

## MINUTES

### BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

SEPTEMBER 10, 2018

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:02 P.M. Eighteen (18) visitors were present.

PRESENT:           John Curtaccio – Chairman  
                      James E. Equels, Sr. – Vice Chairman  
                      Mark Piccirilli - Supervisor  
                      Bryan K. Dehart - Manager/Secretary  
                      Ned Mitrovich, P.E. - Township Engineer  
                      Kathryn L. Johnston, Esq. – Township Solicitor

**Public Comment – Agenda Items:** None.

**Minutes of August 13, 2018 Regular Meeting:** Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the minutes of the August 13, 2018 Regular Meeting.

The following **August Reports** were read by Mr. Dehart except as noted:

- A.     Treasurer's Report
- B.     Building Permit Report
- C.     Road Department Report
- D.     Police Department Report – given by Chief Howard Blinn
- E.     Fire Department Report – given by Chief Mitch Curtaccio
- F.     Report of Tax Collectors
- G.     Report of Fines
- H.     Recycling Report

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the August Reports as submitted.

**Parks & Recreation Board Vacancy:** There is a vacancy on the Parks & Recreation Board for one (1) member for a term expiring December 31, 2022.

**Police Personnel Actions: Part-Time Police Hire:** Chief Blinn is recommending that the Board approve the hiring of Zachary Spearing and Joseph Daransky as part-time police officers at a starting rate of \$17.50/hour – first year with experience, subject to a six-month probationary period, physical and psychological examination.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the hiring of Zachary Spearing and Joseph Duransky as part-time police officers at a starting rate of \$17.50/hour – first year with experience, subject to a six-month probationary period, physical and psychological exam.

Agreement with Police Officers Association: A two (2) year Agreement to extend the existing Agreement with the Police Officers Association to include the years 2022 and 2023 has been approved by the Officers. Mr. Dehart presented the Agreement to the Board for consideration of approval.

Mr. Equels made a motion, seconded by Mr. Piccirilli to approve the Agreement between Brighton Township and the Brighton Township Police Officers Association to extend the existing labor contract to include the years 2022 and 2023. The vote to approve the motion was two (2) “YES” votes by Messrs. Equels and Piccirilli and one (1) “ABSTAIN” by Mr. Curtaccio. Mr. Curtaccio abstained from voting due to conflict of interest as his son, Joshua Curtaccio, is a Brighton Township Police Officer. He presented a written statement of the conflict.

Hiring of Full-Time Police Officers: Chief Blinn has prepared his recommendations for the hiring of three full-time police officers from our current part-time officers. Chief Blinn has recommended moving Josh Krizan, Dylan Kerr and Kyle Fabyanic from part-time to full-time status, effective October 1, 2018. Wages and benefits will be in accordance with the terms of the Agreement between Brighton Township and the Brighton Township Police Officers Association.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve the hiring of Josh Krizan as a full-time police officer effective October 1, 2018 subject to a probationary period, wages and benefits as provided for in the Agreement between Brighton Township and the Brighton Township Police Officers Association.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the hiring of Dylan Kerr as a full-time police officer effective October 1, 2018 subject to a probationary period, wages and benefits as provided for in the Agreement between Brighton Township and the Brighton Township Police Officers Association.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve the hiring of Kyle Fabyanic as a full-time police officer effective October 1, 2018 subject to a probationary period, wages and benefits as provided for in the Agreement between Brighton Township and the Brighton Township Police Officers Association.

Police Services Agreement: A five (5) year Police Services Agreement between Brighton Township and Valley Medical Associates, Inc. has been prepared for the placement of a Brighton Township police officer within the hospital 24 hours per day year round. The full cost of this service will be paid by the hospital to Brighton Township on a monthly basis. The cost of the service will be calculated for each calendar year.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the Police Services Agreement between Brighton Township and Valley Medical Associates, Inc. for a period of five (5) years effective October 1, 2018.

**BCRCOG Winter Commodities Bid Awards:** At the August meeting the Board authorized participation in the Beaver County Regional C.O.G. 2018/2019 Winter Commodities Bid. The following materials were included:

Rock Salt	1,600 Tons
Anti-Skid Type 3A (AS1)	400 Tons
Cinders	400 Tons

The bid opening is scheduled for September 12, 2018.

**2018 Roadway Improvement Program:** At the March 2018 meeting the Board awarded the Contract C for the 2018 Roadway Improvement Program to Youngblood Paving, Inc. in the amount of \$388,126 for the paving of Crandon Circle, Raven Drive, Dove Drive and Sebring Road from Mudlick Hollow Road to Tuscarawas Road. The contract also includes the paving of the basketball court at Dawson Ridge Park and Grove Road to access the Little Red School House. The paving has been completed and Partial Payment No. 1 in the amount of \$292,907.21 was approved at the August meeting.

Change Order No. 1 (Final) has been prepared to decrease the contract amount by \$76,202.63.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve Change Order No. 1 (Final) for Contract No. 18-R01 the 2018 Roadway Improvement Program Contract C to reduce the contract to \$311,923.37. This is a reduction of \$76,202.63.

The Township Engineer has received Partial Payment No. 2 - Final from Youngblood Paving Inc., based upon new field measurements, for the 2018 Roadway Improvement Program. The final payment due is \$19,106.16.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Partial Payment No. 2 - Final from Youngblood Paving, Inc. for the 2018 Roadway Improvement Program in the amount of \$19,106.16.

**Two Mile Run Park Development – DCNR Grant:** The contracts have been completed for the General Building Construction, Electrical and Plumbing.

**Contract No. 17-PK1 Parking Lot Renovations:** Mele & Mele & Sons, Inc. was awarded the contract in the amount of \$338,162.25 for the Base Bid and Add Alternates Nos. 1 & 2. With Change Orders the final contract amount is \$350,310.43.

