BRIGHTON TOWNSHIP SEWAGE AUTHORITY

REGULAR MEETING MINUTES

September 21, 2026

Mr. Piccirilli called the September 21, 2026, meeting of the Brighton Township Sewage Authority, located in the Municipal Building, 1300 Brighton Road, Beaver, PA 15009, to order at 7:00 P.M.

PRESENT: Mark Piccirilli, Chairman
Jeffrey S. Maze, Vice Chairman
Gordon R. Sheffer, Secretary
Bryan W. Flaugh, Treasurer
Jack E. Erath, Assistant Secretary/Treasurer
Jeffrey L. Ziegler, Administrative Manager
Wyatt D. Disher, Asst. Engineer, LSSE
Garen Fedeles, Solicitor
Logan Brice, Crew Chief

ABSENT: Larry Lennon, Jr., P.E. LSSE

VISITORS: There were no visitors present.

There was no **Public Comment**.

Minutes of the August 17, 2026 Regular Meeting - Mr. Erath made a motion, seconded by Mr. Sheffer, vote unanimous, to approve the minutes of the August 17, 2026 Regular Meeting.

Treasurer's Report - Mr. Sheffer made a motion, seconded by Mr. Erath, vote unanimous, to approve the August Treasurer's Report and to file for audit.

Payment of Bills - Mr. Sheffer made a motion, seconded by Mr. Maze, vote unanimous, to ratify the August bill list pending review of the bill to VTMA for $204,937.28.

Vanport Township Municipal Authority - The Board reviewed the VTMA minutes of the July 27, 2026, Regular Meeting.

Review Status of Subdivision and Land Development Plans:

- Roberts Run Subdivision – Final Approval Status – Resubmission not received to date.
- Clover Communities – Maintenance Bond Period. Nothing additional to report.
- Deerfield Preserve – We are in the maintenance bond period ending November 20, 2026.
- Evergreen Heights Phase 2 – Sewer Service Availability issued June 1, 2026. Plan Review No. 1 issued June 18, 2026. Resubmission received on August 25, 2026. The Engineer handed out LSSE's review letter No. 2 dated September 18, 2026.

2025 Audit Report - The 2025 Annual Audit & Financial Report has been completed and issued by Turnley Robertson and Associates. The Board received a copy of the report and accepted the 2025 Annual Audit & Financial Report as completed and issued by Turnley Robertson and Associates.

- Mr. Sheffer made a motion, seconded by Mr. Erath, vote unanimous to accept the 2025 Annual Audit & Financial Report as completed and issued by Turnley Robertson & Associates, LLC. and authorize the Chairman and Manager to sign the management representation letter.

Pension MMO Calculation - Each year the Board is to be advised by September 30th of the Minimum Municipal Obligation (MMO) to the pension plan for the following year. The 2027 MMO has been calculated as $15,860.

- Mr. Flaugh made a motion, seconded by Mr. Sheffer, vote unanimous to approve the 2027 MMO Calculation of $15,860 and directed that it be included in the 2027 Budget.

Dawson Ridge Sewer Survey - Survey completed on September 1, 2026. Existing Conditions Plan was provided for discussion. The Engineer reported that Pride Masonry completed the job, but that one of the manholes has backed up several times due to the placement of the manhole and the low slope of the lines. He noted that the installation meets the minimum of the design. Discussion took place on installing some back flow preventers. The Board asked that the Engineer reach out to Chaffe to get a price on replacing the manhole.

2027 Budget – The Engineer reported that LSSE will begin working on the preparation of the first draft of the 2027 Budget.

Engineer's Report - No additional items not on Agenda.

Solicitor's Report - Nothing to report.

Crew Chief's Report – The Crew Chief reported that flow was up 8.6 million since the previous month. He noted that they responded to 56 One Calls and there were 15 Call Outs. Mr. Brice reported that the resident at 260 Dutch Ridge Road is having issues with his lateral. The suggestion was made for the property owner to install a grinder pump.

Mr. Brice asked the Board about the possibility of installing a flow meter where the BTSA line comes into the VTMA plant. Discussion ensued about the cost of purchasing vs. renting a flow meter. The Solicitor agreed to look into whether there is a calibration requirement in the Agreement.

Mr. Brice reported that a sludge blanket has been forming on the surface of the wet well at the Lisbon Station and they have been using a compressor as a solution. He also reported that a cellphone booster has been installed at the Todd PS, which has helped with the alarm issue.

Mr. Brice also reported that a tree fell on the Dawson PS and damaged the roof. He reported that three quotes have been received. The Manager commented that the three quotes for repair, the

quote for related electric repair and the tree removal proposal have all been turned over to the insurance carrier. Once we get their approval, the contractor will be hired to make the repair.

Mr. Brice also reported that the tank on the jetter truck is cracked and leaking and that he has a quote from U.S. Municipal Supply to make the repair in the amount of $3,642.85. Mr. Sheffer made a motion, seconded by Mr. Flaugh, vote unanimous to accept the quote from U.S. Municipal Supply in the amount of $3,642.85

Additional Business - No additional Business.

Public Comment - There was no public comment.

Adjournment - There being no further business Mr. Sheffer made a motion, seconded by Mr. Flaugh vote unanimous, to adjourn the meeting at 7:45 P.M.

Respectfully submitted,

Jeffrey L. Ziegler, Manager