

MINUTES

BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

March 11, 2024

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:00 P.M. Four (4) visitors were present.

PRESENT: John Curtaccio – Chairman
 Mark Piccirilli – Vice Chairman
 Gary J. Gordon – Supervisor
 Bryan K. Dehart - Manager/Secretary
 Marie S. Hartman, P.E. - Township Engineer
 Kathryn L. Johnston, Esq. – Solicitor

Public Comment – Agenda Items: There was no public comment.

Minutes of February 12, 2024 Regular Meeting: Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve the minutes of the February 12, 2024 Regular Meeting.

Mr. Curtaccio dispensed with the reading of the monthly **February Reports**. Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to accept the following February Reports as written and submitted.

- A. Treasurer's Report
- B. Building Permit Report
- C. Road Department Report
- D. Police Department Report
- E. Fire Department Report
- F. Report of Tax Collectors
- G. Report of Fines
- H. Recycling Report

Park & Recreation Board Resignations: The following members have resigned from the Parks and Recreation Board: Tammy Lang (term ending 12/31/2027), Melissa Rabassi (term ending 12/31/2028), and Heather Walker (term ending 12/31/2027).

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to accept the resignations of Tammy Lang, Melissa Rabassi, and Heather Walker from the Parks and Recreation Board.

Personnel Actions: Seasonal Employment: Each year the Board approves the hiring of seasonal employees. Mr. Dehart recommended that the following returning employees be hired at a rate of \$13.00 per hour: Noah Burris, 445 Engle Road, Industry; Matthew Merritt, 116 Dana Drive, Monaca; and Jack Bible, 228 University Drive, Aliquippa. Mr. Dehart further recommended the hiring as group leader William Price 445 Engle Road, Industry at \$13.50 per hour.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to hire as seasonal employees Noah Burris, Matthew Merrit and Jack Bible at \$13.00 per hour and William Price at \$13.50 per hour.

BTVFD Fire Rescue Vehicle Discussion: The Board discussed the status of the Fire Department's rescue vehicle, which has had extended periods of time out of service. Mr. Brian Hanne, an employee of the Brighton Township Volunteer Fire Department, presented work order that provide the specific dates that the Rescue vehicle has been out of service. It was noted that the BTVFD has not been charged for any of the work, as it is being completed under warranty. Also, the warranty for the body has been extended by 10-years. Mr. Dehart will provide to the Solicitor the Purchase Agreement for the vehicle purchase. The Solicitor will look at the paperwork and the lemon laws to determine if there is any warranted course of action.

Authorize Participation in the Beaver County Regional COG 2024 Summer & Winter Commodities Bid: Estimated quantities for the 2024 Beaver County Regional COG Summer & Winter Commodities Bid are due. The Township Manager reviewed the bid sheets with the Road Foreman and recommend that the Board include the following estimated quantities in the bid estimate:

River Gravel Size No. 57	200 Tons
Limestone Size No. 2A	1,200 Tons
Limestone Size No. 8	600 Tons
Limestone Size No. 1	100 Tons
Limestone Size No. R4	200 Tons
Limestone Size No. R6	200 Tons
Liquid Asphalt – E-1 Prime	2,000 Gallons
Liquid Asphalt – CRS-2 (E-3)	30,000 Gallons
Ultra-Low On-Road Diesel Fuel	13,500 Gallons
Unleaded Gasoline (87 Octane)	20,000 Gallons
Rock Salt	600 Tons
Anti-Skid Type 3A (AS1)	400 Tons

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to authorize participation in the 2024 Beaver County Regional COG Summer & Winter Commodities Bid for the materials and quantities as listed.

Sale of Vehicles and Equipment Report: At the February 12th meeting the Board accepted a number of bids made through the Municibid.com on-line auction platform for the sale of vehicles and equipment. The on-line auction was advertised. Two bidders failed to respond to the acceptance of their bids as follows:

1996 Ford Thunderbird	Daniel Hernandez	\$1,300.00
Car Camera Bundle	Nicole Savage	\$480.00

This is being reported to make an official record in the minutes.

Bids for 2024 Roadway Improvement Program: At the February meeting the Board approved release of bids for the 2024 Roadway Improvement Program. The Township has \$475,000 budgeted for road paving. The following roads were selected for the 2024 roadway improvement program.

<u>Street Name</u>	
Coleman Drive	Tuscarawas Rd to end
Crest Drive	Coleman Dr to end
Maple Drive	Willow St. to Cypress St.
Birch Street	Willow St. to Maple Dr.
Cypress Street	Maple Dr. to Magnolia Dr.
Magnolia Dr.	Birch St. to End
Hickory Dr. 1	Magnolia Dr. to End
Hickory Dr. 2	Birch St. to end

<u>Add Alternate No. 1</u>	
Beech Street	Maple Dr. to Chestnut St.

<u>Add Alternate No. 2</u>	
Sycamore Street	Maple Dr. to Chestnut St.

<u>Contract B</u>
BTMA Parking Lot

The Township Engineer said that once the Municipal Authority is finalizing their scope of work. Bid documents are being released for a bid opening on April 3, 2024 at 11:30 A.M. A bid tabulation for consideration of the award of the bid contract will be made at the Board's April 8, 2024 meeting.

