

MINUTES

BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

April 10, 2023

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:01 P.M. Six (6) visitors were present.

PRESENT: John Curtaccio – Chairman
 Mark Piccirilli – Vice Chairman
 James E. Equels, Sr. – Supervisor
 Bryan K. Dehart - Manager/Secretary
 Marie S. Hartman, P.E. - Township Engineer
 Kathryn L. Johnston, Esq. – Solicitor

Public Comment – Agenda Items: There was no public comment.

Minutes of March 13, 2023 Regular Meeting & March 27, 2023 Special Meeting: Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the minutes of the March 13, 2023 Regular Meeting & March 27, 2023 Special Meeting.

Mr. Curtaccio dispensed with the reading of the monthly **March Reports**. Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the following March Reports as written and submitted.

- A. Treasurer’s Report
- B. Building Permit Report
- C. Road Department Report
- D. Police Department Report
- E. Fire Department Report – No Report
- F. Report of Tax Collectors
- G. Report of Fines
- H. Recycling Report

Proclamation No. 2023-15 Recognizing the Retirement of Peter J. Benedict, Jr.:
Captain Benedict has retired effective April 1, 2023. Proclamation No. 2023-15 recognizes his dedication to the community and his many years of service. Mr. Curtaccio read the Proclamation into the record as follows:

**PROCLAMATION NO. 2023-15
BRIGHTON TOWNSHIP
BEAVER, PENNSYLVANIA**

"Blessed are the peacemakers..." Matthew 5:9

WHEREAS, Peter J. Benedict, Jr. was hired as a full-time Brighton Township Police Officer on September 1, 1996 in service to the Brighton Township community; and

WHEREAS, Peter J. Benedict, Jr. was promoted to the rank of Sergeant on June 23, 2000 and to the rank of Captain on April 11, 2016; and

WHEREAS, Peter J. Benedict, Jr. is retiring, with his last day of service as a Brighton Township police officer being March 31, 2023; and

WHEREAS, Peter J. Benedict, Jr. has faithfully served the police department and the citizens of Brighton Township for nearly 27-years, including 20 years as a D.A.R.E. officer, thereby significantly impacting the lives of children in the Beaver Area School District in a positive manner; and

WHEREAS, service to others is one of the highest callings upon mankind and requires one to place the interest of others above their own; and

WHEREAS, service as a police officer requires devotion and dedication to the community; and

WHEREAS, Peter J. Benedict, Jr. has fulfilled these roles to the highest degree;

NOW THEREFORE, in recognition of his service and dedication to the Brighton Township community, the Supervisors of Brighton Township, Beaver County, Pennsylvania do hereby place upon the official Minutes of the Township, their appreciation for the service of **Peter J. Benedict, Jr.**

BE IT FURTHER RESOLVED, that we extend to Brighton Township Police Department Captain Pete Benedict our heartfelt wishes for a happy and fulfilling retirement and continued success and health in all of his future endeavors.

ENACTED this 10th day of April, 2023

**BRIGHTON TOWNSHIP
BOARD OF SUPERVISORS**

John Curtaccio

John Curtaccio Chairman

Mark Piccirilli

Mark Piccirilli, Vice-Chairman

ATTEST:

Bryan K. Dehart

Bryan K. Dehart, Secretary

James E. Equels, Sr.

James E. Equels, Sr., Supervisor

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Proclamation No. 2023-15 recognizing the retirement of Captain Benedict and wishing him well in his retirement.

A framed copy of the Proclamation was presented to Mr. Benedict and everyone congratulated him on his retirement and expressed appreciation for his service.

Personnel Actions: Seasonal Employment: Each year the Board approves the hiring of seasonal employees. Mr. Dehart recommended that the Board approve the hiring of Benjamin Huffman, 120 Spruce Street, as a seasonal employee (returning) at a rate of \$12.00 per hour.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the hiring of Benjamin Huffman as a seasonal employee at the rate of \$12.00 per hour.

