



Uniform Construction Code/International Property Maintenance Code Appeals Board
APPLICATION FOR APPEAL

Instructions

All Pennsylvania Uniform Construction Code (UCC) and International Property Maintenance Code (IPMC) appeals for participating Beaver County Regional Council of Governments (BCRCOG) municipalities must be submitted to:

BCRCOG UCC/IPMC Appeals Board
P.O. Box 51
Monaca PA 15061

The attached form must be completed and returned with supporting documents **no less than 10 days** ahead of appeal hearing date established by the Appeals Board. Improperly completed forms will be returned to the applicant; please consult with your Code Enforcement Official for the code(s) and version(s) applicable to your appeal.

Complete the attached form as follows:

1. Applicant, Property Owner and Property Location information.
2. Code for which the appeal is requested. Attach a copy of the municipality's written denial and a copy of the Code/Section from which relief is requested. Check the appropriate ICC or IPMC Code and provide the Code Section in the space provided.
3. Reason for Appeal. The Pennsylvania Uniform Construction Code Act contains justifications for appeal as follows:
 - a. The true intent of the Act/Code was incorrectly interpreted.
 - b. The provisions of the Act do not apply.
 - c. An equivalent form of construction will be used.
 - d. Request for variance or modification.
 - e. Request for an extension of time.
4. Supporting documentation. Provide a complete list of attached plans, denial action, applicable Code section/s, testimony, etc.
5. Certification. Must be completed with Notary signature and seal.
6. Witness Registration, to be completed at the hearing. The hearing format provides for witnesses and/or counsel as deemed required by the applicant. All who present information will testify under oath during the proceedings. The BCRCOG Appeals Board may have Counsel present and will provide a stenographer for the hearing, whose transcript will be the official document of the Hearing and used as evidence in any future court hearing, if one would occur.

Fee

As allowed by law, a fee of \$750.00 is due for each Residential and Non-Residential Appeal. A check payable to "BCRCOG" must be included with the appeal application.

Please provide application and all supporting documentation in one (1) hard copy, plus electronic copy, no larger than 8.5" x 11". If electronic copy is not available, please provide eight (8) additional hard copies of all documentation.

APPLICATION FOR APPEAL

Type of Appeal (circle one): UCC IMPC

APPLICANT

Name: _____

Company: _____

Address: _____

City/State/Zip: _____

Telephone/Email: _____

Relationship to Property Owner: _____

PROPERTY OWNER

Name: _____

Company: _____

Address: _____

City/State/Zip: _____

Telephone/Email: _____

PROPERTY LOCATION

Address: _____

Municipality: _____

----- **FOR OFFICE USE ONLY** -----

Date submitted: _____ Fee enclosed: _____ Appeal date: _____

Received by: _____

APPLICABLE CODES

Provide code chapter/section for which appeal is requested and attach copy of code text.

International Building Codes:

International Building Code _____

International Residential Code _____

International Existing Building Code _____

International Fire Code _____

International Mechanical Code _____

International Plumbing Code _____

International Fuel Gas Code _____

International Emergency Conservation Code _____

International Urban-Wildland Interface Code _____

International Electrical Code _____

Uniform Construction Code Amendment _____

International Property Maintenance Code:

General Requirements _____

Light, Ventilation & Occupancy Limitations _____

Plumbing Facilities & Fixture Requirements _____

Mechanical & Electrical Requirements _____

Fire Safety Requirements _____

REASON FOR APPEAL

_____ The true intent of the Act or Code was incorrectly interpreted.

_____ The provisions of the Act do not apply.

_____ An equivalent form of construction is to be used.

_____ Request variance/modification.

_____ Request extension of time.

RELIEF REQUESTED:

SUPPORTING DOCUMENTATION (attached as separate sheets): _____

CERTIFICATION PAGE

Please use one sheet per code appeal

I, _____, hereby attest that the attached
information is true and accurate for the property located at _____
_____.

(Signature of Applicant)

(Print Name & Title)

SWORN and SUBSCRIBED before me this
_____ day of _____, 20_____.

Notary Public

My commission expires: _____

I hereby authorize the Beaver County Regional Council of Governments UCC Appeals Board members and other municipal officials to view and inspect the property which is the subject of this application at any time during the pendency of the application and construction related thereto.

_____ Signature of Applicant

Signature of Property Owner

WITNESS REGISTRATION PAGE
(Use multiple sheets as necessary)

Applicant: _____

1.

Witness Name: _____

Company: _____

Contact: _____

Relationship to Applicant (circle one):

Architect Engineer Contractor Lawyer Other

2.

Witness Name: _____

Company: _____

Contact: _____

Relationship to Applicant (circle one):

Architect Engineer Contractor Lawyer Other

3.

Witness Name: _____

Company: _____

Contact: _____

Relationship to Applicant (circle one):

Architect

Engineer

Contractor

Lawyer

Other
