

MINUTES

BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

May 9, 2022

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:00 P.M. Two (2) visitors were present.

PRESENT: John Curtaccio – Chairman
 Mark Piccirilli – Vice Chairman
 James E. Equels, Sr. – Supervisor
 Bryan K. Dehart - Manager/Secretary
 Marie S. Hartman, P.E. - Township Engineer
 Kathryn L. Johnston, Esq. – Solicitor

Public Comment – Agenda Items: None

Minutes of April 11, 2022 Regular Meeting: Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the minutes of the April 11, 2022 Regular Meeting.

Mr. Curtaccio dispensed with the reading of the monthly **April Reports**. Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the following April Reports as written and submitted.

- A. Treasurer’s Report
- B. Building Permit Report
- C. Road Department Report
- D. Police Department Report
- E. Fire Department Report – no report
- F. Report of Tax Collectors
- G. Report of Fines
- H. Recycling Report

Personnel Actions: Police – Patrolman Bruce Clark has completed his six (6) month probationary period. Chief Blinn has recommended his removal from probation.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to remove Patrolman Clark from probationary status.

Seasonal Employment: Each year the Board approves the hiring of seasonal employees. Mr. Dehart recommended that the Board approve the hiring of Todd Phillips, 880 2nd Street, (returning) and Noah Burris, 445 Engle Road, Industry as seasonal employees at a rate of \$11.00 per hour.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the hiring of seasonal employees Todd Phillips and Noah Burris as seasonal employees at a rate of \$11.00 per hour.

Approve Purchase of Sewage Pump: A quote in the amount of \$8,236 has been received from W.C. Weil Company for the purchase and installation of a sewage grinder pump at 1400 Brighton Road. This is to upgrade the sewage pump station.

Mr. Piccirilli made motion, seconded by Mr. Equels, vote unanimous, to approve and ratify the quote in the amount of \$8,236 from W.C. Weil Company for the purchase and installation of a sewage grinder pump at 1400 Brighton Road.

Approve Transfer to BTVFD for Custom Body for QRS Vehicle: The Brighton Township VFD is purchasing a new QRS vehicle. A quote from ESI Apparatus has been received by the VFD in the amount of \$78,435.30 for a body insert, storage compartments, lighting and siren package and other improvements.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve and ratify the transfer of funds to the BTVFD for the expenses related to their purchase of this equipment for the QRS vehicle.

Approve Sale of Dump Truck: At the April meeting the Board approved accepting bids for the sale of the 2014 F550 dump truck with a 9-foot Western Plow and 8-foot Super P stainless v-box spreader. A minimum bid of \$35,500 was established. Bids were opened on May 4, 2022. One (1) bid was received from Phillip E. Chaffee in the amount of \$35,676.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the bid of Phillip E. Chaffee in the amount of \$35,676 for the purchase of the 2014 F550 dump truck with plow and spreader.

Award Bids for Beaver County Regional COG 2022 Summer & Winter Commodities: At the March meeting the Board authorized participation in the 2022 Beaver County Regional COG Summer & Winter Commodities Bid. The bid results have been provided. The following bid awards were recommended by the Road Foreman and Manager:

Contract #1 Road Aggregates Delivered

River Gravel Size No. 57 200 Tons NO BIDS

Hanson Aggregates (724) 368-8040

No. 2A Stone (Limestone)	\$18.85 Ton	1,200 Tons	\$22,620.00
No. 8 Stone (Limestone)	\$26.10 Ton	600 Tons	\$15,660.00
No. 1 Stone (Limestone)	\$22.35 Ton	100 Tons	\$ 2,235.00
No. R4 (Limestone)	\$23.60 Ton	200 Tons	\$ 4,720.00
No. R6 (Limestone)	\$29.35 Ton	200 Tons	<u>\$ 5,870.00</u>

Total Contract Award: \$51,205.00

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to award the bid for Contract #1 Road Aggregates to Hanson Aggregates as read in the total amount of \$51,205.

Contract #2 Liquid Asphalts Applied

Midland Asphalt Materials, Inc. (570) 317-9028

E-1 Prime	\$2.26 Gallon	2,000 Gallons	\$ 4,520.00
CRS-2 (E-3)	\$2.31 Gallon	30,000 Gallons	<u>\$69,300.00</u>
Total Contract Award:			\$73,820.00

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to award the bid for Contract #2 Road Liquid Asphalts Applied to Midland Asphalt Materials, Inc. as read in the total amount of \$73,820.

