

MINUTES

BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

January 9, 2023

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:00 P.M. Two (2) visitors were present.

PRESENT: John Curtaccio - Chairman
 Mark Piccirilli – Vice Chairman
 James E. Equels, Sr. – Supervisor
 Bryan K. Dehart - Manager/Secretary
 Wyatt Dishler - Township Engineer
 Kathryn L. Johnston, Esq. – Solicitor

Public Comment – Agenda Items: There was no public comment.

Minutes of December 12, 2022 Regular Meeting & January 3, 2023 Reorganization Meeting: Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the minutes of the December 12, 2022 Regular Meeting and the January 3, 2023 Reorganization Meeting.

Mr. Curtaccio dispensed with the reading of the monthly **December Reports**, with the exception of the Fire Department Report, given by Chief Mitchel Curtaccio. Chief Curtaccio noted that the total calls for service for 2022 were 710 – the most ever.

- A. Treasurer’s Report
- B. Building Permit Report
- C. Road Department Report
- D. Police Department Report
- E. Fire Department Report
- F. Report of Tax Collectors
- G. Report of Fines
- H. Recycling Report

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the following December Reports.

Parks & Recreation Board Vacancies: There are two (2) vacancies on the Parks & Recreation Board: one for a term ending December 31, 2025; and one for a term ending December 31, 2027. Currently, there are no candidates for these vacancies.

Personnel Actions: Police Department – Full Time Hire: Chief Blinn has recommended that the Board of Supervisors hire Jarret Cunnard, as a full-time police officer effective February 1, 2023. Officer Cunnard is currently employed as a part-time officer.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the hiring of Jarret Cunnard as a full-time police officer effective February 1, 2023 subject to a 180 day probationary period, with wages and benefits as provided for in the Agreement between Brighton Township and the Brighton Township Police Officers Association.

Police Department – Officer Steven J. Ward has completed his six (6) month probationary period as a full-time officer. Chief Blinn has recommended his removal from probation.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to remove Officer Ward from probationary status.

Office Staff – Brandi Burgess has completed her six (6) month probationary period. The Township Manager recommended her removal from probation.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to remove Brandi Burgess from probationary status.

Contract No. 22-ST01 2022 Stormwater Improvements (Beaver Woods Detention Pond): At the November meeting, the Board awarded the bid for the Beaver Woods Detention Pond Retrofit Project to Pride Masonry, Inc. for the Base Bid (\$197,350) and Add Alternate No. 2 (\$48,750) for a total bid award of \$246,100. The Township Engineer presented the contract documents for approval and execution.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve and authorize execution of Contract No. 22-ST01 2022 Stormwater Improvements (Beaver Woods Detention Pond).

Social Hall Renovation Project: The architect and engineer are proceeding with final design drawings for the Social Hall renovation project. No action is required by the Board at this time. The goal is to authorize bids at the February 2023 meeting with awards at the March 2023 meeting.

Ordinance - Zoning Code Amendment for C-2 Mixed Use: At the December meeting the Board authorized sending the proposed ordinance to amend the C-2 Mixed Use District to the Beaver County Planning Commission for their review and comment. That has been done and their comments should be received prior to the end of the current month.

Ordinance – Amending the Official Zoning Map: At the December meeting the Board authorized sending the proposed ordinance to adopt an amended Official Zoning Map to the Beaver County Planning Commission for their review and comment. That has been done and their comments should be received prior to the end of the current month. The change would rezone Tax

Parcel No. 55-152-0137.000 (Haffey property) and a portion of Tax Parcel No. 55-152-0135.P00 (Sheerin property) from C2 Mixed Use District to R1 Rural Residential District.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to schedule a public hearing on the ordinance proposal to amend the C-2 Mixed Use District at 6:15 P.M. on March 13, 2023 and a public hearing on the ordinance proposal to amended Official Zoning Map at 6:30 P.M. on March 13, 2023.

Ordinance – Zoning Code Amendment Section 195-137.1 Buffer Yard Requirements:

At the December meeting the Board authorized sending the proposed ordinance to amend the Zoning Code Section 195-137.1 Buffer Yard Requirements to the Beaver County Planning Commission for their review and comment. That has been done and their comments should be received prior to the end of the current month.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to schedule a public hearing on the ordinance proposal to amend Zoning Code Section 195-137.1 Buffer Yard Requirements the at 6:30 P.M. on February 13, 2023.

Two Mile Run PRP Stormwater Project: The Township is in the process of obtaining land to construct a stormwater facility to meet the full obligations of the Township’s Pollution Reduction Plan (PRP) for the Two Mile Run watershed as part of the MS4 permit. A location in the 700 block of Tuscarawas Road is under evaluation. Letters of Intent to purchase property have been executed, and the Engineer is in the process of preparing surveys and plans of subdivision for this purpose. The Engineer reviewed the draft subdivision plan.

Township MS4 Program: The Township Engineer provided an update on the Municipal Separate Storm Systems Program.

Excess Maintenance Agreement: Agreement No. 2023-01 Extension: An Excess Maintenance Agreement was previously issued for Geopetro LLC for a 1.15 mile section of Neville Road for work at the Jenkins Well Pad. A bond extension has been issued for this renewable Agreement.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the extension of Excess Maintenance Agreement No. 2020-01 with Geopetro LLC for 1.15 miles of Neville Road to be identified as Agreement No. 2023-01.

Additional Business: Mr. Dehart presented a quotation received earlier in the day from Reno Bros for the replacement of the heat and air conditioning unit at the Police Department. The heating system quit working and a cracked heat exchanger was found. The proposal is for the labor, materials, equipment and installation of a Carrier gas furnace and 5-ton condensing unit in the amount of \$11,690.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to amend the agenda to include the Approval of Approve Proposal from Reno Bros Mechanical Contractors.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the quotation/proposal from Reno Bros Mechanical Contractors in the amount of \$11,690 for the labor, materials, equipment and installation of a Carrier gas furnace and 5-ton condensing unit at the Police Department, 1400 Brighton Road.

Public Comment: There was no public comment.

Ratify December Bills List: Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to ratify the December Bills List.

Adjournment: Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to adjourn the meeting at 7:20 P.M.

Respectfully submitted,

Bryan K. Dehart
Township Secretary