of the Township's Pollution Reduction Plan (PRP) for the Two Mile Run watershed as part of the MS4 permit. The Engineer is finalizing a new configuration of the stormwater facility to avoid the need to apply for a dam permit and hopes to have something to present soon. She reported that there is no update this month.

**MS4 Program:** The Township Engineer reported that the annual report was submitted and there is no further update.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve **Resolution No. 2025-31:** establishing a 2026 Real Estate Tax Levy of 2.7500 mills.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve **Resolution No. 2025-32:** establishing a 2026 Earned Income Tax Levy of 1.0%.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve **Resolution No. 2025-33:** establishing a 2026 Per Capita Tax Levy of \$5.00.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve **Resolution No. 2025-34:** establishing a 2026 Amusement Tax Levy of 5.0%.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve **Resolution No. 2025-35:** establishing a 2026 Local Service Tax Levy of \$47 Brighton Township/\$5.00 Beaver Area School District.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve **Resolution No. 2025-36:** establishing a 2026 Real Estate Transfer Tax Levy of 0.5%.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve **Resolution No. 2025-37:** establishing the base 2026 ERU Stormwater Management Fee as \$5.50 per month.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve **Resolution No. 2025-30:** adopting the 2026 Budget that was presented at the October 13, 2025 and November 10, 2025 meetings. The 2026 Budget is as follows: General Fund \$6,915,868; Stormwater Fund \$1,296,000; Capital Reserve Fund \$4,023,000; State Aid Fund \$318,206 and Police Pension Fund \$4,649,101.

**Resolution No. 2025-38 Aspen Fields Phase IV Deed of Dedication:** As part of the Aspen Fields Planned Residential Development the developer was to dedicate a public recreation

easement area of 63.570 which is shown on the recorded Aspen Fields Plot of Lots, Phase IV, Plan of Subdivision, as Parcel BT-2 Revised B recorded in the Recorder's office of Beaver County, Pennsylvania at Plan Book Volume 38, Page 83 at Instrument No. 3555370.

- Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve Resolution No. 2025-38 accepting dedication of Aspen Fields Phase IV public recreation easement.

**Approve Purchase of Police Radios:** The Township included the purchase of four (4) police radios in the 2026 Budget. Chief Blinn would like to order these radios at this time. The radios will take up to three (3) months for delivery once they are ordered. A proposal has been received from Anthony Colangelo at Bearcom in the amount of \$20,597.72. The radios will be purchased under PA State Contract No. 4400027237. Delivery is expected in February of 2026.

- Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the purchase of four radios under PA State Contract No. 4400027237 from Bearcom in the amount of \$20,597.72.

**Approve Purchase of Grader:** The Township became aware of Chippewa Township's intention to sell a used road grader that they no longer need. The 1988 Champion Model 720A road grader is being offered to Brighton Township for \$10,000 in as-is condition, no warranty. The Road Foreman has determined the Department can make use of the road grader and the recommendation is to purchase it from Chippewa Township.

- Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous to purchase the 1988 Champion Model 720A road grader from Chippewa Township in the amount of \$10,000 in as-is condition with no warranty.

**Herwig Subdivision Plan:** This Plan subdivides three existing lots on Tuscarawas Road into five, creating two new building lots. Enclosed for review is a site plan prepared by Sample Land Surveying, LLC. The Plan has been reviewed by the Township Engineer and County Planning Commission. The Township Planning Commission recommended approval at their December 1, 2025 meeting.

- Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous to approve the Herwig Subdivision Plan.

**Zoning Ordinance Amendment:** There have been multiple inquiries recently regarding locating an inpatient drug rehabilitation clinics in the Township. The Zoning Code is not specific for this use, but the Healthcare Service District seems to be the most logical location. The Planning Commission discussed the issue and has recommended the Township amend the Zoning Code to add the use in the HC-1 District as a Conditional Use. The draft ordinance as prepared by the Township solicitor has been transmitted to County Planning for review. A Public Hearing needs to be scheduled for the January meeting in 2026.

- Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to schedule a Public Hearing for the zoning ordinance amendment to take place on Tuesday, January 12, 2026 at 6:45 p.m. at the Brighton Township Municipal building.

**Additional Business:** Mr. Curtaccio asked if there was any additional business.

Township Manager Ziegler reported that effective Monday January 5, 2026 the business hours at the municipal building will change to 8:00 a.m. to 4:00 p.m. He further stated that the office will remain open all day during that timeframe, rather than being closed from 12:00 p.m. to 1:00 p.m. which will allow people to do business with the Township for the entire business day.

The Township Solicitor reported provided a follow up to the issue raised at the November meeting regarding gunshots in the Woodridge Drive area of the Township. The solicitor reported that following a meeting with the Manager and Police Chief he sent a letter to the property owner where the shooting of firearms was originating. The property owner appeared at the police station and was directed to the solicitor's office. The solicitor reported that at the meeting the property owners agreed any further shooting would cease until spring at which time the range will be relocated so that it is in compliance with all laws and regulations and he will permit the township to verify same.

Mr. Piccirilli noted that while the number of fire calls had not increased over the previous month the number of calls were higher than those during the same month the previous year.

Mr. Curtaccio thanked Mr. Piccirilli for his service on the Board of Supervisors and stated that it has been a pleasure to work with him these past years.

**Public Comment:**

Jerry Fisher, 1390 Tuscarawas asked if there was an update regarding his report of something seeping out of the manhole in his driveway. The Manager reported that the BTSA staff are looking into it and will report back with their findings. Mr. Fisher also commented about neighboring municipalities and how they are dealing with potential plans for data centers. Discussion ensued about there not being property of sufficient size in Brighton Township for a use like this to locate.

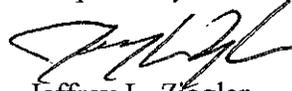
Kevin Crawford, 710 Anderson Avenue – thanked Mr. Piccirilli for his years of service on the Board and commented about how he has always been a strong advocate for the fire department.

Michael Guinto, 170 Beacon Drive – commented that he thinks it is a good idea for the office to be open at lunchtime. He also commented that he believes the Per Capita Tax is a nuisance tax and asked that the Board of Supervisors to consider abolishing it. Discussion ensued about the role the BASD may have in eliminating the tax.

**Ratify November Bills List:** Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to ratify the November Bills List.

**Adjournment:** Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to adjourn the meeting at 7:40 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jeffrey L. Ziegler', written in a cursive style.

Jeffrey L. Ziegler  
Township Secretary