

MINUTES

BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

July 10, 2023

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:00 P.M. Two (2) visitors were present.

PRESENT: John Curtaccio – Chairman
 Mark Piccirilli – Vice Chairman
 James E. Equels, Sr. – Supervisor
 Bryan K. Dehart - Manager/Secretary
 Marie S. Hartman, P.E. - Township Engineer
 Kathryn L. Johnston, Esq. – Solicitor

Public Comment – Agenda Items: There was no public comment.

Minutes of June 12, 2023 Regular Meeting: Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the minutes of the June 12, 2023 Regular Meeting.

Mr. Hanne gave a report on Fire Department activities for the month of June. Thereafter, Mr. Curtaccio dispensed with the reading of the remaining monthly **June Reports**. Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the following June Reports as written and submitted.

- A. Treasurer's Report
- B. Building Permit Report
- C. Road Department Report
- D. Police Department Report
- E. Fire Department Report – Given by Brian Hanne
- F. Report of Tax Collectors
- G. Report of Fines
- H. Recycling Report

Personnel Actions: Police Department – Part Time Hire: Chief Blinn has recommended that the Board of Supervisors hire Sebastian L. Biondi as a part-time police officer subject to receiving the required State certifications and other State requirements for a municipal police officer.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the hiring of Sebastian L. Biondi as a part-time police officer subject to meeting all requirements for

an receiving the required State certifications required to become a police officer. Thereafter, he is eligible for a rate of \$23.00 per hour and will be subject to a 180-day probationary period.

Contract No. 23-01 2023 Roadway Improvement Program: The Board has awarded and executed a paving contract with Shields Asphalt Paving, Inc. in the amount of \$427,792.50. The paving work has been completed. The Engineer reported that there are two (2) resident complaints being resolved. A payment request has not been submitted. However, the Engineer reported that a Change Order is being processed that would reduce the final contract amount by \$78,696.98, making the final contract amount \$349,095.52. The Change Order and Pay Request will be submitted for Board review and approval next month.

Contract No. 22-ST01 2022 Stormwater Improvements (Beaver Woods Detention Pond): The Board has awarded and executed a contract for the Beaver Woods Detention Pond Retrofit Project with Pride Masonry, Inc. in the amount of \$246,100 (Base Bid -\$197,350 and Add Alternate No. 2 - \$48,750). The Township Engineer provided an update on the project status. She estimated that the project is 75% complete. Two (2) pay requests have been submitted for consideration.

Partial Payment No. 1: The Township Engineer has submitted and recommended for approval Partial Payment No. 1 in the amount of \$46,125. Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Partial Payment No. 1 in the amount of \$46,125.

Partial Payment No. 2: The Township Engineer has submitted and recommended for approval Partial Payment No. 1 in the amount of \$48,735. Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve Partial Payment No. 2 in the amount of \$48,735.

Accept PA DEP Recycling Program Grant Award: The PA DEP has awarded Brighton Township a Recycling Grant in the amount of \$9,450. The grant is for educational materials and an additional cardboard recycling bin. Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to accept the PA DEP Recycling Program Grant Award in the amount of \$9,450 and authorized the appropriate officials to executed the grant contract documents.

Agreements for Code & Zoning Enforcement: The Township previously entered into Agreements with Pella Consulting for code and zoning enforcement services. The Agreements are subject to written confirmation by both parties for renewal. Pella Consulting has requested an extension of each Agreement for an additional one-year period. This would be to July 31, 2024 for the Code Enforcement Agreement and to October 8, 2024 for the Zoning Enforcement Agreement. The hourly rate is \$30.00 per hour.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve extension of both the Code Enforcement Agreement and the Zoning Enforcement Agreement with Pella Consulting for an additional one-year term.

J. Young Refuse: John Young had stated his intention to be present at the meeting to discuss the Township's recycling program. He had advised that it was his desire that the Township require the use of the recycling bins that the Township has available for purchase. Mr. Young did

not attend the meeting. Mr. Dehart told the Board that residents are not required to use a specific container under the contract. However, the container is to be identifiable as a recycling container. He will see about ordering recycling stickers that can be provided for attachment to containers.

Two Mile Run PRP Stormwater Project: The Township is in the process of evaluating land to construct a stormwater facility to meet the full obligations of the Township's Pollution Reduction Plan (PRP) for the Two Mile Run watershed as part of the MS4 permit. The Township Engineer is designing the project and preparing the necessary permit packages. A valuation of the subject properties is being undertaken.

Township MS4 Program: The Township Engineer provided an update on the Municipal Separate Storm Systems Program. Annual work is proceeding. All outfall testing has been completed. The final report, due in September, is being repaired.

Zoning Code Amendments: At the May meeting the Board reviewed a proposed ordinance to amend the Zoning Code that was prepared by the Brighton Township Planning Commission. Following review, the Board authorized submission of the proposed ordinance to the Beaver County Planning Commission for their review and comment. The Beaver County Planning Commission review letter dated June 21, 2023 was provided to the Board.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to schedule a public hearing on the proposed Zoning Code Amendments for 6:30 P.M. on August 14, 2023.

Additional Business: There was no additional business.

Public Comment: Mr. Gray asked about the extent of paving to be done by Penn DOT on Dutch Ridge Road. Mr. Curtaccio said that it was his understanding that base repair and oil and chip will be applied to Dutch Ridge Road from Park Road to Tuscarawas Road, and that base repair and asphalt paving will be done on Dutch Ridge Road from Park Road to Third Street in Beaver.

Mr. Gray recommended that the Two Mile Run Park rental agreement provide the addresses for the facilities being rented.

Ratify June Bills List: Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to ratify the June Bills List.

Adjournment: Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to adjourn the meeting at 7:18 P.M.

Respectfully submitted,

Bryan K. Dehart
Township Secretary