

MINUTES
BRIGHTON TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 2, 2024

The 2024 Reorganization Meeting of the Brighton Township Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, was called to order at 5:00 P.M.

PRESENT: John Curtaccio – Chairman
 Mark Piccirilli – Vice Chairman
 Gary J. Gordon – Supervisor
 Bryan K. Dehart - Manager/Secretary
 Marie S. Hartman, P.E. - Township Engineer
 Kathryn L. Johnston, Solicitor
 Howard Blinn, Chief of Police

One (1) visitor was in attendance.

Public Comment – Agenda Items: None.

Election of Chairman of the Board of Supervisors for 2024: Mr. Piccirilli nominated Mr. Curtaccio for Chairman of the Board of Supervisors for 2024, nomination seconded by Mr. Gordon. The vote to approve the motion was approved by two “YES” votes and one “ABSTAIN” by Mr. Curtaccio.

Election of Vice-Chairman of the Board of Supervisors for 2024: Mr. Curtaccio nominated Mr. Piccirilli for Vice-Chairman of the Board of Supervisors for 2024, nomination seconded by Mr. Gordon. The vote to approve the motion was approved by two “YES” votes and one “ABSTAIN” by Mr. Piccirilli.

Appointment of Operating Officials for 2024:

Mr. Gordon made a motion, second by Mr. Piccirilli, vote unanimous, to appoint Bryan K. Dehart as Township Manager.

Mr. Piccirilli made a motion, second by Mr. Gordon, vote unanimous, to appoint Bryan K. Dehart as Secretary.

Mr. Gordon made a motion, second by Mr. Piccirilli, vote unanimous, to appoint Bryan K. Dehart as Treasurer.

Mr. Piccirilli made a motion, seconded by Mr. Gordon to appoint John Curtaccio as Assistant Treasurer. The vote to approve the motion was approved by two "YES" votes and one "ABSTAIN" by Mr. Curtaccio.

Mr. Gordon made a motion, second by Mr. Piccirilli, vote unanimous, to appoint Bryan K. Dehart as Zoning Officer.

Mr. Piccirilli made a motion, second by Mr. Gordon, vote unanimous, to appoint Howard Blinn and Owen Pella as Assistant Zoning Officers.

Mr. Gordon made a motion, second by Mr. Piccirilli, vote unanimous, to appoint Bryan K. Dehart as the Right to Know Officer for Administrative Records, Howard Blinn as the Right to Know Officer for Police Records and Richard Gianvito as the Alternate Right to Know Officer for Police Records.

Mr. Piccirilli made a motion, second by Mr. Gordon, vote unanimous, to appoint Bryan K. Dehart as Emergency Management Director.

Mr. Gordon made a motion, seconded by Mr. Piccirilli to appoint Joshua Curtaccio as Deputy Emergency Management Director. The vote to approve the motion was approved by two "YES" votes and one "ABSTAIN" by Mr. Curtaccio.

Mr. Piccirilli made a motion, second by Mr. Gordon, vote unanimous, to appoint the following Sewage Enforcement Officers:

A G-Squared Services LLC, 1705 Brighton Road, Ellwood City, PA 16117
Michael J. Groves, S.E.O.
Certificate No. 03273

Alternate SEOs when potential conflict occurs:

Jeffrey D. Winkle, S.E.O.
Certificate No. 02600
3921 Ridge Road
Aliquippa, PA 15001

Ronald R. Andrasko, S.E.O.
Certificate No. 03597
1011 Lux Road
Jeannette, PA 15644

Appointment of Road Foreman: Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to appoint Scott Shepler as Road Foreman.

Appointment of Township Solicitor: Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to make the following appointment of Solicitor for Brighton Township:

Kathryn L. Johnston, P.C.
Attorney at Law
345 Commerce Street, Beaver, PA 15009

Appointment of Township Engineer: Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the following appointment of Township Engineer:

Ned Mitrovich, P.E., Marie S. Hartman, P.E. and
Lennon, Smith, Souleret Engineering, Inc.
846 Fourth Avenue, Coraopolis, PA 15108

Appointment of Amusement Tax Collector: Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to appoint Brighton Township, as the Amusement Tax Collector.

