

MINUTES

BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

August 8, 2022

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:00 P.M. Two (2) visitors were present.

PRESENT: John Curtaccio – Chairman
 Mark Piccirilli – Vice Chairman
 James E. Equels, Sr. – Supervisor
 Bryan K. Dehart - Manager/Secretary
 Marie S. Hartman, P.E. - Township Engineer
 Kathryn L. Johnston, Esq. – Solicitor

Public Comment – Agenda Items: None

Minutes of July 11, 2022 Regular Meeting: Mr. Equels made a motion, seconded by Mr. Piccirilli, vote 2 “YES” and 1 “ABSTAIN” by Mr. Curtaccio, to approve the minutes of the July 11, 2022 Regular Meeting. Mr. Curtaccio abstained, stating that he was not present at the meeting.

Mr. Curtaccio dispensed with the reading of the monthly **July Reports**. Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to accept the following July Reports as written and submitted.

- A. Treasurer’s Report
- B. Building Permit Report
- C. Road Department Report
- D. Police Department Report
- E. Fire Department Report – no report
- F. Report of Tax Collectors
- G. Report of Fines
- H. Recycling Report

Planning Commission Vacancy: Matthew Stewart has advised that he is moving from the Township. Therefore, there will be a vacancy on the Planning Commission for a term ending December 31, 2023.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the resignation of Matthew Stewart from the Planning Commission.

Personnel Actions: Police Department: Part Time Police Officer Robert Applegarth has resigned from the Police Department.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the resignation of Robert Applegarth from the Brighton Township Police Department.

Authorize New Account: Mr. Dehart asked that the Board authorize a new account at PLGIT for Two Mile Run. The account will be linked to the Two Mile Run Checking at First National Bank in order to get a higher investment return.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous to authorize the creation of a Two Mile Run account at PLGIT with Mr. Dehart having authorization to transfer funds between accounts in the name of Brighton Township.

Authorize Release of Sciulli Fire Escrow & Closing of Account: The Sciulli Fire Escrow was previously established pursuant to the Township's Fire Loss Ordinance as a result of a house fire at 2460 Chapel Road. Home renovations are complete and an Occupancy Permit has been prepared to verify the status. Therefore, a full release of the remaining balance of \$7,564.51, plus any accrued interest, is warranted pursuant to the Township's Policy for Escrow Release established by Resolution No. 2013-17. The Sciulli Fire Escrow Savings Account can also be closed.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to authorize a full release of the balance of the Sciulli Fire Escrow and the closing of the Sciulli Fire Escrow Savings Account.

Accept Proposal to Seal Municipal Building Lots: A proposal in the amount of \$8,500 from P&B Sealcoating to seal and restripe both Municipal Building lots has been received. This is a brush application.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to accept the proposal and authorize the work to proceed.

Social Hall Project Engineering Proposal: The Board previously authorized Moshier Studios to prepare the renovation plans for the Social Hall. The goal is to be prepared to go to bid at year end, or early 2023, depending upon the date decisions are made on pending grant applications. The Township Engineer has submitted a Service Order Authorization to prepare the site design drawings that include surveys, site development, stormwater, grading utilities, lighting and landscaping plans. LSSE will also secure required PA DEP permits, Penn DOT Highway Occupancy Permits and conduct bid phase services and site construction inspections. The project service estimate is \$73,000.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the proposal and authorize execution of the Service Order Authorization with Lennon, Smith, Souleret Engineering, Inc. in the estimated amount of \$73,000 for the Social Hall Site Development.

Contract No. 22-R01 2022 Roadway Improvement & Paving Program: At the April meeting the Board awarded the paving contract to Youngblood Paving, Inc. in the total amount of \$437,661.50. The contract documents have been executed. The Engineer said that a tentative start date is after Labor Day. The contractor will give the Road Department a two (2) week notice to prepare the Police Department parking lot for paving.

Contract No. 21- PK1 Two Mile Run Park Trails Development: The Board previously awarded Contract No. 21-PK1 (BRC-PRD-24-229) Two Mile Run Park Trails Development to LM&R Excavating, LLC in the total amount of \$335,350. Project construction is completed and a final walkthrough has been conducted. Retainage is held for the establishment of vegetative growth in disturbed areas. Seeding has been completed.

The Engineer said that another walk through was conducted with a representative of the Beaver County Conservation District on July 29th. Several areas still lack sufficient vegetation for final release. An updated punch list was sent to the contractor today.

Agreement for Timber Harvest Chapel Road Property: At the March meeting the Board executed the Agreement with JB Mill and Fabricating, Inc. for the timber harvest on Chapel Road. Payment in full has been received. JB Mill has begun to submit documents for the timber harvest permit and road agreements. However, they have not advised of a proposed harvest date.

