MINUTES

BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

September 14, 2026

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:00 P.M. Seventeen (17) visitors were present.

PRESENT: John Curtaccio – Chairman
Gary J. Gordon – Vice Chairman
Matthew Quigley – Supervisor
Jeffrey L. Ziegler, Manager/Secretary
Garen Fedeles, Esq. – Solicitor
Marie Hartman, P.E. - Township Engineer

ABSENT: None

Public Comment – Agenda Items: There was no public comment on agenda items.

Minutes of August 10, 2026 Regular Meeting: Mr. Gordon made a motion, seconded by Mr. Quigley, vote unanimous, to approve the minutes of the August 10, 2026 Regular Meeting.

Mr. Curtaccio dispensed with the reading of the monthly **August Reports**. Mr. Gordon made a motion, seconded by Mr. Quigley, vote unanimous, to accept the following August Reports as written and submitted.

A. Treasurer's Report
B. Building Permit Report
C. Road Department Report
D. Police Department Report
E. Fire Department Report
F. Report of Tax Collectors
G. Report of Fines
H. Recycling Report

Parks and Recreation Board Vacancy: Justin Martincic submitted his resignation from the Parks and Recreation Board effective August 15, 2026, creating a vacancy for a term ending December 31, 2026. The Township received four letters of interest to serve on the Parks and Recreation Board.

- Mr. Curtaccio made a motion, seconded by Mr. Quigley, vote unanimous to appoint Wil Schurr to the Parks and Recreation Board for a term beginning immediately and ending December 31, 2026.

Resolution No. 2026-13 Adopting the Emergency Operation Plan: The Emergency Operation Plan has been reviewed and is ready for adoption. Resolution No. 2026-13 adopts the Emergency Operation Plan.

- Mr. Gordon made a motion, seconded by Mr. Quigley, vote unanimous, to approve Resolution No. 2026-13 adopting the Emergency Operation Plan for Brighton Township.

Park Rental Rates: Rentals for the 2027 season will begin in October. The current and the proposed rental rates for Shultz Lodge and shelters at Two Mile Run Park are as follows:

	Resident Current	Resident Proposed	Non-Resident Current	Non-Resident Proposed
Shultz Lodge	$175	$275	$200	$300
Shelters (1, 2 & 3)	$50	$60	$60	$70

The current process of collecting, depositing, tracking, and refunding security deposits creates unnecessary administrative and bookkeeping work. Eliminating the security deposit will simplify the rental process for residents, reduce staff time spent processing checks, and streamline financial recordkeeping. The additional revenue generated by the rate increase will help offset rising operating costs and support future capital improvements at the Lodge.

- Mr. Gordon made a motion, seconded by Mr. Quigley, vote unanimous, to increase the rental rate for Shultz Lodge to $275 for Residents and $300 for Non-Residents (Beaver, Bridgewater, and Vanport) effective January 1, 2027; and eliminate the security deposit requirement for all rentals.

Contract No. 22-ST01 2022 Stormwater Improvements (Beaver Woods Detention Pond): The Beaver Woods Detention Pond Retrofit Project constructed by Pride Masonry, Inc. is in the maintenance period. The contractor, Pride Masonry, is aware of outstanding items under the maintenance bond. The NPDES permit amendment is still pending. A permit amendment is required prior to the Public Works' replacement of the road entry culvert. The Township Engineer reported that additional information that had been requested by DEP was sent to them in August. The Engineer also reported that a letter was received by DEP raising additional questions.

Two Mile Run PRP Stormwater Project Update: The Township Engineer is designing and obtaining permits for a stormwater facility to meet the full obligations of the Township's Pollution Reduction Plan (PRP) for the Two Mile Run watershed as part of the MS4 permit. The Engineer reviewed the LSSE memo outlining viable options with updated costs. The engineer noted that there are really only two options that would satisfy DEP and stay away from a long DEP permitting process. Both of these options propose a facility be constructed in the area of Northview Circle. Option 4 proposes an underground storage tank on BTMA property for an estimated cost of $1.83 million. Option 5 proposes an above ground facility that is estimated to cost $700,000. This option would be constructed on property owned by Jerry Fisher. Mr. Curtaccio commented that he believes that Mr. Fisher's property is in a program that may lose eligibility if he were to enter into an agreement with the Township. The Engineer indicated she will work with the Solicitor on this item so that it can be worked out before the decision regarding which option moves forward. Mr. Quigley asked if there are any other options along Two-Mile. The Engineer reported that there are not given the 2018 permit

requirements. Mr. Gordon asked about the timeframe. The Engineer reported that the Township is already past the deadline and is surprised that the Township has not received a letter from DEP.

