

MINUTES

BRIGHTON TOWNSHIP PARKS AND RECREATION BOARD

Jan 28, 2026

Don Houghton, Chairman, called the regular meeting to order of the Parks and Recreation Board, located in the Municipal Building, 1300 Brighton Road, to order at 7:00PM.

PRESENT:

Don Houghton	Chairman
Tiffany Oblinger	Vice Chairwoman
Chris Oblinger	Board Member
Jim Hickey	Board Member
Sarah Nunamaker	Board Member acting Secretary
Kelsey Synder	Board Member

**Public Comment – Agenda Items:** There was no public comment on agenda items.

**Minutes of November 19, 2025, Regular Meeting:** Meeting minutes by Sarah Nunamaker (acting Secretary) was approved. A copy of the minutes was given to Don Houghton for submission to the Brighton Township Brough. A copy of was added to the boards folder for record.

Don Houghton dispensed with the reading of the monthly January Report. The agenda reads as follows:

**2026 Board Vote**

Sarah Nunamker as Secretary. First vote by Tiffany Oblinger, second vote by Kelsey Synder. No objections.

Don Houghton as Chairman. First vote by Jim Hickey, second vote by Chris Oblinger. No objections.

Tiffany Oblinger as Vice – Chairman. First vote by Kelsey Synder, second vote by Chris Oblinger. No objections.

**Easter Egg Hunt Prep:**

Sarah Nunamker found water for .08oz 24 count water bottles by Costco online the most affordable at \$4.99. She will purchase the water closer to the March 28<sup>th</sup> event date. Candy for an estimate of 350 children will be provided by Tiffany and Chris Oblinger. Chris Oblinger will check with Sean McCracken Photography for ten (10) yard signs, 2x3" and 4x6" banner. The board has used him for past events. Tiffany Oblinger will create and post the event flyer to the Parks and Recreations Township Facebook page by the beginning of February. Due to the request for better photo quality at the Cookies with Santa event the board discussed purchasing a Mini Sprocket Printer with paper for \$87-200. This would be used for all future events.

Chris Oblinger will create a Smug Mug with password page for all uploaded photos from the event. Registration will include waver (do not publish photo.) Paper wrist bands will be given to the "NOT OK TO PRINT" children so the photographer will know and a better way to cross reference. The finish list for the waver will be discussed at the February board meeting. The board will also ask for approval to have a subscription though SignUpGenious Inc. This will allow the board to have better control over events such as turning off registration and reporting purposes.

Other Vendor List will be asked to come to the event:

Artsy Doodle was \$250 for the Fall festival / 2 people

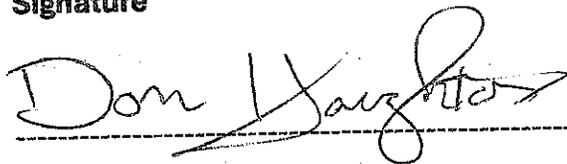
Coco the Clown – Ballon Art

Prize Prices:

50/50 on Gift Cards varying in different age ranges and 50/50 on prizes \$25-30 each.

Meeting call to order Kelsey Synder made a motion, seconded motion by Tiffany Oblinger.  
Closing @ 8:05 PM.

**Signature**

  
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