

# **BRIGHTON TOWNSHIP MUNICIPAL AUTHORITY**

## **REGULAR MEETING MINUTES**

**February 17, 2025**

Mr. Piccirilli called the February 17, 2025 meeting of the Brighton Township Municipal Authority to order at 7:32 P.M. The meeting was in the Municipal Building, 1300 Brighton Road, Beaver, PA 15009. No visitors were present.

**PRESENT:** Mark Piccirilli, Chairman  
Jeffrey S. Maze, Vice Chairman  
Bryan W. Flaugh, Secretary  
Gordon R. Sheffer, Treasurer  
Jack E. Erath, Assistant Secretary/Treasurer  
Bryan K. Dehart, Administrative Manager  
Brad Cochran, Operations Supervisor  
Wyatt D. Disher, Asst. Engineer, LSSE

**ABSENT:** Samuel J. Orr, III, Solicitor  
Larry Lennon, Jr., P.E. LSSE

There was no **Public Comment**.

**Minutes of January 20, 2025 Reorganization and Regular Meeting:** Mr. Sheffer made a motion, seconded by Mr. Flaugh, vote unanimous, to approve the minutes of the January 20, 2025 Reorganization and Regular Meeting.

**January Treasurer's Report:** The Board reviewed the Treasurer's Report. January activity was as follows:

Revenue Account Balance January 1, 2025	\$ 76,331.80
January Utility Receipts	\$255,407.64
Transfer from PLGIT	\$100,000.00
Connection & Tapping Fees	\$ 0.00
NSF	\$ 446.24
Lien Letters	\$ 80.00
Deduct Meters(0)	\$ 0.00
January Expenses/Transfer	(\$302,687.32)
Revenue Account Balance January 31, 2025	\$129,578.36
 Payroll Account Balance January 31, 2025	 \$ 12,742.83
 PLGIT Operating Account Balance January 31, 2025	 \$104,371.70

PLGIT PRIME Operating Balance January 31, 2025	\$274,250.26
PLGIT HRA Account Balance January 31, 2025	\$ 20,064.29

PLGIT Capital Account Balance January 31, 2025	\$187,399.38
PLGIT PRIME Capital Balance January 31, 2025	\$817,235.03

The coverage factor for the month of January was not calculated since no debt service has been paid to date in 2025.

Mr. Maze made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the January Treasurer's Report as read and file for audit.

**Ratify January Bill List:** After review, Mr. Sheffer made a motion, seconded by Mr. Erath, vote unanimous, to ratify the January bills list.

**Contract No. 24-W1 Lead Free Meter Procurement - H2O PA Grant:** The Authority has received a \$300,000 COVID-19 ARPA H2O PA grant award for meter replacements. Funding is to be expended by September 30, 2026. The Board has awarded and executed the contract for the meter procurement to EAP Industries, Inc. in the total amount of \$420,905. The Engineer presented for consideration Pay Application No. 2 in the amount of \$34,930. This represents the remaining meters in the Base Bid that were not previously delivered. The meters in the Add Alternates will be delivered at a later date.

Mr. Sheffer made a motion, seconded by Mr. Erath, vote unanimous, to approve Pay Application No. 2 in the amount of \$34,930.

**Requisition No. 25-02:** The Engineer presented and recommended for approval Requisition No. 25-02 from the Surplus Tap In Account for payment to EAP Industries, Inc. in the amount of \$34,930 for Partial Payment No. 2.

Mr. Erath made a motion, seconded by Mr. Sheffer, vote unanimous, to approve and authorize execution of Requisition No. 25-02 for payment to EAP Industries, Inc. in the amount of \$34,930.

**Excess Consumption Policy: Evans – 1013 Colvin Drive:** The property had consumption of 573,000 gallons at the last reading, and an additional 182,000 gallons since that time. The charges for this consumption are \$12,442.95. Service is turned off at this time until repairs are made. No action has been taken for repairs. Confirmation must be made that repairs have been made to the plumbing to eliminate the cause of the large consumption. There has been no change of status.