Beaver Woods Stormwater Pond(s) Retrofit: The Township Engineer has designed the BMPs required to implement the Township's Pollution Reduction Plan for the Bradys Run watershed at the current location of the Beaver Woods Stormwater Pond. Ms. Hartman advised that the Chapter 105 and NPDES permits are still pending.

Two Mile Run Park Area PRP Stormwater Pond: An additional stormwater pond needs to be constructed or retrofitted in the Two Mile Run watershed to meet the full obligations of the Township's Pollution Reduction Plan (PRP) as part of the MS4 permit. Ms. Hartman stated that three (3) additional locations have been looked at preliminarily. No design has taken place. The sites have poor access. They will be further evaluated with information sent to the Township Manager to share with the Board.

Comcast Franchise Agreement: The prior Comcast Franchise Agreement has expired, but it was agreed to continue to operate under the terms of the prior agreement due to the inability to meet on a new Agreement. The Solicitor has been in contact with Cheryl McCabe, Senior Manager, External & Government Affairs for Comcast – Keystone Region, and reported on the status of a new agreement. She said that Comcast has not responded to her last review of the contract proposal. Their revisions did address many of the initial concerns she had.

The Solicitor will continue to follow up on this with the Comcast representative.

Park Rental Rates: The rental rates for Shultz Lodge and shelters at Two Mile Run Park where last increased in 2020. Rentals for 2023 will begin in October. The Board reviewed the rental rates and decided on a \$10 increase on all classifications.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to change the park rental rates effective January 1, 2023 as follows:

	<u>Resident</u>	<u>Non-Resident (Beaver, Bridgewater, Vanport)</u>
Shultz Lodge:	\$150	\$175
Shelters (1, 2 & 3):	\$ 50	\$ 60

Township MS4 Program: The Township Engineer provided an update on the Municipal Separate Storm Systems Program. Annual outfall sampling has been done and the lab results are issued. A final report was provided to the Township. No new dry weather flows were identified. All known outfalls have been inspected during the 5-year permit period. A revised stormwater management ordinance in compliance with the model PA DEP stormwater ordinance has been issued. The Engineer is incorporating the Township Manager's review comments. A revised ordinance will be issued. The Solicitor will review it. Thereafter, it will be submitted to the Board for review and consideration.

Milne Plan of Lot Revision: Application has been filed by Michael & Phyllis R. Milne to take three (3) contiguous lots and reconfigure them into two (2) lots. The Board reviewed the site plan prepared by Pringle-Nero Land Surveying, Inc. dated June 1, 2022, the Township Engineer's review letter of June 20, 2022, and the Beaver County Planning Commission review letter dated July 20, 2022. At their meeting of July 5, 2022, the Brighton Township Planning Commission recommended approval of the Milne Plan of Lot Revision as prepared by Pringle-Nero Land Surveying, Inc. dated June 1, 2022.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve the Milne Plan of Lot Revision as prepared by Pringle-Nero Land Surveying, Inc. dated June 1, 2022 and authorize execution of the final plan for recording.

Additional Business: The Engineer stated that she has been working with the project manager of the Clover Development site for the final paving improvements on Western Avenue in the area of the utility crossings, intersection of Western Avenue and Friendship Circle and related areas. She has provided specifications for these improvements. The Road Department will do base repair in two (2) locations prior to paving.

Mr. Curtaccio stated that even though the Clover Development apartment building has sprinklers, it has been determined that there are not stand pipes. Therefore, hose will need to be carried to the upper floors in the event of a fire. He has advised the Fire Department membership that they have to take a more active role in the review of project plans. He said the Township may also need to consider the adoption of a Fire Code so that these types of facilities are mandatory.

Public Comment: Dan Gordon of 195 Neville Road made a complaint to the Board about J. Young Refuse. He stated that the refuse company did not pick up at his parents' home next door at 245 Neville Road for four (4) weeks. He received an email notice that the account was delinquent, although he had documentation that he had pre-paid the account to June 30, 2022. He questioned the Township's involvement in this billing dispute. The Solicitor advised that the

customer would have to file claims or complaints with the court directly, as the billing is between the refuse company and the customer. The Township can contact J. Young Refuse about service to the customer locations.

Mr. Gordon also stated that he has a stormwater runoff issue at his home. He stated that Neville Road is significantly higher, 10-inches to 12-inches, from paving over the years. He said stormwater run through his yard and washes the stone out of his driveway. Mr. Curtaccio said that the Road Department can investigate the matter and determine if corrective action can be taken.

Ratify July Bills List: Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to ratify the July Bills List.

Adjournment: Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to adjourn the meeting at 7:54 P.M.

Respectfully submitted,

Bryan K. Dehart
Township Secretary