

BRIGHTON TOWNSHIP MUNICIPAL AUTHORITY

REGULAR MEETING MINUTES

November 17, 2025

Mr. Piccirilli called the November 17, 2025 meeting of the Brighton Township Municipal Authority to order at 8:05 P.M. The meeting was in the Municipal Building, 1300 Brighton Road, Beaver, PA 15009.

PRESENT: Mark Piccirilli, Chairman
Jeffrey S. Maze, Vice Chairman
Bryan W. Flaugh, Secretary
Gordon R. Sheffer, Treasurer
Jeffrey L. Ziegler, Administrative Manager
Brad Cochran, Operations Supervisor
Wyatt D. Disher, Asst. Engineer, LSSE
Garen Fedeles, Solicitor

ABSENT: Jack E. Erath, Assistant Secretary/Treasurer
Larry Lennon, Jr., P.E. LSSE

VISITOR: None

There was no **Public Comment**.

Minutes of October 20, 2025 Regular Meeting: Mr. Sheffer made a motion, seconded by Mr. Maze, vote unanimous, to approve the minutes of the October 20, 2025 Regular Meeting.

October Treasurer's Report: The Board reviewed the Treasurer's Report. October activity was as follows:

Revenue Account Balance October 31, 2025	\$ 337,217.35
October Utility Receipts	\$ 223,774.87
Deposit to PNC – Grant.	\$ 0.00
Connection & Tapping Fees	\$ 3,250.00
NSF (3)	\$ 427.54
Lien Letters	\$ 180.00
Deduct Meters(0)	\$ 0.00
October Expenses/Transfer	(\$ 282,288.09)
Revenue Account Balance October 31, 2025	\$ 282,561.67
Payroll Account Balance October 31, 2025	\$ 3,271.12
PLGIT Operating Account Balance October 31, 2025	\$ 302,880.20

PLGIT PRIME Operating Balance October 31, 2025 \$ 302,880.20
PLGIT HRA Account Balance October 31, 2025 \$ 12,544.64

PLGIT Capital Account Balance October 31, 2025 \$ 55,811.49
PLGIT PRIME Capital Balance October 31, 2025 \$1,232,744.65

The coverage factor for the month of October 3.37

Mr. Maze made a motion, seconded by Mr. Flaugh, vote unanimous, to approve the October Treasurer's Report as read and file for audit.

Ratify October Bill List: After review, Mr. Maze made a motion, seconded by Mr. Flaugh, vote unanimous, to ratify the October bills list.

Vanport Township Municipal Authority: The Board reviewed the VTMA minutes of the September 29, 2025 Regular Meeting. The Board discussed the upcoming meeting with VTMA on Monday, November 24, 2025 at 7:00pm on the recommendation of the Vanport Authority Engineer. The Board did not take action on the Service Fee Calculation, deferring until after the meeting on November 24th.

Municipal Participation: Brighton Township will be selling vehicles and equipment no longer needed. The Authority decided at the September meeting to participate in this project jointly. The high bids received were reported as follows:

CAM Superline 6x12 Tilt Deck Trailer	\$1,500.00	Ron Fobes
2010 Quality Tandem Axle Tilt Deck 6x16 Equipment Trailer	\$2,500.00	Randy Johns

Mr. Maze made a motion, seconded by Mr. Flaugh, vote unanimous, to accept the high bids as presented in as-is condition.

Plan Review/Development Status:

Roberts Run Subdivision – Application has been filed for a 53-lot residential subdivision. Revised plans have not been submitted.

Clover Communities – We are in the maintenance period ending May 18, 2026.

Deerfield Preserve – We are in the maintenance period ending November 20, 2026.

Water Service Line Inventory: The Engineer discussed the Water Service Line Inventory that is part of the lead and copper rules. LSSE is updating that data spreadsheet as survey responses are received, and as the BTMA maintenance crew updates the information based upon meter changes, or interior inspections. Mr. Dishler provided a copy of the DEP letter that will need to go out and noted that they will be mailed soon.

Water System Master Plan: At the February meeting the Board accepted a proposal from LSSE to prepare an updated Water System Master Plan. The Engineer reported at the July meeting that the hydraulic water system model is completed, the waterline break map is being updated, and flow testing locations have been scheduled with the Operations Supervisor. Due to the VTMA water tank on Center Drive being out of service for repairs/painting, flow testing on that side of the system is delayed. Mr. Dishler reported that the test results are back and we are now waiting for DEP.

