

MINUTES

BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

June 12, 2023

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:00 P.M. Three (3) visitors were present.

PRESENT: John Curtaccio – Chairman
 Mark Piccirilli – Vice Chairman
 James E. Equels, Sr. – Supervisor
 Bryan K. Dehart - Manager/Secretary
 Marie S. Hartman, P.E. - Township Engineer
 Kathryn L. Johnston, Esq. – Solicitor

Announce Executive Session: The Chairman announces that the Board met prior to the meeting from 6:15 P.M. to 6:40 P.M. in Executive Session to discuss real estate. The Manager, Township Solicitor and Township Engineer were also in attendance.

Public Comment – Agenda Items: There was no public comment.

Minutes of May 8, 2023 Regular Meeting & May 22, 2023 Special Meeting: Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the minutes of the May 8, 2023 Regular Meeting and May 22, 2023 Special Meeting.

Mr. Hanne gave a report on Fire Department activities for the month of May. Thereafter, Mr. Curtaccio dispensed with the reading of the remaining monthly **May Reports**. Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the following May Reports as written and submitted.

- A. Treasurer's Report
- B. Building Permit Report
- C. Road Department Report
- D. Police Department Report
- E. Fire Department Report – Given by Brian Hanne
- F. Report of Tax Collectors
- G. Report of Fines
- H. Recycling Report

Personnel Actions: Police Department: Officer Deante Bradley, has completed his probationary period as a full-time police officer. Chief Blinn is recommending his removal from probationary status.

Mr. Equels made a motion, seconded by Mr. Mr. Piccirilli, vote unanimous, to remove Officer Bradley from probationary status.

Personnel Actions: Police Department – Part Time Hire: Chief Blinn has recommended that the Board of Supervisors hire Noah Brucker and Robert Butler, II as a part-time police officers subject to both officers receiving their required State certifications.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the hiring of Noah Brucker and Robert Butler, II as part-time police officers subject to their meeting all requirements necessary to receive their required State certifications to become a police officer, including physical and psychological reviews. Thereafter, they are eligible for hire a rate of \$23.00 per hour and will be subject to a 180-day probationary period.

Contract No. 23-01 2023 Roadway Improvement Program: The Board has awarded and executed a paving contract with Shields Asphalt Paving, Inc. in the amount of \$427,792.50. The paving work has been substantially completed. A payment request has not been submitted. The Township Engineer reported on the paving and advised that a project walkthrough will be scheduled in the coming week.

Contract No. 22-ST01 2022 Stormwater Improvements (Beaver Woods Detention Pond): The Board has awarded and executed a contract for the Beaver Woods Detention Pond Retrofit Project with Pride Masonry, Inc. in the amount of \$246,100 (Base Bid -\$197,350 and Add Alternate No. 2 - \$48,750). A payment request has not been submitted. The Township Engineer reported on the project. She estimated that the project is 75% complete. LSSE is preparing a response to the inspection report of the Beaver County Conservation District.

Consider Bid Awards for Social Hall Renovation Project: Bids for the Social Hall renovation project were opened on May 4, 2023. The Board received a copy of the bid tabulation as prepared by the Township Engineer. The bid tabulation was reported on at the May meeting. The bids exceed expected cost and the amount budgeted. After review of the bids, it was recommended that the Board reject all bids and re-evaluate the project. It was also noted that the grant received for the project has received an 18-month time extension.

Mr. Mark Hass of FMS Construction was present. He stated that he thought the bids were fair and accurate. However, he did understand the costs were high for the project. Mr. Curtaccio thanked him for attending and said that if the project is rebid, he would be kept in mind.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to reject all bids for the Social Hall Renovation Project.

Accept PCCD Grant Award: The Pennsylvania Commission on Crime and Delinquency (PCCD) has awarded a \$184,565 grant to the Brighton Township Police Department. The grant is

for body worn cameras, in-car computers and “hero awards” to police officers. This is a reimbursable grant.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to accept the PCCD grant award 2022-CL-01-39362 for the period April 1, 2023 to March 31, 2025.

