MINUTES

BRIGHTON TOWNSHIP PARKS AND RECREATION BOARD

February 25, 2026

Don Houghton, Chairman, called the regular meeting to order of the Parks and Recreation Board, located in the Municipal Building, 1300 Brighton Road, to order at 7:00PM.

PRESENT:

Don Houghton	Chairman
Tiffany Oblinger	Vice Chairwoman
Jim Hickey	Board Member
Sarah Nunamaker	Secretary
Elizabeth Hoffman	Board Member

Public Comment – Agenda Items: Matt Quigley - Brighton Township Supervisor, joined the board as a quest. No public comment was made. Chris Oblinger, Board Member, phoned into the meeting,

Minutes of January 28, 2026, Regular Meeting: Meeting minutes by Sarah Nunamaker was approved. A copy of the minutes was given to Don Houghton for submission to Brighton Township Brough. A copy of was added to the boards folder for record.

Administrative Recording:

Sarah Nunamaker will keep track of all copies of the agenda and meeting minutes moving forward. Along with pricing of events / cc of receipts for future reference. She will also create a Google Form converting the parks inspection check list for easier tracking purposes.

Easter Egg Hunt:

Sarah Nunamaker will purchase bags of mixed candy to go with the 2 bags that Tiffany Oblinger from a previous event. Sarah Nunamaker will also purchase bags for the event. Chris Oblinger will order the signs and let the board know when they are completed. The tentative cut off date for registration is March 21st, 2026.

Pricing:

Coco the Clown (balloon art) $225 for 2 hours

Yard Signs Est. $134 for 10 (This will be built into next year's budget. The signs cannot be saved with the date and link for the event)

Live Figure Rabbit - $100 for 2 hours

Artsy Doodle Craft Studio - $295.00 for 2 hours

Elizabeth Hoffman will purchase the Eat N' Park cookies when registration closes. She will ask the township for the request to be written on Brighton Township Letterhead, so we get a non-profit discount.

Sarah Nunamaker will purchase water closer to the event once registration closes.

$25 Gift cards for the "Golden Egg" Prizes will be purchased by Elizabeth Hoffman and Tiffany Oblinger. They are as follows:

2-4 age group – 5 Below

5-7 age group – Grandpa Joes

8-10 age group – Target

Special Needs group - Walmart

Tiffany Oblinger will send the photo printer with extra film with a link to Brandi Burgess, township secretary, to purchase per township request. Tiffany will also email Brandi with a link for the balloon arch supplies.

Jim Hickey will collect the eggs from the storage unit located in the Brighton Township Municipal Building and put them together. Texas Roadhouse will be donating additional eggs as well. A date/time of the event "tag" will be placed on the "Golden Egg." Inside will have a "See Volunteer" slip for their gift card.

Fishing Derby:

The date was not confirmed so it was unanimous vote to postpone until 2027 until it can be better organized.

Adjournment:

Meeting call to order Jim Hickey made a motion, seconded motion by Tiffany Oblinger. Closing @ 8:10 PM.

Signature