Contract #7 Gasoline & Fuel

Reed Oil Company (724) 658-6692

<u>Ultra Low On-Road Diesel Fuel</u>	+0.035 (Posted Price \$3.8222)	16,000 Gallons
	\$3.8572/Gallon	Award: \$61,715.20

The cost of ultra-low on-road diesel fuel will be \$0.035 above the posted price on the date of order. Add \$0.03/gallon for winter additive.

<u>Unleaded Gasoline (87 Octane)</u>	+0.035 (Posted Price \$2.9919)	17,500 Gallons
	\$3.0269/Gallon	Award: \$52,970.75

The cost of unleaded gasoline (87 octane) will be \$0.035 above the posted price on the date of order.

Total Contract Award: \$114,685.95

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to award the bid for Contract #7 Gasoline & Fuel to Reed Oil Company as read in the total amount of \$114,685.95.

Contract #8 Winter Road Materials

American Rock Salt

Rock Salt	\$88.00 Ton	600 Tons	<u>\$52,800.00</u>
Total Contract Award:			\$52,800.00

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to award the bid for Contract #8 Winter Road Materials to American Rock Salt as read in the total amount of \$73,820.

Contract No. 22-R01 2022 Roadway Improvement & Paving Program: At the April meeting the Board awarded the paving contract to Youngblood Paving, Inc. in the total amount of \$437,661.50. The contract documents have been executed. The Engineer said the preliminary schedule at this time is after July 4th.

Contract No. 21- PK1 Two Mile Run Park Trails Development: The Board previously awarded Contract No. 21-PK1 (BRC-PRD-24-229) Two Mile Run Park Trails Development to LM&R Excavating, LLC in the total amount of \$335,350. Project construction is progressing, and near completion. A final walk through will be conducted before the next meeting.

The Township Engineer presented and recommended approval of Partial Payment No. 3 from LM&R Excavating, LLC as follows:

Contract Amount:	\$335,350.00
Work Performed to Date:	\$307,225.00
Less Retained Amount:	(\$ 30,722.50)
Less Previous Payment(s):	<u>(\$231,350.00)</u>
Payment Due:	\$ 45,152.50

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve Partial Payment No. 3 to LM&R Excavating, LLC in the amount of \$45,152.50.

Contract No. 22-R02 Westview Drive Guiderail Installation: At the February meeting the Board awarded the bid for the Westview Drive Guiderail Installation to Green Acres Contracting, Inc. in the amount of \$39,285. The installation of approximately 1,020 LF of guiderail installation along Westview Drive has been completed. Based upon field measurements, Change Order No. 1 (Final) has been prepared to increase the final contract amount by \$540 to \$39,825.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Change Order No. 1 (Final) to increase the final contract amount by \$540 to \$39,825.

Partial Payment No. 1 (Final) has been prepared for approval in the amount of \$39,825.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Partial Payment No. 1 (Final) in the amount of \$39,825.

Agreement for Timber Harvest Chapel Road Property: At the March meeting the Board executed the Agreement with JB Mill and Fabricating, Inc. for the timber harvest on Chapel Road. Payment in full has been received. Mr. Dehart reported that the logging permit for the project was received in the mail today. Therefore, it is anticipated that the project will be moving forward over the next several months.

Request for Sanitary Easement: A request has been made by Jordan Holt for a 20' wide sanitary easement through Township property identified as Tax Parcel No. 55-023-0224.000. The purpose of the easement is to provide access to the public sewer line along Two Mile Run creek for construction of a single family home on Tax Parcel 55-017-0126.000, 4258 Tuscarawas Road. Mr. Holt has provided a survey exhibit and legal description for this request and has agreed to reimburse the Township for the cost of having the easement agreement prepared by the Township Solicitor.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the grant of easement, authorize the Township Solicitor to prepared the Easement and Agreement document, and authorizing the Chairman and Secretary to execute the Easement and Agreement for recording.

Resolution No. 2022-14 DCED Greenways, Trails and Recreation Program Grant:

The Board authorized the filing of a 2022 DCED Greenways, Trails and Recreation Program Grant to request funding for development of the Two Mile Run Park Trials Phase II project. The total project cost estimate is \$277,500. Resolution No. 2022-14 authorizes the filing of the grant to request funding of \$235,875 and designates the Chairman and Secretary as the officials authorized to executed documents.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve Resolution No. 2022-14 authorizing the filing of the DCED Greenways, Trails and Recreation Grant for the Two Mile Run Trails Phase II project and authorizing the Chairman to sign a letter confirming a financial commitment of \$41,625 in matching funds for the project.