Approve Quotation for Purchase of Body Worn Camera: The Police Department has received a quotation from Motorola Solutions through the Sourcewell cooperative purchasing program for body worn cameras. The quote is for 16 cameras, docking stations, in-car data transfer equipment, data storage, installation, warranty, and training. The total cost is \$140,375. Much of the cost will be covered by the PCCD grant, but it only covers 40% of the 5-year warranties, subscriptions, and maintenance plans. Installation is also not covered by the grant.

After review, Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept Quote 2152411 from Motorola Solutions through the Sourcewell cooperative purchasing program (contract 36874) in the amount of \$140,375.

Approve PCCD Hero Awards: The PCCD grant funds “Hero Awards” in the amount of \$1,200 for each full-time police officer meeting criteria. The awards are to recognize longer working hours due to lack of personnel, and changing working conditions. Prior to acting on the matter Chairman Curtaccio read aloud and submitted a written statement:

“As a result of a conflict of interest, I am abstaining from the vote on the approval of “Hero Award” bonuses for members of the Brighton Township Police Department. Joshua Curtaccio is a full-time police officer with the Brighton Township Police Department. Joshua is my son, which thereby creates the conflict of interest.”

Mr. Equels made a motion, seconded by Mr. Piccirilli to approve the payment of the “Hero Awards” funded by the PCCD grant subject to specified criteria. The vote to approve the motion was two (2) “YES” votes and one (1) “ABSTAIN” by Mr. Curtaccio.

Nationwide Deferred Compensation Plan Updates: Nationwide has provided updated plan documents to comply with the Secure Act, the CARES Act and other law changes. There are three (3) documents submitted for review and approval:

Resolution No. 2023-19 Adopting the CARES Act – This Resolution adopts those plan revision required by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act).

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve **Resolution No. 2023-19** to amend the Brighton Township Deferred Compensation Plan to implement the required changes of the CARES Act and authorizing execution of the plan amendment document.

Plan Amendment to Implement the Secure Act – This document implements the provisions of the Setting Every Community Up for Retirement Enhancement Act (SECURE Act).

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to amend the Brighton Township Deferred Compensation Plan to implement the required changes of the SECURE Act as Resolution No. 2023-20 and authorizing execution of the plan amendment document.

Adoption Agreement for Eligible Governmental 457 Plan – This plan document implements the revisions from the prior to documents presented for approval, as well as other amendments that Nationwide has advised are required.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve and authorize execution of the Adoption Agreement for Eligible Governmental 457 Plan as related to the Brighton Township Deferred Compensation Plan.

Request for Exemptions from Refuse Program 2023-2024 Contract Year: Each year the Board reviews requests for exemption from the refuse program for the next year. The Board received and reviewed a list of ten (10) residents who have requested exemptions.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the list of exemptions as presented.

Two Mile Run PRP Stormwater Project: The Township is in the process of obtaining a location to construct a stormwater facility to meet the full obligations of the Township's Pollution Reduction Plan (PRP) for the Two Mile Run watershed as part of the MS4 permit. The Township Engineer is designing the project and preparing the necessary permit packages. The Engineer stated that design is progressing as planned. The Solicitor provided an update on the status of the land acquisition needed for the project.

Township MS4 Program: The Township Engineer provided an update on the Municipal Separate Storm Systems Program. Annual work is proceeding. Inspections of stormwater BMP facilities has been completed and reports issued.

Zoning Code Amendments: At the May meeting the Board reviewed a proposed ordinance to amend the Zoning Code that was prepared by the Brighton Township Planning Commission. Following review, the Board authorized submission of the proposed ordinance to the Beaver County Planning Commission for their review and comment. Their comments are expected this month.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to schedule a public hearing on the proposed Zoning Code Amendments for 6:30 P.M. on July 10, 2023.

Additional Business: There was no additional business.

Public Comment: There was no public comment.

Ratify May Bills List: Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to ratify the May Bills List.

Adjournment: Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to adjourn the meeting at 7:20 P.M.

Respectfully submitted,

Bryan K. Dehart
Township Secretary