Award Bid for 2023 Paving & Roadway Improvement Program: Bids for the 2023 Roadway Improvement Program were opened April 4, 2023. The bid tabulation is as follows:

<u>Contactor</u>	<u>Base Bid Amount</u>	<u>Add Alternate No. 1</u>	<u>Add Alternate No. 2</u>	<u>Add Alternate No. 3</u>
Shields Asphalt Paving, Inc.	\$427,792.50	\$41,316.25	\$58,620.00	\$28,975.00
Youngblood Paving, Inc.	\$451,250.00	\$47,904.40	\$58,200.00	\$28,374.50

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept and award the Base Bid in the amount of \$427,792.50 to Shields Asphalt Paving, Inc. All Add Alternate Bids were not awarded. The bid award includes:

Base Bid:

Street Name

Ridgeview Drive	Tuscarawas Rd to Laurel Dr (reconstruction)
Ridgeview Drive	Laurel Dr to end
Sebring Road	Matthews Dr to 1100 Sebring Rd
Highland Woods Dr	Entire Length
Todd Road	Sebring Road to end

Beaver County Regional COG 2023 Summer & Winter Commodities Bid: Estimated quantities for the 2023 Beaver County Regional COG Summer & Winter Commodities Bid were approved at the March meeting. Bid opening is scheduled for April 12, 2023

Contract No. 22-ST01 2022 Stormwater Improvements (Beaver Woods Detention Pond): At the November meeting, the Board awarded the bid for the Beaver Woods Detention Pond Retrofit Project to Pride Masonry, Inc. for the Base Bid (\$197,350) and Add Alternate No. 2 (\$48,750) for a total bid award of \$246,100. The Engineer reported on the project work and

status. The Engineer presented and recommended for approval Partial Payment No. 1 in the amount of \$46,125.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Partial Payment No. 1 in the amount of \$46,125 for payment to Pride Masonry, Inc.

Social Hall Renovation Project: Bids for the Social Hall renovation project have been released. Bid opening has been extended to May 4th. The extension was necessary due to a lack of contractors picking up the bid documents. The Architect will also prepare some bid items as Add Alternates.

Accept Estimate to Paint Exterior & Reglaze Windows of Richmond School: An estimate from Ryan Davies Painting Company in the amount of \$3,590 has been received for the painting of the exterior of Richmond School. The scope of work includes power washing, caulking, reglazing of windows prior to painting.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the quotation from Ryan Davies Painting Company in the amount of \$3,590 for work at the Richmond School.

Hardy Field Parking Lot Seal Coat Proposals: Proposals for the seal coating of the Hardy Field upper and lower parking lots have been solicited. Four (4) vendors received letters of solicitation and specifications. Hilltop Paving Sealer Division provided a quote as follows:

Upper Lot: \$19,104
Lower Lot: \$4,159
Tuscarawas Crosswalk: \$600

The total quote was \$23,863. This places us in the bid limit amount. The Engineer will review the quote with the contractor to see if a lower price can be negotiated. The following vendors did not respond to the solicitation: Russell Standard Corporation, Highland Paving, and Midland Asphalt Materials, Inc.

- After review of the cost proposals received, a decision on awarding the project can be made.

Subcontractor's Agreement: The Township is using a new company, Secure Technical Solutions, Inc., for the maintenance of the Automated License Plate Reader system, including the attachments to Duquesne Light Company (DLC) poles. A Subcontractor's Agreement has been prepared between Brighton Township and Secure Technical Solutions, Inc. (Subcontractor) for their work on DLC facilities. The Subcontractor has executed the Agreement.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve and authorize execution of the Subcontractor's Agreement with Secure Technical Solutions, Inc.

Resolution No. 2023-16 DCED H2O Program Grant Application: This Resolution authorizes the filing of an application for the PA DCED H2O Program Grant to seek funding in the amount of \$467,804.50 for the proposed stormwater pond in the Two Mile Run drainage area. This Resolution will supersede Resolution No. 2022-37 by increasing the amount of grant funding requested.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve Resolution No. 2023-16 to seek funding of \$467,804.50 through the DCED H2O Program Grant program for the Two Mile Run PRP.

Two Mile Run PRP Stormwater Project: The Township is in the process of obtaining land to construct a stormwater facility to meet the full obligations of the Township's Pollution Reduction Plan (PRP) for the Two Mile Run watershed as part of the MS4 permit. A plan of subdivision has been filed for this purpose. The Township Engineer is designing the project and preparing the necessary permit packages. The Engineer stated that design is progressing as planned. She reported that ACA Engineering revised their proposal for geotechnical work based upon the new PRP location. The revised total price is \$9,811.00 vs. \$10,397.00 previously approved. This work is pending further progress on the site acquisition. The Solicitor provided an update on the status of the land acquisitions and her discussions with the property owners.

Township MS4 Program: The Township Engineer provided an update on the Municipal Separate Storm Systems Program. Annual work is proceeding. Inspections of stormwater facilities will be scheduled for the end of April.