Resolution No. 2024-09 Authorizing Sale of Equipment: This Resolution authorized the sale of used Township property that is no longer in use. Zachary Wilkins, 1807 Marr Road, Pulaski Township, PA 16143 has offered \$300 to the Township for two (2) Federal Signal Valor light bars and two (2) Federal Signal interior light bars that have been removed from police vehicles that have been sold and, therefore, are of no further value to the Township.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve Resolution No. 2024-10 authorizing the sale of the used light bars to Zachary Wilkins in the amount of \$300.

Resolution No. 2024-10 Authorizing Sale of Vehicle: This Resolution authorized the sale of used Township property that is no longer in use. Rifaat Bassaly, 3427 Clover Lane, New Castle, PA 16105 has offered \$1,200 for the purchase of the 1996 Ford Thunderbird that has been taken out of service and is of no further value to the Township.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Resolution No. 2024-10 authorizing the sale of the used light bars to Rifaat Bassaly in the amount of \$1,200.

RFP for General Turf Mowing and Trimming Services: An RFP was released for the mowing and trimming of Township parks. Properties included are Ellis Field, Dawson Ridge Park, Richmond School, and Two Mile Run Park. The following awards were recommended by Mr. Dehart:

<u>Weekly Mowing & Trimming</u>	<u>Bidder/Contractor</u>	<u>2024</u>	<u>2025</u>
Two Mile Run Park:	Brian’s Property Maintenance	\$350.00	\$350.00
Richmond School	Sinclair Lawn Service	\$ 60.00	\$ 60.00
Dawson Ball Fields	Sadler’s Lawn Service	\$190.00	\$190.00
Ellis Ball Fields	Accept not bids – work by Township		

Mr. Piccirilli made a motion, seconded by Mr. Gordon, to accept the quotations for General Turf Mowing and Trimming Services at selected Township Properties for 2024 and 2025 as recommended and recorded above.

The tabulation of quotations received is as follows:

BRIGHTON TOWNSHIP 2024 Lawn Quotes	Chaffee Lawn Service	Brian's Property Maint	Sadler's Lawn Service	Kvetko Green w/ Envy	Greener Concepts	Shank Land Mgt.	Sinclair Lawn Service	Kem-r- Lawns Inc.	Local Lawn and Landscaping	Robinson Landscaping Services	Smiths Lawn Care	McCreary's Lawn Care
Two Mile Run Park Mowing Only:	\$370.00	No Bid	\$300.00	No Bid	\$519.54	\$700.00	\$720.00	\$1,000.00	\$1,050.00	\$1,170.00	\$1,300.00	\$1,740.00
Mowing and Trimming:	\$397.50	\$350.00	\$360.00	No Bid	\$739.32	\$1,000.00	\$950.00	\$1,200.00	\$1,050.00	\$1,560.00	\$1,500.00	\$2,375.00
Richmond School Mowing Only:	\$40.00	No Bid	\$40.00	No Bid	\$61.15	\$60.00	\$50.00	\$65.00	Bid	\$45.00	\$150.00	\$70.00
Mowing and Trimming:	\$75.00	\$150.00	\$90.00	No Bid	\$106.15	\$120.00	\$60.00	\$75.00	Withdrawn	\$100.00	\$250.00	\$95.00
Ellis Ball Fields Mowing Only:	\$120.00	No Bid	\$145.00	\$137.80	\$244.20	\$280.00	\$300.00	\$340.00	\$360.00	\$480.00	\$650.00	\$695.00
Mowing and Trimming:	\$149.50	\$150.00	\$175.00	\$169.60	\$293.04	\$420.00	\$350.00	\$380.00	\$360.00	\$630.00	\$750.00	\$825.00
Dawson Ball Fields Mowing Only:	\$200.00	No Bid	\$140.00	No Bid	\$273.83	\$300.00	\$300.00	\$400.00	\$475.00	\$480.00	\$650.00	\$695.00
Mowing and Trimming:	\$250.00	\$300.00	\$190.00	No Bid	\$383.72	\$480.00	\$350.00	\$440.00	\$475.00	\$624.00	\$750.00	\$825.00

