

MINUTES

BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

MARCH 12, 2018

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:00 P.M. Three (3) visitors were present.

PRESENT:           John Curtaccio – Chairman  
                  James E. Equels, Sr. – Vice Chairman  
                  Mark Piccirilli - Supervisor  
                  Bryan K. Dehart - Manager/Secretary  
                  Kathryn L. Johnston, Esq. – Township Solicitor  
                  Ned Mitrovich, P.E. - Township Engineer

**Public Comment – Agenda Items:** None.

**Minutes of February 12, 2018 Regular Meeting:** Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the minutes of the February 12, 2018 Regular Meeting.

The following **February Reports** were read by Mr. Dehart except as noted:

- A.     Treasurer's Report
- B.     Building Permit Report
- C.     Road Department Report
- D.     Police Department Report – given by Chief Howard Blinn
- E.     Fire Department Report – none given
- F.     Report of Tax Collectors
- G.     Report of Fines
- H.     Recycling Report

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the February Reports as submitted.

**Parks & Recreation Board Vacancy:** There is a vacancy on the Parks & Recreation Board for one (1) member for a term expiring December 31, 2022.

**Personnel Actions:** A job notice has been placed for the hiring of seasonal workers for the maintenance of parks and grounds.

**Authorize Participation in the Beaver County Regional COG 2018 Spring Commodities Bid:** Estimated quantities for the 2018 Beaver County Regional COG Spring

Commodities Bid are due. The Township Manager reviewed the bid sheets with the Road Foreman and it is recommended that the Board include the following estimated quantities in the bid estimate:

River Gravel Size No. 57	200 Tons
Limestone Size No. 2A	1,200 Tons
Limestone Size No. 8	1,200 Tons
Limestone Size No. 1	400 Tons
Limestone Size No. R4	100 Tons
Liquid Asphalt – E-1 Prime	5,000 Gallons
Liquid Asphalt – MC 70 Road Oil	5,000 Gallons
Liquid Asphalt – CRS-2 (E-3)	30,000 Gallons
Liquid Asphalt – CRS-2PM (E-3M)	5,000 Gallons
Ultra-Low On-Road Diesel Fuel	16,000 Gallons
Unleaded Gasoline (87 Octane)	6,500 Gallons

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to authorize participation in the Beaver County Regional COG 2018 Spring Commodities Bid for the items listed.

**Authorize Purchase of 2018 F550:** The 2018 Budget includes funding for the purchase of a new 1-ton dump truck. A proposal has been received from Woltz & Wind Ford for the purchase of a 2018 F550 4X4 with a stainless steel dump body by Imperial Truck Body and hydraulics with snow plow from Walsh Equipment. The total purchase price is \$78,287. A trade-in offer of \$25,000 has been offered for the 2011 F550 to reduce the purchase price to \$53,287. The purchase is available through CoStars Contracts 25-032 and 25-021.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the quotation of Woltz & Wind Ford to authorize the purchase of the 2018 F550 with a stainless steel dump body, hydraulic system and snow plow in the amount of \$78,287 and accepting the trade-in offer of \$25,000 for the 2011 F550 to reduce the purchase price to \$53,287.

**Field Maintenance Proposal:** A proposal for treatment of the turf areas on the football and baseball fields at Hardy has been received from Gumpf Gardens. The program includes four visits per year and includes fertilizer, lime, aeration and over seeding. The cost of the baseball field is \$4,262.55 and the football field is \$4,483.79. This is a total of \$8,746.34.

Mr. Piccirilli inquired about the drainage on the baseball field. Mr. Dehart stated that last year new drains were installed by the Township in the outfield and near the first base dugout of the baseball field. The drains run to the rain garden. Gumpf Gardens will also install specialized drains to improve drainage.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the proposals from Gumpf Gardens at a total cost of \$8,746.34 for field maintenance treatment of the football and baseball fields at Hardy Field.

**2017 Roadway Improvement Program**: At the March 2017 meeting the Board awarded contracts for the 2017 Roadway Improvement Program to Youngblood Paving, Inc. Contract 17-R01 – 2017 Roadway Improvement Program has been completed.

Contract 17-R02 – Roadway Scratch & Leveling Program, with Add Alternate No. 1: With Change Order No. 1 this contract is in the amount of \$157,526.50 for the paving of Gypsy Glen Road from Beaver Borough to Two Mile Run Park.

Change Order No. 2 extended the contract completion date to May 25, 2018.