Appointment of Members to Boards and Commissions:

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to appoint Edwin Gray- 975 Dutch Ridge Road, as Vacancy Board Chairman for a term of one (1) year.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to appoint Jeffrey S. Maze, 855 Sebring Road, to the Brighton Township Municipal Authority Board for a term of five (5) years, term to expire December 31, 2028.

Mr. Gordon made a motion, seconded by Mr. Curtaccio, to appoint Mark Piccirilli, 107 Kaye Circle, to the Brighton Township Sewage Authority Board for a term of five (5) years, term to expire December 31, 2028. The vote to approve the motion was approved by two "YES" votes and one "ABSTAIN" by Mr. Piccirilli.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to appoint Kimberly Radler, 2005 Tuscarawas Road, and Christopher Dugan, 104 Highland Woods Drive, to the Brighton Township Planning Commission for terms of four (4) years each, terms to expire December 31, 2027;

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to appoint Michael Ward, 3135 Dutch Ridge Road, to the Zoning Hearing Board for a term of five (5) years, terms to expire December 31, 2028;

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous to appoint Lauren Maroney, 106 Jodi Drive, and Melissa Rabassi, 117 Windy Ghoul Drive, to the Brighton Township Parks & Recreation Board for terms of five (5) years each, term to expire December 31, 2028.

Set Meeting Dates and Times for 2024 and 2025 Reorganization:

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to set the Regular Monthly Meetings for the Board of Supervisors for 2024 on the second Monday of the month at 7:00 P.M. and the 2025 Reorganization Meeting on Monday, January 6, 2025 at 5:00 P.M. The November meeting will be held on Tuesday the 12th due to Veterans Day. All meetings will be held in the Municipal Building, 1300 Brighton Road, Brighton Township, PA 15009 as follows:

Monday, January 8, 2024
Monday, February 12, 2024
Monday, March 11, 2024
Monday, April 8, 2024
Monday, May 13, 2024
Monday, June 10, 2024
Monday, July 8, 2024
Monday, August 12, 2024
Monday, September 9, 2024
Monday, October 14, 2024
Tuesday, November 12, 2024
Monday, December 9, 2024
Monday, January 6, 2025 – 5:00 P.M.

Set Holidays for 2024 and January 2025: Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the following holidays for 2024 and January 2025:

March 29, 2024	Good Friday
May 27, 2024	Memorial Day
July 4, 2024	Independence Day (Thursday)
September 2, 2024	Labor Day
November 11, 2024	Veterans Day (Monday)
November 28, 2024	Thanksgiving Day
November 29, 2024	Day after Thanksgiving
December 25, 2024	Christmas Day (Wednesday)
December 26, 2024	Day After Christmas (Thursday)
January 1, 2025	New Year's Day (Wednesday)

Approve Benefit Schedules for 2024: Mr. Piccirilli made a motion, second by Mr. Gordon, vote unanimous, to approve the Schedule of Benefits for eligible full time employees and all Board members as well as spouses and dependents. The Board members submitted written requests to participate in the Township Term Life/ADD&D insurance program. Mr. Curtaccio also presented a letter to participate in the schedule of benefits extended to eligible employees. The schedule of benefits includes supplemental Medicare coverage, eye allowance, life & AD&D, for 2024. The adopted schedule of benefits is consistent with those in effect for 2023 and in accordance with the adopted 2024 budget.

Resolution No. 2024-01: Mr. Gordon made a motion, second by Mr. Piccirilli, vote unanimous, to approve Resolution No. 2024-01 establishing contributions by members into the Police Pension Plan for 2024 at 3.5% of compensation as defined in the plan.

