

MINUTES  
BRIGHTON TOWNSHIP BOARD OF SUPERVISORS  
REORGANIZATION MEETING

JANUARY 6, 2025

The 2025 Reorganization Meeting of the Brighton Township Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, was called to order at 5:00 P.M.

PRESENT:           John Curtaccio – Chairman  
                      Mark Piccirilli – Vice Chairman  
                      Gary J. Gordon – Supervisor  
                      Bryan K. Dehart - Manager/Secretary  
                      Marie S. Hartman, P.E. - Township Engineer  
                      Garen R. Fedeles, Solicitor  
                      Howard Blinn, Chief of Police  
                      Scott Shepler, Road Foreman

There were no visitors in attendance.

**Public Comment – Agenda Items:** None.

**Election of Chairman of the Board of Supervisors for 2025:** Mr. Piccirilli nominated Mr. Curtaccio for Chairman of the Board of Supervisors for 2025, nomination seconded by Mr. Gordon. The vote to approve the motion was approved by two “YES” votes and one “ABSTAIN” by Mr. Curtaccio.

**Election of Vice-Chairman of the Board of Supervisors for 2025:** Mr. Curtaccio nominated Mr. Piccirilli for Vice-Chairman of the Board of Supervisors for 2025, nomination seconded by Mr. Gordon. The vote to approve the motion was approved by two “YES” votes and one “ABSTAIN” by Mr. Piccirilli.

**Appointment of Operating Officials for 2025:**

Mr. Gordon made a motion, second by Mr. Piccirilli, vote unanimous, to appoint Bryan K. Dehart as Township Manager and approving and authorizing execution of the Township Manager’s Employment Agreement.

Mr. Piccirilli made a motion, second by Mr. Gordon, vote unanimous, to appoint Bryan K. Dehart as Secretary.

Mr. Gordon made a motion, second by Mr. Piccirilli, vote unanimous, to appoint Bryan K. Dehart as Treasurer.

Mr. Piccirilli made a motion, seconded by Mr. Gordon to appoint John Curtaccio as Assistant Treasurer. The vote to approve the motion was approved by two "YES" votes and one "ABSTAIN" by Mr. Curtaccio.

Mr. Gordon made a motion, second by Mr. Piccirilli, vote unanimous, to appoint Bryan K. Dehart as Zoning Officer.

Mr. Piccirilli made a motion, second by Mr. Gordon, vote unanimous, to appoint Howard Blinn as Assistant Zoning Officer.

Mr. Gordon made a motion, second by Mr. Piccirilli, vote unanimous, to appoint Bryan K. Dehart as the Right to Know Officer for Administrative Records, Howard Blinn as the Right to Know Officer for Police Records and Joshua Krizan as the Alternate Right to Know Officer for Police Records.

Mr. Piccirilli made a motion, second by Mr. Gordon, to appoint Joshua Curtaccio as Emergency Management Director. The vote to approve the motion was approved by two "YES" votes and one "ABSTAIN" by Mr. Curtaccio. Mr. Curtaccio abstained from voting because Joshua Curtaccio is his son, and the appointment could be a conflict of interest.

The position of Deputy Emergency Management Director is vacant.

**Appointment of Road Foreman:** Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to appoint Scott Shepler as Road Foreman.

**Appointment of Township Solicitor:** Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to make the following appointment of Solicitor for Brighton Township and approving the fee proposal included in the letter of July 29, 2024:

Garen R. Fedeles, Esquire  
Santicola, Steele & Fedeles  
722 Turnpike Street, Beaver, PA 15009

**Appointment of Township Engineer:** Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the following appointment of Township Engineer:

Ned Mitrovich, P.E., Marie S. Hartman, P.E. and  
Lennon, Smith, Souleret Engineering, Inc.  
846 Fourth Avenue, Coraopolis, PA 15108

**Appointment of Amusement Tax Collector:** Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to appoint Brighton Township, as the Amusement Tax Collector.

### **Appointment of Members to Boards and Commissions:**

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to appoint Edwin Gray- 975 Dutch Ridge Road, as Vacancy Board Chairman for a term of one (1) year.

Mr. Gordon made a motion, seconded by Mr. Curtaccio, to appoint Mark Piccirilli, 107 Kaye Circle, to the Brighton Township Municipal Authority Board for a term of five (5) years, term to expire December 31, 2029. The vote to approve the motion was approved by two "YES" votes and one "ABSTAIN" by Mr. Piccirilli.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to appoint Bryan W. Flaugh, 109 Jodi Drive, to the Brighton Township Municipal Authority Board for a term of three (3) years, term to expire December 31, 2027.

Mr. Gordon made a motion, seconded by Mr. Curtaccio, vote unanimous, to appoint Jeffrey S. Maze, 855 Sebring Road, to the Brighton Township Sewage Authority Board for a term of five (5) years, term to expire December 31, 2029.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to appoint Bryan W. Flaugh, 109 Jodi Drive, to the Brighton Township Sewage Authority Board for a term of one (1) year, term to expire December 31, 2025.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to appoint William L. Snider, 98 Brian Drive, to the Brighton Township Planning Commission for a term of four (4) years, term to expire December 31, 2028;

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to appoint Sandra Fitzgerald, 70 Hemlock Street, to the Zoning Hearing Board for a term of five (5) years, term to expire December 31, 2029;

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous to appoint Tiffany Oblinger and Chris Oblinger, 203 Edgewood Drive, to the Brighton Township Parks & Recreation Board for terms of five (5) years each, terms to expire December 31, 2029.