**2018 Roadway Improvement Program**: At the January meeting the Board selected Crandon Circle, Dove Drive, Raven Drive, and Sebring Road from Highland Woods Drive to Tuscarawas Road for inclusion in the 2018 Roadway Improvement Program (Contract A). The contract will also include the paving of Grove Road to service the Richmond Schoolhouse (Contract B) and the basketball court at Dawson Ridge Park (Contract C). Bids were opened on March 7<sup>th</sup> at 11:00 A.M. and read aloud as follows:

CONTRACTOR	CONTRACT A	CONTRACT B	CONTRACT C	BID BOND/ SURETY COMPANY
YOUNGBLOOD PAVING, INC. 2516 State Route 18 Wampum, PA 16157	\$340,379.00	\$366,017.00	\$388,126.00	Yes
A. FOLINO CONSTRUCTION, INC. 109 Dark Hollow Road Oakmont, PA 15139	\$378,485.24	\$414,839.04	\$442,318.63	Yes
A. LIBERONI, INC. 459 Davidson Road Plum, PA 15239	\$376,640.86	\$404,787.36	\$428,804.38	Yes
ALEX E PARIS CONTRACTING CO., INC. 1595 Smith Township State Road – P.O. Box 369 Atlasburg, PA 15004-0369	\$430,265.00	\$463,242.50	\$496,425.00	Yes
MELE & MELE & SONS, INC. One Mele Place Braddock, PA 15104	\$352,225.25	\$388,367.25	\$417,038.22	Yes
PROTECH ASPHALT MAINTENANCE, INC. P.O. Box 8425 New Castle, PA 16107-8425	\$470,307.50	\$508,275.00	\$546,158.50	Yes
SHIELDS ASPHALT PAVING, INC. P.O. Box 672 Valencia, PA 16059	\$477,178.92	\$532,536.07	\$571,950.87	Yes

The Township Engineer recommended that the bid for the 2018 Roadway Improvement Program be awarded to the low bidder, Youngblood Paving, Inc. for Contract C in the amount of \$388,126.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to award the bid for the 2018 Roadway Improvement Program to Youngblood Paving, Inc. for Contract C in the amount of \$388,126 and authorize preparation of the contract documents.

**Two Mile Run Park Development – DCNR Grant:**

**Contract No. 17-PK1 Parking Lot Renovations:** Mele & Mele & Sons, Inc. was awarded the contract in the amount of \$338,162.25 for the Base Bid and Add Alternates Nos. 1 & 2. Change Order No. 1 increased the contract amount to \$376,935.25. Change Order No. 2 extended the contract completion date to June 15, 2018.

As of the February meeting, work completed totaled \$301,304.75 with two (2) partial payments having been approved. The Township Engineer reported that there are no pay requests to present at this time. Work has been delayed until spring.

**Contract No. 17-PK2 General Building Construction:** C. W. Smith Contracting, Inc. The Awarded Contract of \$160,700 was increased to \$168,439 by Change Order No. 1 through 4.

Partial Payment No. 5 in the amount of \$18,596.10 was presented for consideration.

<u>Partial Payment No. 5:</u>	
Completed to Date:	\$168,439.00
Less Retainage:	(\$ 1,000.00)
Less Previous Payment(s):	<u>(\$148,842.90)</u>
Payment Due:	\$ 18,596.10

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve Partial Payment No. 5 for Contract No. 17-PK2 General Building Construction to C.W. Smith Contracting, Inc. in the amount of \$18,596.10.

**Contract No. 17-PK3 Electrical:** R. E. Yates, Inc. in the amount of \$37,436.

Mr. Dehart presented Change Order No. 1 for Contract No. 17-PK3 (Re-Bid) Electrical. This change order extended the completion date to January 26, 2018.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Change Order No. 1 for Contract No. 17-PK3 – Electrical, extending the completion date to January 26, 2018.

Partial Payment No. 1 (Final) was presented as follows:

<u>Partial Payment No. 1 (Final):</u>	
Payment Due:	\$ 37,436.00

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve Partial Payment No. 1 (Final) for Contract No. 17-PK3 Electrical to R. E. Yates, Inc. in the amount of \$37,436.

**Contract No. 17-PK4 Plumbing:** Reno Bros., Inc. in the amount of \$16,813. Change Order No. 1 has been presented in the amount of \$940 for an additional 40 LF of sanitary sewer line installation.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Change Order No. 1 in the amount of \$940 for additional sanitary sewer line installation. This will increase the contract amount to \$17,753.

