

# **BRIGHTON TOWNSHIP MUNICIPAL AUTHORITY**

## **REGULAR MEETING MINUTES**

**March 17, 2025**

Mr. Piccirilli called the March 17, 2025 meeting of the Brighton Township Municipal Authority to order at 7:32 P.M. The meeting was in the Municipal Building, 1300 Brighton Road, Beaver, PA 15009. No visitors were present.

**PRESENT:** Mark Piccirilli, Chairman  
Jeffrey S. Maze, Vice Chairman  
Bryan W. Flaugh, Secretary  
Gordon R. Sheffer, Treasurer  
Jack E. Erath, Assistant Secretary/Treasurer  
Bryan K. Dehart, Administrative Manager  
Brad Cochran, Operations Supervisor  
Wyatt D. Disher, Asst. Engineer, LSSE  
Larry Lennon, Jr., P.E. LSSE

**ABSENT:** Samuel J. Orr, III, Solicitor

There was no **Public Comment**.

**Minutes of February 17, 2025 Regular Meeting:** Mr. Sheffer made a motion, seconded by Mr. Maze, vote unanimous, to approve the minutes of the February 17, 2025 Regular Meeting.

**February Treasurer's Report:** The Board reviewed the Treasurer's Report. February activity was as follows:

Revenue Account Balance February 1, 2025	\$129,578.36
February Utility Receipts	\$180,425.67
Transfer from PLGIT	\$ 0.00
Connection & Tapping Fees	\$ 0.00
NSF	\$ 400.00
Lien Letters	\$ 180.00
Deduct Meters(0)	\$ 0.00
February Expenses/Transfer	(\$184,541.48)
Revenue Account Balance February 28, 2025	\$126,042.55
 Payroll Account Balance February 28, 2025	 \$ 12,682.88
 PLGIT Operating Account Balance February 28, 2025	 \$105,704.85
PLGIT PRIME Operating Balance February 28, 2025	\$275,196.40

PLGIT HRA Account Balance February 28, 2025	\$ 19,131.70
PLGIT Capital Account Balance February 28, 2025	\$188,002.65
PLGIT PRIME Capital Balance February 28, 2025	\$820,054.43

The coverage factor for the month of February was not calculated since no debt service has been paid to date in 2025.

Mr. Maze made a motion, seconded by Mr. Erath, vote unanimous, to approve the February Treasurer's Report as read and file for audit.

**Ratify February Bill List:** After review, Mr. Maze made a motion, seconded by Mr. Piccirilli, vote unanimous, to ratify the February bills list.

**Contract No. 24-W1 Lead Free Meter Procurement - H2O PA Grant:** The Authority has received a \$300,000 COVID-19 ARPA H2O PA grant award for meter replacements. Funding is to be expended by September 30, 2026. The Board has awarded and executed the contract for the meter procurement to EAP Industries, Inc. in the total amount of \$420,905. Mr. Cochran said that 374 meters had been installed by the end of February, and over 100 have been installed in March. He expects the meters included in the Add Alternates will be ordered by the end of the month.

**Plan Review/Development Status:** Deerfield Preserve – Phase I consisting of 40 lots is under construction. Final dedication is pending. The Engineer has prepared the as built drawings and exhibits for the plan. A Deed of Dedication needs to be prepared by the Solicitor.

Roberts Run Subdivision – Application has been filed for a 53-lot residential subdivision. A plan review was recently completed. The developer needs to submit material and cost estimates for the Developer's Agreement. There is no change of status.

Clover Communities – We are in the maintenance period ending May 18, 2026.

**Operating Procedures & Drought Contingency Plan Updates:** At the December meeting the Operations Supervisor advised that updates are to be made to the Operating Procedures and the Drought Contingency Plan. The Engineer reported that all items are in draft form. Copies will be sent to the Board with their adoption anticipated at the April meeting.

**Water Service Line Inventory:** The Engineer discussed the Water Service Line Inventory that is part of the lead and copper rules. LSSE is updating that data spreadsheet as survey responses are received, and as the BTMA maintenance crew updates the information based upon meter changes, or interior inspections. Next steps have not been provided by the PA DEP.

**Water System Master Plan:** At the February meeting the Board accepted a proposal from LSSE to prepare an updated Water System Master Plan. The Engineer reported that the water line break map is being updated, the hydraulic water system model will be calibrated with existing flow data, and new data that is determined to be needed.

**Tuscarawas Road Waterline Replacement:** The Municipal Authority has received a \$250,000 Local Share Account Grant for the Tuscarawas Road waterline replacement. The project extends from the area of Center Lane to Spring Lane. At the February meeting the Board extended the project to Pleasantview Avenue. Mr. Dishler presented a Service Order Authorization for project services. This includes: Topographic Surveys (\$7,500); Right-of-Way Assistance (\$5,000); Design and Bidding Services (\$14,500); Permitting HOP (\$4,000); General Project Services During Construction (\$7,000); and Resident Project Representative (\$12,500).

Mr. Maze made a motion, seconded by Mr. Sheffer, vote unanimous, to approve and authorize execution of the Service Order Authorization with LSSE for the Tuscarawas Road Waterline Replacement.

**PA Small Water and Sewer Program:** A new funding round for the PA Small Water and Sewer Program is open through April 30<sup>th</sup>. Grants are available for projects that cost between \$30,000 and \$500,000 and a 15% match is required. The Engineer suggested a grant application for painting of one of the Gypsy Glen standpipes and an application for the water meter replacement program.

**Renew SCADA Maintenance Agreement:** Lanco Controls Group, LLC has submitted for renewal the maintenance agreement for the SCADA system. The cost is \$7,200 for two (2) years.

Mr. Maze made a motion, seconded by Mr. Erath, vote unanimous, to approve the Agreement with Lanco Controls Group, LLC for professional services related to the SCADA system.

**Brighton Rehab & Wellness:** Mr. Dehart reported that the amount due by March 20<sup>th</sup> is \$122,871.66.

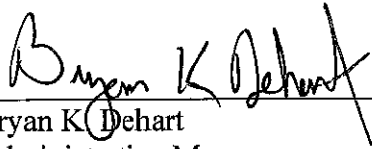
**Ohioville Borough Municipal Authority Sales Agreement Extension:** OBMA has been asked to agree to an extension of the existing Agreement with BTMA for the purchase of water to January 14, 2055. A proposed Agreement to make this change was sent to Attorney Paul Steff, the Solicitor for OBMA. No additional information was available.

**Monthly Operating Report:** The monthly Operation Supervisor's Report was reviewed. During the month there were 211 replacement meters installed. No service connections were installed during the month. Nine (9) water samples were taken during the month and all fell within normal guidelines. There were five (5) waterline breaks during the month. The new truck is expected to be delivered by the end of the month. Mr. Dehart said that the Township purchasing the BTMA used truck that was offered as a trade-in for a value of \$20,000. The Township will purchase the vehicle when the delivery of the new vehicle is made, with the Board to ratify the transaction at the following meeting.

**Additional Business:** Mr. Sheffer made a motion, seconded by Mr. Erath, vote unanimous, to obtain a fee for services from Attorney Garen Fedeles and to have him begin attending meetings in April.

**Adjournment:** Mr. Sheffer made a motion, seconded by Mr. Flaugh, vote unanimous, to adjourn the meeting at 8:00 P.M.

Respectfully Submitted,

  
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Bryan K. Dehart  
Administrative Manager