

MINUTES

BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

SEPTEMBER 9, 2019

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:00 P.M. Ten (10) visitors were present.

PRESENT: John Curtaccio – Chairman
James E. Equels, Sr. – Vice-Chairman
Mark Piccirilli - Supervisor
Bryan K. Dehart - Manager/Secretary
Kathryn L. Johnston, Esq. – Solicitor
Ned Mitrovich, P.E. - Township Engineer

Public Comment – Agenda Items: None

Minutes of August 12, 2019 Regular Meeting: Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the minutes of the August 12, 2019 Regular Meeting.

The following **August Reports** were read by Mr. Dehart except as noted:

- A. Treasurer's Report
- B. Building Permit Report
- C. Road Department Report
- D. Police Department Report – given by Chief Howard Blinn
- E. Fire Department Report – given by Kevin Crawford
- F. Report of Tax Collectors
- G. Report of Fines
- H. Recycling Report

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the August Reports as submitted.

Personnel Actions: Part-Time Police Hire - Chief Blinn is recommended that the Board approve the hiring of Dante Sciaretta as a part-time police officer at a starting rate of \$18.00/hour – first year with experience, subject to a six-month probationary period, physical and psychological examination.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the hiring of Dante Sciaretta as a part-time police officer at a starting rate of \$18.00/hour – first year with experience, subject to a six-month probationary period, physical and psychological exam.

2019 Roadway Improvement Program: The 2019 Roadway Improvement Program has been completed by Youngblood Paving, Inc. The Township Engineer reported that the contractor is currently backfilling curbs and finalizing the project. A walkthrough has been scheduled for this Thursday, September 12th. At this time, a payment request has not been submitted.

DCNR Grant – Two Mile Run Park Trails: The Board previously authorized the Township Engineer to prepare the design drawing and construction specifications for the Two Mile Run Park Trails project. The Engineer reported that this is a work in progress. The DCNR submittal will be completed by the end of the year. This will be a 2020 construction project.

Public Hearing for the Inter-Municipal Transfer of Liquor License: The public hearing previously scheduled for 6:00 P.M. on the application of SB Charter Grocery, Inc. for the inter-municipal transfer of a Restaurant Liquor License R-3482 into Brighton Township was cancelled as a result of the applicant withdrawing their request.

Brighton Township Pension MMO Calculations: Each year the Board is to be advised by September 30th of the Minimum Municipal Obligation (MMO) to the pension plans for the following year. The MMO amounts must be included within the 2020 Budget. The 2020 MMO for the Non-Uniform Pension Plan is \$32,246. The 2020 MMO for the Police Pension Plan is \$153,317.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve the 2020 Minimum Municipal Obligation (MMO) calculations as follows: Non-Uniform Pension Plan of \$32,246 and the Police Pension Plan of \$153,317 and to direct that the amounts be included within the 2020 Budget.

Agreement for Zoning Code Enforcement: Last year the Township entered into an Agreement with Pella Consulting for Zoning Code enforcement services. The Agreement is subject to written confirmation by both parties for renewal. A written request for renewal has been received from Pella Consulting.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the extension of the Agreement with Pella Consulting for an additional one year term.

Ordinance No. 221 Amending Chapter 96 Fire Hydrants: At the August meeting the Board authorized the Solicitor to prepare and advertise for adoption an ordinance to amend the Fire Hydrant Ordinance (Code Chapter 96) to increase the penalties for unauthorized access or tampering with a fire hydrant and prohibited plantings and structures. The Solicitor reviewed the advertised ordinance.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to adopt Ordinance No. 221 amending Chapter 96 Fire Hydrants to increase the penalty provisions.

Gypsy Glen Road Slide Repair: Prior earth borings were conducted to develop an action plan for a slide in the area of 2615 Gypsy Glen Road. It was decided that additional

borings would be conducted to further define the scope of work. It has been determined that this will be a 2020 construction project.

The Township Engineer followed up with Construction Engineering Consultants, Inc. (CEC). LSSE has prepared plans that would reduce the material to be removed to 2,000 yards. The final plans to address the slide and make a repair will be reviewed by CEC.

Sebring Road Repairs: Duquesne Light Company (DLC) is prepared to proceed with road repairs on Sebring Road from PA Route 68 to the area just north of Fletcher Road under the provisions of the excess maintenance agreement executed with the Township. It was determined that this will take place in 2020. Two slide areas have also been identified and the Township has authorized earth borings conducted in advance to define the scope of work. Duquesne Light is requesting the repairs be completed in advance of their work, or written approval to proceed in advance.

The Township Engineer advised the Board that he should have a scope of work for the borings this week. After the test borings have been completed, a cost estimate will be prepared for construction of a wall. Options on how to proceed were discussed. Mr. Mitrovich will contact Mr. Moore of Duquesne Light to discuss these options.

Clover Communities Brighton - Grading Waiver Request: A waiver request has been filed by C&S Companies for Clover Communities Brighton for a proposed 116-unit senior living apartment facility on Western Avenue. The waiver requested is from the following section of the Brighton Township Code Chapter 104 Grading and Excavating:

- §104.17.A: No fill shall be made in the Township which creates a slope steeper than three horizontal to one vertical.