The project is substantially completed, with \$5,000 being retained for punch list items listed on the June 7, 2018 report from Lennon, Smith, Souleret Engineer, Inc. Josh Callender reported that reseeded has not been completed at this time.

**Pella Consulting:** At the July meeting the Board approved an Agreement with Pella Consulting for code enforcement services. Owen Pella advised that he will report monthly. He will also communicate court dates as they are scheduled. Mr. Dehart asked Owen to email him notices that are sent so the Township is aware of those enforcement notices that have been sent.

**Brighton Township Pension MMO Calculations:** Each year the Board is to be advised by September 30<sup>th</sup> of the Minimum Municipal Obligation (MMO) to the pension plans for the following year. The MMO amounts must be included within the 2019 Budget. The 2019 MMO for the Non-Uniform Pension Plan is \$33,488. The 2019 MMO for the Police Pension Plan is \$111,065. These amounts must be included in the 2019 Budget documents.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve the 2019 Minimum Municipal Obligation (MMO) calculations as follows: Non-Uniform Pension Plan of \$33,488 and the Police Pension Plan of \$111,065 and direct that the amounts be included within the 2019 Budget.

**Ordinance Amending Chapter 97 Fireworks:** Act 43 of 2017 authorizes the purchase and use of consumer fireworks in Pennsylvania that do not require a municipal permit. As a result of this Act, changes are needed to the Township's Chapter 97 Fireworks Code. At the July meeting the Board authorized the Township Solicitor to prepare an ordinance for review.

Mr. Reed was not in attendance. Kathy Johnston had no additional information update on the draft ordinance for review.

**Grading Permit Waiver Request:** A copy of a letter dated August 14, 2018 from PVE Engineering was presented on behalf of Brighton Bubbles LLP making the request from a waiver from a requirement of the Grading Code. The waiver is being requested from the Following Township Code Chapter 104 Grading and Excavating: §104.17.A. The section prohibits slopes in excess of 3:1. The application proposed a slope of 2:1 on the eastern side of the site development for the proposed car wash at 4700 Tuscarawas Road.

The Board is deferring any decision until a geo technical report is received.

**Excess Maintenance Agreement:** An over-posted weight hauling permit application and an Excess Maintenance Agreement No. 2018-04 has been filed by Lindy Paving for Neville Road from Tuscarawas Road to a distance of 4,000 L.F. They will be delivering fill to two (2) lots on Neville Road that will be the future site of a single-family home. A grading permit application was previously filed for this project on Tax Parcel Nos. 55-152-0102.008 & 55-152-0102.009.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Excess Maintenance Agreement No. 2018-04 with Lindy Paving.

**Township MS4 Program:** The Township Engineer reported that work is continuing on the Municipal Separate Storm Systems Program. The Stormwater Service Fee analysis is nearing completion and a draft report will be submitted for review.

**Brighton Fields Phase I Stormwater Pond Restoration:** At the September meeting the Board authorized the Township Engineer to prepare a plan of what improvements are required for the stormwater detention facility within Phase I. At the August meeting the Township Engineer was asked to prepare a cost estimate of the recommended improvements. Mr. Mitrovich said that he has not yet prepared the written estimate but expected the cost to be between \$230,000 - \$250,000 based upon similar projects. He will provide the estimate at a later date.

**Stormwater Service Fee Analysis and Report:** The Board has authorized the Township Engineer to prepare a Stormwater Service Fee Analysis and Report that will provide a basis upon which to charge stormwater fees. The study is to be completed during 2018. The Stormwater Service Fee analysis is nearing completion and a draft report will be submitted for review.

**Stormwater BMP Operations & Maintenance Agreements:** An Agreement for individual small stormwater management BMPs was previously approved for Harold J. Hawkey and Dana L. Hawkey – 140 Lake Drive – for a new single-family home. The applicants constructed a rock sump of a larger size in lieu of two rock sumps as shown on the original Agreement. Therefore, a new Agreement has been prepared to reflect what was installed.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve and revise the Agreement for individual small stormwater management BMPs submitted by Harold J. Hawkey and Dana L. Hawkey, 140 Lake Drive, for the construction of a new single-family home.

An Agreement for individual small stormwater management BMPs has been submitted by Steven and Tracy Cheberenchick – 1375 Pine Grove Road – for a new single-family home.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approved the revised Agreement for individual small stormwater management BMPs submitted by Steven and Tracy Cheberenchick for 1375 Pine Grove Road for the construction of a new single-family home.

**Antler's Ridge – Deferral of Stormwater BMP Operations & Maintenance Agreement:** An Agreement for individual small stormwater management BMPs was previously approved and recorded for Roy Early and Vida Kaniecki – 4545 Dutch Ridge Road. This lot is part of the Antler Ridge Plan of Lots. The developer, Tod Arbutina, has advised that he plans to file a new plan to re-subdivide the remaining lots into a new configuration what will include a public street. He has stated that the revised plan will include 4545 Dutch Ridge Road in the stormwater management plan. Therefore, he has asked if the individual small stormwater management BMPs to be installed by Roy Early and Vida Kaniecki can be deferred until a later

date, as it would become unnecessary if the stormwater is managed as part of the new development.

At the August meeting the Board authorized the Township Solicitor to prepare an Agreement for execution by all parties that would include conditions and a limited time period for implementation of the BMPs. In the absence of Mr. Reed, Kathy Johnston had no additional information.

**Additional Business:** None.

**Public Comment:** There was no public comment.

**Ratify August Bills List:** Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to ratify the August Bills List.

**Adjournment:** Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to adjourn the meeting at 7:35 P.M.

Respectfully submitted,

Bryan K. Dehart  
Township Secretary