

BRIGHTON TOWNSHIP MUNICIPAL AUTHORITY

REGULAR MEETING MINUTES

May 19, 2025

Mr. Piccirilli called the May 19, 2025 meeting of the Brighton Township Municipal Authority to order at 7:30 P.M. The meeting was in the Municipal Building, 1300 Brighton Road, Beaver, PA 15009. No visitors were present.

PRESENT: Mark Piccirilli, Chairman
Jeffrey S. Maze, Vice Chairman
Bryan W. Flaugh, Secretary
Gordon R. Sheffer, Treasurer
Jack E. Erath, Assistant Secretary/Treasurer
Bryan K. Dehart, Administrative Manager
Brad Cochran, Operations Supervisor
Wyatt D. Disher, Asst. Engineer, LSSE
Garen Fedeles, Solicitor

ABSENT: Larry Lennon, Jr., P.E. LSSE

There was no **Public Comment**.

Minutes of April 21, 2025 Regular Meeting: Mr. Sheffer made a motion, seconded by Mr. Erath, vote unanimous, to approve the minutes of the April 21, 2025 Regular Meeting.

April Treasurer's Report: The Board reviewed the Treasurer's Report. April activity was as follows:

Revenue Account Balance April 1, 2025	\$ 64,877.83
April Utility Receipts	\$259,078.47
Sale of Truck to BT	\$ 20,000.00
Connection & Tapping Fees	\$ 7,000.00
NSF	\$ 242.55
Lien Letters	\$ 160.00
Deduct Meters(1)	\$ 350.00
April Expenses/Transfer	(\$205,388.17)
Revenue Account Balance April 30, 2025	\$146,320.68
 Payroll Account Balance April 30, 2025	 \$ 13,822.39
 PLGIT Operating Account Balance April 30, 2025	 \$192,971.30
PLGIT PRIME Operating Balance April 30, 2025	\$277,236.01

PLGIT HRA Account Balance April 30, 2025	\$ 14,294.64
PLGIT Capital Account Balance April 30, 2025	\$107,754.73
PLGIT PRIME Capital Balance April 30, 2025	\$826,132.22

The coverage factor for the month of April was not calculated since no debt service has been paid to date in 2025.

Mr. Sheffer made a motion, seconded by Mr. Erath, vote unanimous, to approve the April Treasurer's Report as read and file for audit.

Ratify April Bill List: After review, Mr. Sheffer made a motion, seconded by Mr. Flaugh, vote unanimous, to ratify the April bills list.

Vanport Township Municipal Authority: The Board reviewed the VTMA minutes of the March 31, 2025 Regular Meeting.

Excess Consumption Policy: Roxsan Betters Irrevocable Trust – 114 El Shaddai Drive: The property had consumption of 720,000 gallons that exceeds the average consumption of 9,000 gallons. A calculation under the Relief Policy shows that water relief of \$3,423.40 is warranted under the policy for this quarter. Mr. Sheffer made a motion, seconded by Mr. Erath, vote unanimous, to approve water relief as calculated.

Plan Review/Development Status: Deerfield Preserve -- Phase I consisting of 40 lots is under construction. The Deed of Dedication has been executed by the developer. Mr. Erath made a motion, seconded by Mr. Sheffer, vote unanimous, to approve execution of the Deed of Dedication accepting the water system.

Roberts Run Subdivision – Application has been filed for a 53-lot residential subdivision. A plan review was recently completed. The developer needs to submit material and cost estimates for the Developer's Agreement. There is no change of status.

Clover Communities – We are in the maintenance period ending May 18, 2026.

Approval of Drought Contingency Plan and Water Conservation Plan: The Engineer has updated and submitted for approval the BTMA Drought Contingency Plan and BTMA Water Conservation Plan.

Mr. Erath made a motion, seconded by Mr. Sheffer, vote unanimous, to approve the Brighton Township Municipal Authority Drought Contingency Plan dated May 2025.

Mr. Flaugh made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the Brighton Township Municipal Authority Water Conservation Plan dated May 2025.

Water Service Line Inventory: The Engineer discussed the Water Service Line Inventory that is part of the lead and copper rules. LSSE is updating that data spreadsheet as survey responses

are received, and as the BTMA maintenance crew updates the information based upon meter changes, or interior inspections. Next steps are expected from the PA DEP in October.

Water System Master Plan: At the February meeting the Board accepted a proposal from LSSE to prepare an updated Water System Master Plan. The Engineer reported that the water line break map is being updated, the hydraulic water system model is being prepared. Flow tests in selected area will be conducted, probably at the end of June.

Tuscarawas Road Waterline Replacement: The Municipal Authority has received a \$250,000 Local Share Account Grant for the Tuscarawas Road waterline replacement. The project extends from the area of Center Lane to Pleasantview Avenue. Mr. Dishler said that the survey crew has completed field work. An existing conditions plan is being prepared, and design options are being developed.

Brighton Rehab & Wellness: Mr. Dehart reported that the amount due by May 20th is \$200,731.89. An attorney representing the owners offered a payment plan of \$15,000 per month. He was advised that payments will be accepted, but that no charges will be forgiven and options for collection will be considered.

The Board noted that service to Brighton Commons and the Magistrate Office is on the same line servicing Brighton Wellness. Options to connect those facilities to the BTMA system were discussed.

Ohioville Borough Municipal Authority Sales Agreement Extension: OBMA has been asked to agree to an extension of the existing Agreement with BTMA for the purchase of water to January 14, 2055. A proposed Agreement to make this change was sent to Attorney Paul Steff, the Solicitor for OBMA. Mr. Fedeles said that he was advised by Attorney Steff that the extension will be voted on at the June meeting.

Resolution 25-05 Authorizing Emergency Road Repair: A waterline break on Tuscarawas Road has caused significant damage to the existing pavement. Penn DOT is requiring immediate repair and repaving of the damaged areas. The Operation Supervisor received a quotation of \$49,510 from M&D Paving for the repairs. This amount exceeds the bid threshold. The Solicitor has reviewed the facts and has prepared Resolution No. 2025-05 authorizing an emergency repair.

Mr. Sheffer made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Resolution No. 2025-05 authorizing and emergency repair to Tuscarawas Road by M&D Paving in the amount of \$49,510.

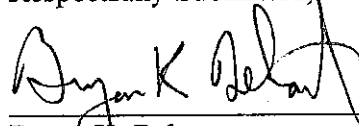
Monthly Operating Report: The monthly Operation Supervisor's Report was reviewed. During the month there were 117 replacement meters and one (1) new construction meter installed. No service connections were installed during the month. Nine (9) water samples were taken during the month and all fell within normal guidelines.

Mr. Cochran will obtain quotations for fire hydrant painting by a contactor for consideration at the June meeting. He also advised that the budget included funding for a new employee effective August 2025. He will begin the selection process.

Additional Business: There was no additional business.

Adjournment: Mr. Sheffer made a motion, seconded by Mr. Erath, vote unanimous, to adjourn the meeting at 8:16 P.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Bryan K. Dehart", written over a horizontal line.

Bryan K. Dehart
Administrative Manager