The Board was provided a copy of the September 5, 2019 letter and site plan for the requested waiver. A Geotechnical Investigation Report as prepared by ACA Engineering, Inc. was also provided for review. Mr. Robert Jack of Clover Development was in attendance to present the requested waiver and answer any questions.

Following the presentation and discussion, the Board took the request under consideration and asked the Township Engineer to prepare a written recommendation for the next meeting.

Beaver County State Police Barracks - Grading Waiver Request: Waiver requests were made by Geotech Engineering, Inc. for the Beaver County State Police Barracks land development project. The waivers are requested from the 3:1 cut and fill slope requirements of the Brighton Township Code Chapter 104 Grading and Excavating. Justin Stewart, a representative of Geotech Engineering, was in attendance to present the requests for the waiver and review the plan.

Following the presentation, the Board took the request under consideration and asked the Township Engineer to prepare a written recommendation for the October meeting.

Township MS4 Program: The Township Engineer reported on activities with the Municipal Separate Storm Systems Program. The annual MS4 training will be conducted with the Road Department employees on Thursday, September 12th. The Engineer is also working on the Annual MS4 Report.

Stormwater BMP Operations & Maintenance Agreements: The Brighton Township Sewage Authority has filed an individual small stormwater management BMP for construction of a detached garage at 300 Elm Street. The BMP to be constructed is a gravel sump.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve the Agreement for individual small stormwater management BMP as submitted by the Brighton Township Sewage Authority for a detached garage at 300 Elm Street.

Brighton Fields Phase 1 Stormwater Pond Restoration: The Township Engineer has been authorized to prepare the design drawings and bid documents for the project.

The Township Engineer reported that they are waiting on the test boring results. After the results are received, the design drawings will be completed for the Brighton Fields stormwater detention facility.

Beaver Woods Stormwater Pond Restoration: The Township has acquired the land where the detention facilities located behind Beaver Woods. The Township Engineer has been authorized to prepare a survey of the properties needed in advance of the design of the BMPs required to implement the Township's PRP.

The Township Engineer received a quote in the amount of \$4,680 from Nor East Mapping, Inc. for Aerial Photography and Mapping related services for the acquired property. This information will be useful for design work and to see if there are any structures encroaching on the property. The Engineer recommended that the Board approve the quotation from Nor East Mapping, Inc. Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the quotation from Nor East Mapping, Inc. in the amount of \$4,680 for Aerial Photography and Mapping related services for the acquired Beaver Woods property.

Comprehensive Plan RFP: At the June meeting the Board authorized release of a Request for Proposal for a planning consultant to assist with the preparation of a new Brighton Township Comprehensive Plan. The Commission interviewed Envision Group LLC, Mackin Engineering Company, and Pashek. At their meeting of September 3rd the Commission recommended that the Board of Supervisors accept the proposal of Envision Group, LLC for a not to exceed fee of \$57,480. A copy of their proposal was provided to the Board.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the proposal of Envision Group, LLC for the preparation of a Brighton Township Comprehensive Plan for a not to exceed fee of \$57,480 as recommended by the Planning Commission.

Brighton Fields Phases 2, 3A & 3B Maintenance Bond: The Township accepted dedication of the roadways in the Brighton Fields Phases 2, 3A & 3B on May 14, 2018. The 18-month maintenance period is scheduled to expire in November. The Board was provided a copy of the Township Engineer's August 23, 2019 inspection report.

The Township Engineer reported that at this time he has not received a response from the developer. The letter sent to the developer states that all items must be completed by November 1, 2019.

Additional Business:

Mr. Mitrovich reported that he looked at a couple of culverts within the Cambev Property off of Valley Drive to confirm the size of the pipe. This is for a trail project.

Public Comment:

Mr. William Chambers of 169 Laurel Drive was in attendance to discuss a stormwater runoff issue from Stokes Drive onto his property on Laurel Drive. He had reported the same issue at the June 2019 meeting. Chairman Curtaccio stated that the Township was waiting until Tuscarawas Road was paved. Mr. Curtaccio and the Road Foreman inspected the area of concern and will take care of the problem by applying pavement to the drain.

Ron Bogolea of Freedom, PA was in attendance. His grandson, Staff Sergeant Dylan Elchin died in military service in Afghanistan on November 27, 2018. Dylan was a student at the Beaver Area School District and joined the Air Force at the age of 19 years old. He was a Special Operator who displayed courage, patriotism, and sacrifice. Dylan's family would like a memorial constructed in his memory at Hardy Field, preferably near the flag pole. The family will bear the cost of the memorial but need some parameters before designing it. Consideration will be given to this request. The Board expressed their sympathy and appreciation for Dylan's service to our country.

Ratify August Bills List: Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to ratify the August Bills List.

Adjournment: Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to adjourn the meeting at 8:01 P.M.

Respectfully submitted,

Bryan K. Dehart
Township Secretary