Two Mile Run Park Pedestrian Bridge: On March 23, 2026 the Township requested a time extension and scope amendment for Grant Contract No. C000080554. On July 15, 2026 the DCED approved the change of scope to construct a pedestrian bridge within Two Mile Park. The pedestrian bridge will serve as a connection between two (2) trail loops and provide connectivity through the Two Mile Trail system. The extension was approved through December 31, 2027.

The Engineer reported that the next step is to meet with the Township Manager and Road Foreman to discuss what work can be done in-house and what work needs to be publicly bid. The Engineer reported the plan is for that meeting to happen and then provide an update to the Board at the next meeting.

MS4 Program: The Township Engineer reported that LSSE is currently drafting the annual MS4 report which is due at the end of October. The Engineer also reported that the pond inspections are now complete and that the Manager sent letters out to the owners regarding the outcome of the inspections.

2025 Annual Audit & Financial Report: The 2025 Annual Audit & Financial Report has been completed and issued by Turnley Robertson and Associates. The Board received a copy of the report. The next step was for the Board to accept the 2025 Annual Audit & Financial Report as completed and issued by Turnley Robertson and Associates and to ratify the authorization for the Chairman and Manager to sign the management representation letter.

- Mr. Gordon made a motion, seconded by Mr. Quigley, vote unanimous to accept the 2025 Annual Audit & Financial Report as completed and issued by Turnley Robertson and Associates and ratify the Chairman and Manager's signatures on the management representation letter.

Brighton Township Pension MMO Calculations: Each year the Board is to be advised by September 30th of the Minimum Municipal Obligation (MMO) to the pension plans for the following year. The 2027 Police Pension Plan MMO is $189,510 based on the calculation from the plan actuary, Acrisure. The 2027 Non-Uniform Pension Plan MMO is $37,700 based on the Pennsylvania Municipal Retirement System (PMRS) worksheet.

- Mr. Quigley made a motion, seconded by Mr. Gordon, vote unanimous to approve the 2027 Minimum Municipal Obligation (MMO) calculation of $189,510 for the Police Pension Plan of and the 2027 Minimum Municipal Obligation (MMO) calculation of $37,700 for the Non-Uniformed Pension Plan and direct that these amounts be included within the 2027 Budget.

Additional Business: The Township Solicitor requested an Executive Session immediately following the adjournment of the meeting to discussion a potential legal matter.

Mr. Gordon asked Mr. Shepler to check the chimney at the Lodge for the election volunteers. Mr. Gordon also noted that the silt bags were removed from the stormwater inlets on Foxwater trail. Mr. Shepler and the Manager both reported that the work was not done by the Township. Mr. Gordon

asked Captain Hanne, BTVFD if he would work with the BT Police Department on a Fire Alarm Ordinance.

Mr. Curtaccio commented that there is an entire generation of people in the country that have no firsthand knowledge of the events of September 11th. He recommended that people take a look at the recent issue of the local magazine put out by the Veterans.

Mr. Quigley commented that the Run the Steps event that the BT Police Officers organized for September 11th was very well received and he said he hopes it continues and grows in the years to come.

Public Comment: Jeff Trbovich, 117 Shadylane Drive asked for further clarification on the underground storage tank option. The Township Engineer reported that it was option 4. At this point a sidebar conversation between Mr. Trbovich and other residents on Shadylane took place with the Township Engineer. Mr. Curtaccio asked if there was any other Public Comment while the sidebar took place.

Tiffany Oblinger, 203 Edgewood Drive and Chair of the Township Parks and Recreation Board asked the Supervisors if there was an update on getting a new water fountain at Hardy Field. Mr. Curtaccio indicated he may have a lead for her on this and they could discuss it after the meeting. Ms. Oblinger asked if the Board had reviewed the quote she received for new swings and monkey bars at Hardy Field. Discussion took place about this being an item that needs to be included in a future budget, but not earlier than 2028. Ms. Oblinger asked if the Board had considered increasing the number of Parks Board members from five to help with some of the events. The Board indicated that the Township reduced the number in recent years due to lack of interest. Mr. Quigley reminded Ms. Oblinger that the Parks Board can recruit volunteers to help and that they do not need to be members of the Board.

Bill Sheerin, Dutch Ridge Road stated he owned property on Dutch Ridge Road that is currently in a commercial zoning district and he would like to have it rezoned as residential. He said the parcel is 18 ½ acres, and his plan is to create 3 building lots for higher end homes. He offered the opinion that this would fit better with the overall plan for the Township. The Township solicitor indicated that a zoning map change is an involved lengthy process but would need to start with a completed application.

Ratify August Bills List: Mr. Gordon made a motion, seconded by Mr. Quigley, vote unanimous, to ratify the August Bills List.

Adjournment: Mr. Curtaccio made a motion, seconded by Mr. Gordon, vote unanimous, to adjourn the meeting at 7:55 P.M.

Respectfully submitted,

Jeffrey L. Ziegler
Township Secretary