Tuscarawas Road Waterline Replacement: The Municipal Authority has received a \$250,000 Local Share Account Grant for the Tuscarawas Road waterline replacement. The project extends from the area of Center Lane to Pleasantview Avenue. Design options were reviewed at the August meeting with the route outside of the PennDOT right-of-way selected. This will require the Authority to secure rights-of-ways from 13 property owners. Notices to the property owners are completed, along with the easement documents. There are 11 easements needed in total. The Board requested that Mr. Cochran speak with the residents directly to keep things moving forward as smoothly as possible. Mr. Dishler stated that pending the easement agreements getting signed as planned, the current expected timeline is to open bids in February with construction anticipated to start in April.

Brighton Rehab & Wellness – Separation of Service: At the August meeting the Board authorized the Operations Supervisor to proceed with work to separate Friendship Commons and the District Magistrate from the waterline that also services Brighton Rehab. This was a necessary step to terminate service to Brighton Rehab. Mr. Cochran reported that the work is now complete and that a fire hydrant can be installed to serve Friendship Commons within a days' time once it is determined to move ahead.

Brighton Rehab & Wellness – Determine Action(s) to Address Delinquency: At the August meeting the Board authorized legal action to be conducted jointly with the Beaver Borough Municipal Authority. The balance due is \$343,947.57. No additional payments have been made. Brighton Rehab and Wellness have filed for bankruptcy in the middle district court in Harrisburg. Beaver Borough Municipal Authority and the BTMA Board are seeking to hire an attorney in the Harrisburg area to provide representation in this case. The Solicitor reported that efforts are underway to hire an attorney in the Harrisburg area to represent the Authorities. He also noted that there is a meeting scheduled for December 5th at the Beaver courthouse to set a timeline for the case.

2026 Budget Second Reading: The Engineer presented the second reading of the 2026 Budget. General Maintenance has been increased by \$30,000 to cover the maintenance projects that are planned for next year. He also reports there is a proposed reduction in stone and asphalt. Under Facility Expenses, there is an increase proposed for electric at 305 Center. There was also discussion about the new Capital line item for VTMA and how that will be handled. In Fund 18 an increase in the Waterline Replacement line item is proposed, but decreases proposed in the Water Tank Inspection, Truck and Minor Equipment Purchase line items. An increase is proposed in Meters to fund installation of 250 meters in 2026. The budget will be presented for adoption at the December 15th meeting.

Resolution No. 2025-05 DCED LSA Grant Lead-Free Meter Replacement Project – Phase 2: As authorized at the September meeting, an application has been prepared requesting grant funds in the amount of \$592,207.20 to be used for the Lead-Free Meter Replacement Project – Phase II. Mr. Sheffler made a motion, seconded by Mr. Maze, vote unanimous, to approve Resolution No. 2025-05 to file the application through the 2025 DCED Local Share Account Statewide Grant Program requesting grant funds in the amount of \$592,207.20 for the Lead-Free Meter Replacement Project – Phase II.

Resolution No. 2025-06 DCED LSA Gypsy Glen Standpipe Rehabilitation Project: As authorized at the September meeting, an application has been prepared requesting grant funds in the amount of \$819,000.00 to be used for the Gypsy Glen Standpipe Rehabilitation Project. Mr. Sheffler made a motion, seconded by Mr. Maze, vote unanimous, to approve Resolution No. 2025-06 to file the application through the 2025 DCED Local Share Account Statewide Grant Program requesting grant funds in the amount of \$819,000.00 for the Gypsy Glen Standpipe Rehabilitation Project.

Ohioville Borough Municipal Authority Sales Agreement Extension: The OBMA Agreement expires May 21, 2028. At this time there are no further discussions about an extension.

Monthly Operating Report: The monthly Operation Supervisor's Report was reviewed. During the month there were two waterline breaks and 19 replacement meters installed. He noted that there are several more that will be installed this year. Mr. Cochran also requested that the Board approved ordering the new truck budgeted in the 2026 budget now. He reported that it will come in under budget (\$65, 845) and will not come in until March of 2026. Mr. Maze made a motion, seconded by Mr. Shefler, vote unanimous, to authorize the purchase of the new truck. Mr. Cochran relayed some information to the Board about a tank painting program. The Board noted that they were not interested in pursuing the program at this time.

Additional Business: The Board members received and read the thank you card for Mr. Dehart for their appreciation of his service to the Township over the years.

Adjournment: Mr. Sheffer made a motion, seconded by Mr. Maze, vote unanimous, to adjourn the meeting at 8:40 P.M.

Respectfully Submitted,



Jeffrey L. Ziegler
Administrative Manager