The Board reviewed the following requests for relief under the Excess Consumption Policy: Barbe – 405 Leo Drive: The property had reading of 38,000 gallons that exceeds the average consumption of 19,000 gallons. A calculation under the Relief Policy shows that water relief of \$50.54 is warranted under the policy for this quarter. Young – 1145 Dutch Ridge Road: The property had reading of 40,000 gallons that exceeds the average consumption of 7,000 gallons.

A calculation under the Relief Policy shows that water relief of \$54.53 is warranted under the policy for this quarter.

Mr. Sheffer made a motion, seconded by Mr. Maze, vote unanimous, to approve water relief of \$50.54 for Barbe and water relief of \$54.53 for Young as calculated.

**Plan Review/Development Status:** Deerfield Preserve – Phase I consisting of 40 lots is under construction. Final dedication is pending. The Engineer has prepared the as built drawings and exhibits for the plan. A Deed of Dedication needs to be prepared by the Solicitor.

**Roberts Run Subdivision** – Application has been filed for a 53-lot residential subdivision. A plan review was recently completed. The developer needs to submit material and cost estimates for the Developer's Agreement. There is no change of status.

**Clover Communities** – We are in the maintenance period ending May 18, 2026.

**Operating Procedures & Drought Contingency Plan Updates:** At the December meeting the Operations Supervisor advised that updates are to be made to the Operating Procedures and the Drought Contingency Plan. The Engineer reported that all items are in draft form and will be reviewed with the Operations Supervisor. Final versions are expected for the March meeting.

**Water Service Line Inventory:** The Engineer discussed the Water Service Line Inventory that is part of the lead and copper rules. LSSE is updating that data spreadsheet as survey responses are received, and as the BTMA maintenance crew updates the information based upon meter changes, or interior inspections. Next steps have not been provided by the PA DEP.

**Water System Master Plan Proposal:** The 2025 Budget includes funding to prepare an updated Water System Master Plan. The Engineer presented and Service Order Authorization that listed the various areas of study. The cost is \$35,000.

Mr. Maze made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve and authorize execution of the Service Order Authorization for the Water System Master Plan Study in the amount of \$35,000.

**Tuscarawas Road Waterline Replacement:** The Municipal Authority has received a \$250,000 Local Share Account Grant for the Tuscarawas Road waterline replacement. The final grant contact is expected by the end of February. The Engineer has prepared an Opinion of Probable Cost for the project in the amount of \$403,504. The project extends from the area of Center Lane to Spring Lane. The Engineer reviewed the scope of the project. The Board discussed extending the project to Pleasant View Drive. Also discussed was obtaining private easements from property owners, or constructing the project within the Tuscarawas Road right-of-way. The Engineer will prepare a Service Order Authorization for surveying services for consideration at the March meeting.

**PA Small Water and Sewer Program:** A new funding round for the PA Small Water and Sewer Program is open through April 30<sup>th</sup>. Grants are available for projects that cost between \$30,000 and \$500,000 and a 15% match is required. The Engineer suggested a grant application for painting of one of the Gypsy Glen standpipes and an application for a waterline project. He will review the listing of waterlines needing increased in size.

**Brighton Rehab & Wellness:** Mr. Dehart reported that the amount due by February 20<sup>th</sup> is \$86,289.92.

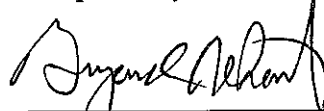
**Ohioville Borough Municipal Authority Sales Agreement Extension:** OBMA has been asked to agree to an extension of the existing Agreement with BTMA for the purchase of water to January 14, 2055. A proposed Agreement to make this change was sent to Attorney Paul Steff, the Solicitor for OBMA. No additional information was available.

**Monthly Operating Report:** The monthly Operation Supervisor's Report was reviewed. During the month there were 160 replacement meters installed and two (2) new construction meters installed. There was also a 2-inch meter installed. No service connections were installed during the month. Nine (9) water samples were taken during the month and all fell within normal guidelines. There were ten (10) waterline breaks during the month.

**Additional Business:** Mr. Dehart said that the Township may be interested in purchasing the BTMA used truck being traded in for the truck ordered last Fall. The value is \$20,000.

**Adjournment:** Mr. Sheffer made a motion, seconded by Mr. Erath, vote unanimous, to adjourn the meeting at 8:15 P.M.

Respectfully Submitted,



Bryan K. Dehart  
Administrative Manager