Resolution No. 2022-15 DCED Watershed Restoration and Protection Program Grant for Beaver Woods Basin PRP Improvements Project: A grant application for the Beaver Woods Basin PRP Improvements Project has been prepared through the DCED Watershed Restoration and Protection Grant Program. The total project cost estimate is \$613,238. Resolution No. 2022-15 authorizes the filing of the grant to request funding of \$300,000 and designates the Chairman and Secretary as the officials authorized to executed documents.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve Resolution No. 2022-15 authorizing the filing of the DCED Watershed Restoration and Protection Program Grant for the Beaver Woods Basin PRP Improvements Project and authorizing the Chairman to sign a letter confirming a financial commitment of \$313,238 in matching funds for the project.

Resolution No. 2022-16 DCED Watershed Restoration and Protection Program Grant for Two Mile Run Basin PRP Improvements Project: A grant application for the Two Mile Run Basin PRP Improvements Project has been prepared through the DCED Watershed Restoration and Protection Grant Program. The total project cost estimate is \$383,970. Resolution No. 2022-16 authorizes the filing of the grant to request funding of \$300,000 and designates the Chairman and Secretary as the officials authorized to executed documents.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Resolution No. 2022-16 authorizing the filing of the DCED Watershed Restoration and Protection Program Grant for the Two Mile Run Basin PRP Improvements Project and authorizing the Chairman to sign a letter confirming a financial commitment of \$83,970 in matching funds for the project.

Resolution No. 2022-17 DCED Watershed Restoration and Protection Program Grant for Two Mile Run Stream Restoration PRP Improvements Project: A grant application for the Two Mile Run Stream Restoration PRP Improvements Project has been prepared through

the DCED Watershed Restoration and Protection Grant Program. The total project cost estimate is \$534,750. Resolution No. 2022-17 authorizes the filing of the grant to request funding of \$300,000 and designates the Chairman and Secretary as the officials authorized to executed documents.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve Resolution No. 2022-17 authorizing the filing of the DCED Watershed Restoration and Protection Program Grant for the Two Mile Stream Restoration PRP Improvements Project and authorizing the Chairman to sign a letter confirming a financial commitment of \$234,750 in matching funds for the project.

Beaver Woods Stormwater Pond(s) Retrofit: The Township Engineer has designed the BMPs required to implement the Township's Pollution Reduction Plan for the Bradys Run watershed at the current location of the Beaver Woods Stormwater Pond. Ms. Hartman advised that the Chapter 105 and NPDES permits are still pending.

Two Mile Run Park Area PRP Stormwater Pond: An additional stormwater pond needs to be constructed or retrofitted to meet the full obligations of the Township's Pollution Reduction Plan (PRP) as part of the MS4 permit. At the March meeting the Engineer proposed a new location for the stormwater pond. Stream bank restoration is also part of the project. The Engineer reported that a meeting was held with the owners on Shadylane in the area of the project. They oppose the project in the area immediately behind their homes. An alternate location in the same area is being evaluated.

Comcast Franchise Agreement: The prior Comcast Franchise Agreement has expired, but it was agreed to continue to operate under the terms of the prior agreement due to the inability to meet on a new Agreement. The Solicitor has been in contact with Jennifer M. Cloonan, Director, External & Government Affairs for Comcast – Keystone Region, and advised that no new information is available.

Township MS4 Program: The Township Engineer provided an update on the Municipal Separate Storm Systems Program. Annual BMP reviews have been conducted. A report will follow. Site inspections of active construction sites are being done.

Aspen Fields Phase IV Maintenance Period: The maintenance period for the public streets in Aspen Field Phase IV expires April 12, 2022. The Engineer reported that a final was conducted and punch list prepared by letter of March 14, 2022. The Developer has advised that the work has been completed by Youngblood Paving. The Engineer will schedule an inspection for project closeout.

Additional Business: There was no additional business.

Public Comment: Mr. D. J. Frye of 111 Brian Drive and Frye Transportation thanked the Board for their leadership of the community. He specifically recognized Road Foreman Scott Shepler for the devotion to safety and for his communication with the bus company during the winter. He thanked Police Chief Blinn for all of his assistance and the police officers for working

with Frye Transportation to have another safe and successful school year. He thanked Manager Bryan Dehart for his communication with them during projects and other matters.

Mr. Ed Gray of 975 Dutch Ridge Road asked if there were any plans for Penn D.O.T. to make repairs to Dutch Ridge Road and repave the road. Mr. Curtaccio said that a design PA One Call has been made for the road, but there has been no information provided for any project.

Ratify April Bills List: Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to ratify the April Bills List.

Executive Session: Mr. Curtaccio recessed for an executive session at 7:43 P.M. to discuss legal and real estate matters concerning the Deerfield Preserve Plan. The meeting was reconvened at 8:06 P.M.

Adjournment: Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to adjourn the meeting at 8:07 P.M.

Respectfully submitted,

Bryan K. Dehart
Township Secretary