Partial Payment No. 3 (Final) in the amount of \$2,621.30 was presented as follows:

<u>Partial Payment No. 3 (Final):</u>	
Completed to Date:	\$17,753.00
Less Previous Payment(s):	<u>(\$15,131.70)</u>
Payment Due:	\$ 2,621.30

Mr. Piccirilli, made a motion, seconded by Mr. Equels, vote unanimous, to approve Partial Payment No. 3 (Final) for Contract No. 17-PK4 Plumbing to Reno Bros., Inc. in the amount of \$2,621.30

**Municipal Recycling Program Grant:** Notification has been given that the PA DEP Municipal Recycling Section 902 Program Grant cycle is open, with grants due April 7, 2018. It is recommended that the Board authorize the preparation of an application requesting up to \$350,000 in funding for the following: Purchase of a new yard waste grinder to replace the 2002 Beast grinder; reimbursement of paving expenses at the yard waste site; reimbursement of expenses for the development and construction of the rain garden at the yard waste site; and reimbursement of expenses for public education. Grant funding covers up to 90% of the cost of these items.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to authorize the Township Manager to file a PA DEP Municipal Recycling Section 902 Program Grant for up to \$350,000 in funding for the items specified.

**Amending the 457 Deferred Compensation Program:** Nationwide has advised that the 457 Deferred Compensation Program is to be amended. Two options for the *Guaranteed Minimum Interest Rate Amendment* have been presented. Each was outlined in documents provided to the Board.

The Township Solicitor has reviewed the documents and recommended Option No. 1.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to select Option No. 1 of the Guaranteed Minimum Interest Rate Amendments, amending the 457 Deferred Compensation Program.

**Township MS4 Program:** The Township Engineer reported that the Pollutant Reduction Plan was amended and sent to the Central Office in Harrisburg. Mr. Dehart advised that the approval was received in the mail today.

**Brighton Fields Phase 1 Stormwater Pond Restoration:** At the September meeting the Board authorized the Township Engineer to prepare a plan of what improvements are required for the stormwater detention facility within Phase I. The restoration will partly address the Township's obligations under the Pollutant Reduction Plan that has been prepared as part of the Township's MS4 permit application.

The Township Engineer has done a preliminary plan for the stormwater ponds restoration. Additional evaluation is pending dry weather. Mr. Mitrovich stated that Chaffee Excavation has been asked to prepare a cost estimate.

**Stormwater Service Fee Analysis and Report:** The Board has authorized the Township Engineer to prepare a Stormwater Service Fee Analysis and Report that will provide a basis upon which to charge stormwater fees. The study is being completed during 2018.

The Township Engineer provided an update on the Stormwater Service Fee Analysis and Report. An outline of major items and some examples on how the fees will impact properties should be provided by May or June.

**Property Maintenance Code:** The Planning Commission has reviewed and is recommending that the Board of Supervisors begin the process to adopt the 2015 International Property Maintenance Code. At the December meeting the Board took the Code under review.

The Township Manager stated that the next step is to fashion an adoptable ordinance with consideration of local amendments. The Township Solicitor will proceed with this next step.

**Ordinance No. 210 Amending the Zoning Code:** The Board of Supervisors conducted a public hearing on the proposed ordinance at 6:00 P.M. earlier in the evening. Action can now be taken on the proposed ordinance.

Solicitor Kathryn Johnston recommended changing one word in the final version as stated at the hearing. In Section 8 the work Dispensary will be changed to Dispensation. This change is made in the final ordinance presented for adoption.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Ordinance No. 210 Amending the Brighton Township Zoning Code, Chapter 195.

**Brighton Fields Phases 2, 3A & 3B:** The developer has completed the improvements within the Brighton Fields Plan Phases 2, 3A & 3B and is requesting dedication of the public improvements. The Township Engineer reported on the status of project dedication. A Stormwater BMP Operations & Maintenance Agreement for the Brighton Fields Plan Phases 3A and 3B is also outstanding for approval and recording.

The Township Engineer discussed options to expedite the signing and recording of the Stormwater BMP Operations & Maintenance Agreement for the Brighton Fields Plan Phases 3A and 3B.

**Spring Road Inspection:** The Board scheduled a spring road inspection for Friday, April 20<sup>th</sup> at 8:00 A.M.

**Additional Business:**

Mr. Dehart asked the Board to authorize a reimbursement to employees who choose to participate in the Wellness Program through an arrangement with Planet Fitness. Planet Fitness requires membership fees to be deducted monthly from the member's account. Therefore, as occurred last year, employees would be reimbursed 50% of the total cost for one year and the monthly fee would be deducted from the employee's personal account.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the fitness program reimbursement to employees for membership at Planet Fitness as part of the Wellness Program.

**Public Comment:**

There was no public comment.

**Ratify February Bills List:** Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to ratify the February Bills List.

**Adjournment:** Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to adjourn the meeting at 7:37 P.M.

Respectfully submitted,

Bryan K. Dehart  
Township Secretary