

## MINUTES

### BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

August 14, 2023

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:00 P.M. Six (6) visitors were present.

PRESENT:           John Curtaccio – Chairman  
                      Mark Piccirilli – Vice Chairman  
                      James E. Equels, Sr. – Supervisor  
                      Bryan K. Dehart - Manager/Secretary  
                      Marie S. Hartman, P.E. - Township Engineer  
                      Kathryn L. Johnston, Esq. – Solicitor

**Public Comment – Agenda Items:** There was no public comment.

**Minutes of July 10, 2023 Regular Meeting:** Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the minutes of the July 10, 2023 Regular Meeting.

Mr. Curtaccio dispensed with the reading of the monthly **July Reports**. Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to accept the following July Reports as written and submitted.

- A.     Treasurer’s Report
- B.     Building Permit Report
- C.     Road Department Report
- D.     Police Department Report
- E.     Fire Department Report
- F.     Report of Tax Collectors
- G.     Report of Fines
- H.     Recycling Report

**Personnel Actions:** **Police Department – Full Time Hires:** The Board of Supervisors took under consideration the hiring Sebastian L. Biondi and Robert C. Butler, II, as a full-time police officers effective September 1, 2023. Both officers are currently employed part-time.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the hiring of Sebastian L. Biondi and Robert C. Butler, II as a full-time police officers effective September 1, 2023 subject to a 180 day probationary period, with wages and benefits as provided for in the Agreement between Brighton Township and the Brighton Township Police Officers Association.

**Approve Quotation for Purchase of Mobile Computers:** The Police Department has received a quotation from Baycom through the CoStars cooperative purchasing program for mobile computer terminals. The quote is for 8 Panasonic Toughbook units, docking stations, associated equipment, and warranty. The total cost is \$58,616. Much of the cost will be covered by the PCCD grant, but the grant only covers 40% of the 5-year warranties.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to accept and approve for purchase Quote No. EU20221007A from Baycom through the CoStars cooperative purchasing program (contract # 0000546391) in the amount of \$58,616.

**Contract No. 23-R01 2023 Roadway Improvement Program:** The Board has awarded and executed a paving contract with Shields Asphalt Paving, Inc. in the amount of \$427,792.50. The paving work has been completed.

**Change Order No. 1** - The Township Engineer prepared and recommended for approval Change Order No. 1 to decrease the final contract amount by \$78,696.98. Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve Change Order No. 1 to decrease Contract No. 23-R01 2023 Roadway Improvement Program by \$78,696.98. The final contract amount after Change Order No. 1 is \$349,095.52.

**Partial Payment No. 1 (FINAL)** – The Township Engineer prepared and recommended for approval Partial Payment No. 1 (FINAL) in the amount of \$349,095.52 for payment to Shields Asphalt Paving, Inc. Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve Partial Payment No. 1 (FINAL) for payment to Shields Asphalt Paving, Inc. in the amount of \$349,095.52.

**Contract No. 22-ST01 2022 Stormwater Improvements (Beaver Woods Detention Pond):** The Board has awarded and executed a contract for the Beaver Woods Detention Pond Retrofit Project with Pride Masonry, Inc. in the amount of \$246,100 (Base Bid -\$197,350 and Add Alternate No. 2 - \$48,750). The Township Engineer provided an update on the project status. She stated that the contractor is on site working. The final grading and site stabilization remain to be completed, as well as the site fencing.

**Resolution No. 2023-22 - Two Mile Run PRP Stormwater Project:** The Township is in the process of evaluating land to construct a stormwater facility to meet the full obligations of the Township's Pollution Reduction Plan (PRP) for the Two Mile Run watershed as part of the MS4 permit. The Township Engineer is designing the project and preparing the necessary permit packages. Land appraisals have been completed for the two (2) properties where the subject project is located. The Solicitor reported that the Township has been unable to complete a property acquisition for the project site. A verbal agreement has been reached for the Peters property, pending subdivision. The Pentz property has existing mortgage conditions that have made the acquisition process more difficult. The Solicitor advised that Board that she has prepared Resolution No. 2023-22 that authorizes the acquisition of property by condemnation proceedings in accordance with eminent domain requirements set forth by the Commonwealth of Pennsylvania. The Board noted that two (2) property appraisals have been completed so that a fair market value could be determined.

Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to approve Resolution No. 2023-22 to authorize the acquisition of property by condemnation proceedings, the property being identified as a portion of Tax Parcel No. 55-001-0703.001 consisting of 2.96 acres, and to further authorize the Township Solicitor and other appropriate Township Official to execute all other documents necessary to proceed with the requirements of the Eminent Domain Code and other Acts of the Commonwealth of Pennsylvania.

**Township MS4 Program:** The Township Engineer provided an update on the Municipal Separate Storm Systems Program. Annual work is proceeding. All outfall testing has been completed and a final report is being prepared. The final report to PA DEP, due in September, is being repaired.

**Resolution No. 2023-21 Sheerin Farm Plan of Lots Sewage Act 537 Plan Revision Sewage Module:** The Sheerin Farm Plan of Lots is a four (4) lot subdivision plan that is currently under review. The plan creates two (2) new residential lots, one (1) lot with an existing dwelling at 4270 Dutch Ridge Road, and a vacant C-2 Mixed Use lot. The plan requires an extension of the public sewer system. The proposed system is a pressurized sewage system that will also provide service to an existing single family home at 4290 Dutch Ridge Road. Therefore, the sewage module presented for approval is for five (5) additional EDUs.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Resolution No. 2023-21 approving execution of the Sheerin Farm Plan of Lots Sewage Planning Module and authorize submission to PA DEP.

**Ordinance No. 240 Zoning Code Amendments:** The Board conducted a public hearing at 6:30 P.M. on the ordinance to amend Definition of Terms, Community Goals, Statement of Consistency, Identification of Zoning Districts, and Article XII C-2 Mixed Use District. The Solicitor reviewed the ordinance in detail at the Public Hearing. The Ordinance has been advertised for consideration of adoption.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve and adopt Ordinance No. 240 amending the Brighton Township Zoning Code.

**Additional Business:** The Township Engineer reported that she has been in contact with the contractor for the Two Mile Trails project to verify that the final punch list items needed to close the NPDES Permit are performed.

Mr. Curtaccio stated that the Township annually budgets for the replacement police vehicles. The Township is scheduled to replace two (2) vehicles in 2024. He noted that the 2023 vehicle ordered in 2022 has not yet been delivered. It has been learned that it is not known when the 2024 models will be available. Jim Shorkey Auto Group has 2023 Tahoe 4WD Police Vehicles still available. After discussion it was decided that taking action now was most appropriate while vehicles were still available.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to amend the Board of Supervisors August 14, 2023 Agenda to include an action item Approve the Purchase and Outfitting of Police Vehicles.

**Approve the Purchase and Outfitting of Police Vehicles:** A quotation has been received from Jim Shorkey Auto Group for the purchase of a Chevy Tahoe Police Package Vehicle in the amount of \$48,605.21 each through CoStars-13 Emergency Responder Vehicles Contract. A quotation has also been received from Ibis Emergency Vehicles through CoStars Contract No. 012-E23-318 to outfit a Chevy Tahoe Police Package Vehicle in the amount of \$12,995 each.

Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the purchase of two (2) 2023 Chevy Tahoe Police Package Vehicles at a cost of \$97,210.42 from Jim Shorkey Auto Group utilizing CoStars-13 Emergency Responder Vehicles Contract; and to further approve Quote Number Q70300356 from Ibis Emergency Vehicles for the outfitting of both vehicles at a total cost of \$25,990 utilizing CoStars Contract No. 012-E23-318.

**Public Comment:** Mr. Jerry Fisher of 1390 Tuscarawas Road asked about cleaning of the gutter lines on Tuscarawas Road hill where it descends into Beaver Borough. He noted that the drains are all plugged and the water is pushed into the travel lanes. Mr. Curtaccio noted that Tuscarawas Road was a State road and he encouraged Mr. Fisher to contact Penn D.O.T. directly. Mr. Dehart will also make a call regarding this situation.

Mr. Gray asked about the extent of paving to be done by Penn DOT on Dutch Ridge Road. Mr. Curtaccio said that it was his understanding that base repair and oil and chip will be applied to Dutch Ridge Road from Park Road to Tuscarawas Road, and that base repair and asphalt paving will be done on Dutch Ridge Road from Park Road to Third Street in Beaver.

**Ratify July Bills List:** Mr. Equels made a motion, seconded by Mr. Piccirilli, vote unanimous, to ratify the July Bills List.

**Adjournment:** Mr. Piccirilli made a motion, seconded by Mr. Equels, vote unanimous, to adjourn the meeting at 7:40 P.M.

Respectfully submitted,

Bryan K. Dehart  
Township Secretary