Resolution No. 2024-02: Mr. Piccirilli made a motion, second by Mr. Gordon, vote unanimous, to approve Resolution No. 2024-02 recognizing the Brighton Township Volunteer Fire Department as the official volunteer fire department for Brighton Township.

Resolution No. 2024-03: Mr. Gordon made a motion, second by Mr. Piccirilli, vote unanimous, to approve Resolution No. 2024-03 setting the Schedule of Fees for Sewage Enforcement Officer Services effective January 1, 2024.

Resolution No. 2024-04: Mr. Gordon made a motion, second by Mr. Piccirilli, vote unanimous, to approve Resolution No. 2024-04 setting the Schedule of Fees for Township Engineer Services effective January 1, 2024.

Resolution No. 2024-05: Mr. Piccirilli made a motion, second by Mr. Gordon, vote unanimous, to approve Resolution No. 2024-05 designating First National Bank as the Township depository and designating the Board of Supervisors and Township Manager as authorized signatures, with three signatures required on checks. The Township will also continue to use PLGIT for investment of Township funds. Mr. Dehart is authorized to transfer funds between accounts in the name of Brighton Township.

Resolution No. 2024-06: Mr. Gordon made a motion, second by Mr. Piccirilli, vote unanimous, to approve Resolution No. 2024-06 establishing a mileage rate for compensation for use of private vehicles as the prevailing Internal Revenue Service rate in effect at the time of vehicle use.

Proposal of Mark C. Turnley, CPA to Audit Township: Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to ratify the Board's approval of the December 26, 2022 proposal of Mark C. Turnley, CPA to prepare the financial statement and to conduct the audit of Brighton Township for the year ending December 31, 2023 in the amount of \$10,750, and to advertise the Township's intent to appoint a CPA to conduct the audit.

Set Amount of Treasurer's Bond & Assistant Treasurer's Bond: Mr. Gordon made a motion, second by Mr. Piccirilli, vote unanimous, to set the amount of the Treasurer's Bond at \$2.0 million and the Assistant Treasurer's Bond at \$500,000. The Assistant Treasurer's duties are restricted to the countersigning of checks.

Appoint Representative and Alternate to Beaver County Regional COG: Mr. Curtaccio made a motion, second by Mr. Piccirilli, vote unanimous, to appoint all three (3) Board members as the representatives to the Beaver County Regional COG for 2024.

Certify Board of Supervisors and Manager as Delegates to the PSATS State Convention and Designate Voting Delegate: Mr. Gordon made a motion, second by Mr. Piccirilli, to authorize the attendance of the Board of Supervisors, Township Manager, Police Chief, Township Solicitor, Township Engineer, and Road Foreman to the 2024 PSATS Annual State Convention April 14-14, 2024, and payment of expenses for same; and to appoint Mr. Piccirilli as the voting delegate to the 2024 PSATS State Convention. The vote to approve the motion was unanimous.

Approve Enrollment of Parcel in the Clean and Green Program: An application was previously filed to enroll Tax Parcel No. 55-023-0224.000 in the Clean and Green Program. This

property has not been approved as exempt from real estate taxes. The proposed Agricultural Assessment has been issued by the Beaver County Assessment Office as follows:

Parcel No. 55-023-0224.000 Normal: \$69,300 Agricultural: \$770

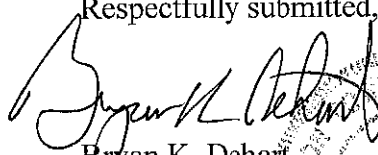
Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to accept the proposed agricultural assessment and to accept the provision of the Clean and Green Act.

Additional Business: There was no additional business.

Public Comment: There was no public comment.

Mr. Piccirilli made a motion, second by Mr. Gordon, vote unanimous, to adjourn the meeting at 5:16 P.M.

Respectfully submitted,



Bryan K. Dehart
Secretary

