

BRIGHTON TOWNSHIP SEWAGE AUTHORITY

REGULAR MEETING MINUTES

September 15, 2025

Mr. Piccirilli called the September 15, 2025 meeting of the Brighton Township Sewage Authority, located in the Municipal Building, 1300 Brighton Road, Beaver, PA 15009 to order at 7:00 P.M. One (1) visitor was present.

PRESENT: Mark Piccirilli – Chairman
Gordon R. Sheffer – Vice Chairman
Jeffrey S. Maze, Secretary
Bryan W. Flaugh – Treasurer
Jack E. Erath – Assistant Secretary/Treasurer
Jeffrey L. Ziegler, Manager
Bryan K. Dehart
Logan Brice, BTSA Operator
Larry Lennon, Jr., P.E. LSSE
Wyatt D. Dishler, Asst. Engineer, LSSE
Garen Fedeles, Esq. – Solicitor

VISITOR: Jason Shorts, 131 Fox Water Trail

Public Comment: There was no public comment.

Minutes: Mr. Sheffer made a motion, seconded by Mr. Maze, vote unanimous, to approve the minutes of the August 18, 2025 Regular Meeting.

Treasurer's Report: Mr. Maze made a motion, seconded by Mr. Erath, vote unanimous, to approve the August 2025 Treasurer's Report and to file for audit.

Bill Lists: Mr. Sheffer made a motion, seconded by Mr. Flaugh, vote unanimous, to ratify the August bills list as submitted.

Appoint Authority Manager: Mr. Erath made a motion, seconded by Mr. Sheffer, vote unanimous, to appoint Jeffrey L. Ziegler as the Authority Manager.

Designate Authorized Signers on Authority Accounts: Mr. Flaugh made a motion, seconded by Mr. Piccirilli, vote unanimous, to designate the Board of Directors, Manager and Dawn Librich as authorized signers on the accounts, with two (2) signatures required on all checks; and as the persons authorized to transfer funds within the PLGIT accounts and between accounts in the name of the Brighton Township Sewage Authority.

Vanport Township Municipal Authority: The Board received the VTMA minutes of the July 28, 2025 Regular Meeting. The VTMA minutes included information on anticipated 2026 capital expenditures of \$300,000.

Sewage Service Request: A request has been made for permission to provide sewage serv

Adopt Revised Right-to-Know Law Policy: Mr. Sheffer made a motion, seconded by Mr. Piccirilli, vote unanimous, to adopt a revised Right-to-Know Law Policy appointing Jeffrey L. Ziegler as the Open Records Officer.

Pension MMO Calculation: Each year the Board is to be advised by September 30th of the Minimum Municipal Obligation (MMO) to the pension plan for the following year. The 2026 MMO has been calculated as \$21,304. Mr. Sheffer made a motion, seconded by Mr. Flaugh, vote unanimous, to approve the 2026 MMO Calculation of \$31,304 and directed that it be included in the 2026 Budget.

Increase Boot Allowance: Mr. Piccirilli made a motion, seconded by Mr. Erath, vote unanimous, to increase the boot allowance for the Authority work crew from \$150 to \$250 effective 2026.

Municipal Participation: Brighton Township will be selling vehicles and equipment no longer needed. The Crew Chief said that he has some truck parts and other equipment that could be offered for sale. Mr. Sheffer made a motion, seconded by Mr. Flaugh, vote unanimous, to participate in this project jointly.

Review Status of Subdivision and Land Development Plans:

- **Sheerin Farm Plan of Lots – Deed of Dedication/Bond Release** –The sewer line extension has been completed and inspected. The developer has submitted the executed Deed of Dedication and the Maintenance Bond. The Developer has also requested a full release of the Performance Bond.

Mr. Erath made a motion, seconded by Mr. Piccirilli, vote unanimous, to accept dedication of the sewage line extension in the Sheerin Farms Plan of Lots and authorize execution and recording of the Deed of Dedication.

Mr. Erath made a motion, seconded by Mr. Sheffer, vote unanimous, to authorize a full release of the Performance Bond for the Sheerin Plan of Lots in the amount of \$176,220.

- **Roberts Run Subdivision – Final Approval Status** – This is a 53-lot residential subdivision off of Tuscarawas Road. Revised plans have not been submitted.
- **Deerfield Preserve Review Plan Status/Authorize Inspection** – We are in the maintenance period ending November 20, 2026.

Engineer's Report: Mr. Dishler said that Pride Masonry, Inc. is to provide a schedule for a corrective action plan for the Dawson Ridge Sewer Rehabilitation Project under the maintenance bond. The contractor is currently doing work on a Township project.

LSA Grants – The LSA Grant program is open, with applications due prior to the end of November. The 2024 LSA Grant awards have not yet been announced. After discussion it was decided to prepare applications for the rehabilitation of the remaining clay lines in the Dawson Ridge Plan. An application for trash baskets at the pump stations was also discussed.

Solicitor's Report: The Solicitor had no further report.

Crew Chief's Report: The flow report was reviewed. Mr. Brice reported on work through the month. The flushing program has started. He said the sewer line on Walnut Street from Chestnut Street to Neville Road are still clay and they were televised. There is also one (1) section on Neville Road from Walnut Street towards Tuscarawas Road that is clay, and it was televised also. Messrs. Gaughan and Riley have passed the PaDEP testing for collection system operators. They will be able to obtain their licenses once they have the required time of service.

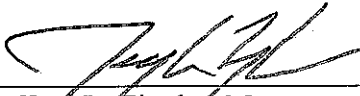
Mr. Maze made a motion, seconded by Mr. Erath, vote unanimous, to approve the quotation from RAM Industrial Service Solutions in the amount of \$26,498.50 through COSTAR Contract 008-E23-1027 Maintenance, Repair, and Operation Equipment and Supplies for valve replacements at the Todd Road P.S.

The Crew Chief also advised that Tri-State will be pumping out wet wells and some of the sump pits. He reported on the volute installation and issues with leaking. There are no longer any spare volutes in stock.

Additional Business: There was no additional business.

Adjournment: There being no further business Mr. Sheffer made a motion, seconded by Mr. Erath, vote unanimous, to adjourn the meeting at 7:33 P.M.

Respectfully submitted,



Jeffrey L. Ziegler, Manager