**Parks and Recreation Board Vacancies:** The following are resigning from the Parks and Recreation Board: Chirs Hinzman, Lauren Maroney, Melanie Pollick, and Jessica Simpson. Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to accept the resignations of Chirs Hinzman, Lauren Maroney, Melanie Pollick, and Jessica Simpson from the Parks and Recreation Board.

There are three (3) vacancies on the Parks and Recreation Board for terms ending December 31, 2028, December 31, 2027, and December 31, 2026.

**Set Meeting Dates and Times for 2025 and 2026 Reorganization:** Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to set the Regular Monthly Meetings for the Board of Supervisors for 2025 on the second Monday of the month at 7:00 P.M. and the 2026

Reorganization Meeting on Monday, January 5, 2026 at 5:00 P.M. All meetings will be held in the Municipal Building, 1300 Brighton Road, Brighton Township, PA 15009 as follows:

Monday, January 13, 2025  
Monday, February 10, 2025  
Monday, March 10, 2025  
Monday, April 14, 2025  
Monday, May 12, 2025  
Monday, June 9, 2025  
Monday, July 14, 2025  
Monday, August 11, 2025  
Monday, September 8, 2025  
Monday, October 13, 2025  
Monday, November 10, 2025  
Monday, December 8, 2025  
Monday, January 5, 2026 – 5:00 P.M.

**Set Holidays for 2025 and January 2026:** Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve the following holidays for 2025 and January 2026:

April 18, 2025	Good Friday
May 26, 2025	Memorial Day
July 4, 2025	Independence Day (Friday)
September 1, 2025	Labor Day
November 11, 2025	Veterans Day (Tuesday)
November 27, 2025	Thanksgiving Day
November 28, 2025	Day after Thanksgiving
December 25, 2025	Christmas Day (Thursday)
December 26, 2025	Day After Christmas (Friday)
January 1, 2026	New Year's Day (Thursday)

**Approve Benefit Schedules for 2025:** Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the Schedule of Benefits for eligible full time employees and all Board members as well as spouses and dependents. The Board members submitted written requests to participate in the Township Term Life/ADD&D insurance program. Mr. Curtaccio also presented a letter to participate in the schedule of benefits extended to eligible employees. The schedule of benefits includes supplemental Medicare coverage, eye allowance, life & AD&D, for 2025. The adopted schedule of benefits is consistent with those in effect for 2024 and in accordance with the adopted 2025 budget.

**Resolution No. 2025-01:** Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve Resolution No. 2025-01 establishing contributions by members into the Police Pension Plan for 2025 at 3.5% of compensation as defined in the plan.

**Resolution No. 2025-02:** Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Resolution No. 2025-02 recognizing the Brighton Township Volunteer Fire Department as the official volunteer fire department for Brighton Township.

**Resolution No. 2025-03:** Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve Resolution No. 2025-03 setting the Schedule of Fees for Township Engineer Services effective January 1, 2025.

**Resolution No. 2025-04:** Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Resolution No. 2025-04 designating First National Bank as the Township depository and designating the Board of Supervisors and Township Manager as authorized signatures, with three signatures required on checks. The Township will also continue to use PLGIT for investment of Township funds. Mr. Dehart is authorized to transfer funds between accounts in the name of Brighton Township.

**Resolution No. 2025-05:** Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve Resolution No. 2025-05 establishing a mileage rate for compensation for use of private vehicles as the prevailing Internal Revenue Service rate in effect at the time of vehicle use.

**Resolution No. 2025-06:** Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Resolution No. 2025-06 appointing Mark C. Turnley, CPA to audit the accounts of the Township for the year ending December 31, 2024 and in accordance with his proposal letter of December 26, 2022 in the amount of \$10,500.

**Resolution No. 2025-07:** Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve Resolution No. 2025-07 designating Bryan K. Dehart, Township Manager and Brandi Burgess, Bookkeeper/Secretary as the liaisons with Berkheimer to receive the confidential tax reports and to act as the municipal contact representatives.

**Approve Proposal of Mark C. Turnley, CPA:** Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to accept the proposal of Mark C. Turnley, CPA to audit the accounts of the Brighton Township VFD for the year ending December 31, 2024 and in accordance with his proposal letter of December 26, 2022 in the amount of \$3,500.

**Set Amount of Treasurer's Bond & Assistant Treasurer's Bond:** Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to set the amount of the Treasurer's Bond at \$2 million and the Assistant Treasurer's Bond at \$500,000. The Assistant Treasurer's duties are restricted to the countersigning of checks.

**Appoint Representative and Alternate to Beaver County Regional COG:** Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to appoint all three (3) Board members as the representatives to the Beaver County Regional COG for 2025.

**Appoint Delegate and Alternates to Beaver County Tax Collection Committee:** Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to appoint the Township

Manager as the delegate and the Board of Supervisors as alternate delegates to the Beaver County Tax Collection Committee.

**Certify Board of Supervisors and Manager as Delegates to the PSATS State Convention and Designate Voting Delegate:** Mr. Gordon made a motion, seconded by Mr. Piccirilli, to authorize the attendance of the Board of Supervisors, Township Manager, Police Chief, Township Solicitor, Township Engineer, and Road Foreman to the 2025 PSATS Annual State Convention May 4-7, 2025, and payment of expenses for same.

Mr. Curtaccio made a motion, seconded by Mr. Gordon, to appoint Mr. Piccirilli as the voting delegate to the 2025 PSATS State Convention. The vote to approve the motion was approved by two "YES" votes and one "ABSTAIN" by Mr. Piccirilli.

**Additional Business:** There was no additional business.

**Public Comment:** There was no public comment.

Mr. Gordon made a motion, second by Mr. Piccirilli, vote unanimous, to adjourn the meeting at 5:15 P.M.

Respectfully submitted,



Bryan K. Dehart  
Secretary