Request for Temporary Construction & Grading Easement: A request has been made by Larson Design Group on behalf of Roberts Run, LLC for a temporary construction and grading easement on Township property. Roberts Run, LLC has prepared a conceptual residential subdivision plan. The temporary easement on Township tax parcel no. 55-152-0127.000 would allow the roadway to be constructed in a "loop" fashion and eliminate multiple cul-de-sacs. Mr. Dehart said that this street layout is preferred by the Planning Commission as opposed to a long street with multiple cul-de-sacs. This design improves access and public safety. The roadway would also provide street frontage and access to Township open space. The road would be a dedicated public street and there would be no private improvements. The second temporary easement on tax parcel no. 55-152-0121.000 would be for a trail connection from the proposed residential plan to connect to Township open space. Mr. Dehart said that this implements a recommendation of the Comprehensive Plan to encourage connections between plans and to open space areas. This specific grading is for the benefit of the Township's trail connection.

Mr. Dehart also reviewed the area proposed for land dedication. It includes the area that the Township has identified as a future land acquisition through the official map process. The area to be dedicated would provide a physical land link between Two Mile Run Park and Two Mile Run Park Extension with access from Brighton Road. This has been a long time goal of the Township. Mr. Dehart also reviewed and presented conditions for this request, noting that all design work and construction would be subject to Township Code and the review and approval of the Township Engineer. Approvals would be subject to written agreement and conditions.

1. Design drawings for the public street and grading/fill area will be subject to applicable Township Codes and will be subject to review and approval of the Township Engineer.
2. Prior to construction, the Township Solicitor will prepare a Temporary Grading and Construction Easement document for execution, with the legal description and survey exhibit prepared by the Developer. The Easement will set forth terms and conditions, to include:
 - A. The purposes of construction easement: To construct a public road that is designed in a loop fashion rather than multiple cul-de-sacs to improve public safety access, and to provide connectivity between the Development and Brighton Township open space for recreation / trails access.
 - B. Brighton Township shall be named as an Additional Insured by the Developer and Site Development Contractors on their insurance policies.
 - C. Construction of the roadway and grading shall be in conformance with the approved Land Development Plans and comply with recommendations set forth in a Geotechnical Engineering Report and subject to review/comment by Brighton Township, Solicitor and Engineer. A Geotechnical Engineer shall be on site during construction.
 - D. All work shall be subject be covered by the Development Bond, and all work shall be inspected and approved by the Township Engineer prior to release of any bonded funds.
 - E. All completed work shall be covered by an 18-month maintenance bond that will begin at the time Brighton Township accepts dedication of the public roads in the proposed plan.

After further review and discussion, Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve the request for temporary construction and grading easements on Township property for the Roberts Run development subject to all design work, construction work and written documents being approved by the Township Engineer and Township Solicitor and subject to those conditions reviewed by Mr. Dehart and listed.

Additional Business: There was no additional business.

Public Comment: Mr. Michael Guinto of 170 Beacom Drive asked what the Per Capita Tax was. Mr. Dehart advised that the per capital tax is an authorized Act 511 Tax and is levied against all persons residing in the Township 18 years of age and older. He noted that the Township levy is \$5 but the Beaver Area School District also levies the tax at \$10. Mr. Guinto did not like the fact that he had to pay a \$1 fee to make payment by ACH. Mr. Dehart said there is an option to also mail the payment.

Mr. Guinto also asked if a traffic mirror could be added at Dutch Ridge Road where Wildwood Road exits. He was advised that these are both State roads and he should contact Penn DOT with his inquiry. They may also be able to investigate improved site distance.

Mr. Peter Arata of 5610 Dutch Ridge Road asked the Board to revisit a 3-way stop at the intersection of Dutch Ridge Road and Tuscarawas Road. He said that persons traveling from the west on Tuscarawas Road and turning left onto Dutch Ridge Road often do so at a high-rate of speed and “cut” the corner through the Dutch Ridge Road driving lane. He also noted that it can be difficult to exit Dutch Ridge Road at certain times of day.

Mr. Dehart said that both Dutch Ridge Road and Tuscarawas Road are State roadway and their approval is needed for a 3-way stop. Prior requests were made and were not approved for failure to meet the warrants required by Penn DOT for the 3-way stop.

After further discussion, the Board asked the Township Manger to make a request to Penn DOT to due a traffic study to determine if a 3-way stop is warranted at the intersection of Dutch Ridge Road and Tuscarawas Road.

Mr. Chuck Snitger of 925 Tuscarawas Road said that pines trees were blown down on Laurel Drive in the past storm, taking out electrical service. He said these pines are in the public right of way and asked whose responsibility it was to clean up the limbs and other debris.

Ratify March Bills List: Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to ratify the March Bills List.

Adjournment: Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to adjourn the meeting at 8:01 P.M.

Respectfully submitted,

Bryan K. Dehart
Township Secretary