BRIGHTON TOWNSHIP 2025 Lawn Quotes	Chaffee Lawn Service	Brian's Property Maint	Sadler's Lawn Service	Kvetko Green w/ Envy	Greener Concepts	Shank Land Mgt.	Sinclair Lawn Service	Kem-r- Lawns Inc.	Local Lawn and Landscaping	Robinson Landscaping Services LLC	Smiths Lawn Care	McCreary's Lawn Care
Two Mile Run Park Mowing Only:	\$400.00	No Bid	\$305.00	No Bid	\$535.13	\$700.00	\$720.00	\$1,030.00	\$1,085.00	\$1,287.00	\$1,300.00	\$1,740.00
Mowing and Trimming:	\$450.00	\$350.00	\$360.00	No Bid	\$761.50	\$1,000.00	\$950.00	\$1,236.00	\$1,085.00	\$1,716.00	\$1,500.00	\$2,375.00
Richmond School Mowing Only:	\$40.00	No Bid	\$45.00	No Bid	\$62.98	\$60.00	\$50.00	\$66.95	Bid	\$49.50	\$150.00	\$70.00
Mowing and Trimming:	\$92.50	\$150.00	\$90.00	No Bid	\$109.33	\$120.00	\$60.00	\$77.25	Withdrawn	\$110.00	\$250.00	\$95.00
Ellis Ball Fields Mowing Only:	\$120.00	No Bid	\$145.00	\$137.80	\$251.53	\$280.00	\$300.00	\$350.20	\$370.00	\$528.00	\$650.00	\$695.00
Mowing and Trimming:	\$165.00	\$150.00	\$175.00	\$169.60	\$301.83	\$420.00	\$350.00	\$391.40	\$370.00	\$693.00	\$750.00	\$825.00
Dawson Ball Fields Mowing Only:	\$250.00	No Bid	\$145.00	No Bid	\$282.04	\$300.00	\$300.00	\$412.00	\$490.00	\$528.00	\$650.00	\$695.00
Mowing and Trimming:	\$285.00	\$300.00	\$190.00	No Bid	\$395.23	\$480.00	\$350.00	\$453.20	\$490.00	\$686.40	\$750.00	\$825.00

Proposal for Drone/Topographic Survey: The Township Engineer has submitted a proposal in the amount of \$40,480 to conduct a drone/topographic survey of the Two Mile Run Park area. The area includes Township owned property on both sides of Two Mile Run Creek from Brighton Road to Two Mile Run Park. This includes the Baycura property acquisitions being made and the open space areas within the Robert Run Plan being offered for dedication to the Township. The survey will be used to update the Two Mile Run Park Master Plan.

After review, Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the March 6, 2024 LSSE Service Order Authorization in the estimated amount of \$40,480 and authorizing the Township Manager to executed the proposal.

Convex Mirror Replacement: There is a convex mirror located on Dutch Ridge Road opposite Glenfield Drive. A resident of the Glenfield Plan inquired about its replacement. The Township has replaced the mirror in the past. The Township Engineer has prepared a report dated February 27, 2024 on this subject for consideration. After discussion the Board agreed to proceed with the replacement of the mirror.

YMCA Summer Playground Program Contract Approval: A contract proposal in the amount of \$3,680 has been received from the YMCA of Beaver County to operate an eight-week summer playground program from June 10 to August 2, Mondays to Fridays between the times of 10:00 AM to 2:00 PM. The program takes place at Hardy Field.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to accept the proposal of the YMCA in the amount of \$3,680 to operate a summer playground program at Hardy Field and authorizing the Township Manager to sign the contract.

Beaver County Regional COG Sponsored Grant Writer: The Beaver County Regional Council of Government (BCRCOG) is exploring the hiring of a grant writer to be utilized by the member municipalities. A preliminary questionnaire has been provided for completion. The inquiry asks if the Township is willing to make a financial contribution for this service, among other questions. The Board discussed the proposal and decided to not proceed with participation.

Two Mile Run PRP Stormwater Project Updates and/or Actions Including Land Acquisition Status: The Township Engineer is designing and obtaining permits for a stormwater facility to meet the full obligations of the Township's Pollution Reduction Plan (PRP) for the Two Mile Run watershed as part of the MS4 permit. The Engineer conducted an on-site meeting with the Geo-Technical Engineer to view the site for necessary core drillings. The Road Department will construct the access road for this work. Representatives of the gas line company will be present during the construction.

The Solicitor advised that the Peters-Brighton Township Plan of Subdivision and Lot Consolidation has been recorded and the closing on the Peters property should be completed soon. The Solicitor provided comments on the Pentz appraisal, but no response has been received on her comments pointing out some errors in the report. She will follow up with counsel for the other parties.

Township MS4 Program: The Township Engineer said that the annual BMP inspections will be scheduled this spring. The Road Foreman attends these inspections also.

Deerfield Preserve – Corrective Action Notice: At the December meeting the Board authorized the Township Manager, Engineer, and Solicitor to proceed with all necessary actions to have corrective action taken by a reputable contractor to replace the perpendicular cross pipes installed on Fox Water Trail at the wetlands crossing and to repair/replace the damaged parallel storm water piping on Fox Water Trail that is damaged, with a claim to be filed with the developer's financial security for reimbursement of all costs incurred. Quotations have been received, and the low quotes is from Chaffee Excavating for an open cut replacement. The contractor will provide a proposed construction date and the project will be overseen by the Township Engineer.

Additional Business: The Township Engineer reported that the application period is open for Federal legislative programs. It was decided that applications will be submitted for the Fire Training Center Facility and for the Social Hall project. The Engineer also reported that the Township was awarded a \$308,000 grant through the last funding cycle for the Two Mile Run stormwater basin project.

Mr. Piccirilli recommended that business casual be the dress code for the Board for the period April through October. Messrs. Curtaccio and Gordon agreed.

Mr. Piccirilli stated that he contacted Shell Corporation concerning the fire training center to determine their interest in cooperating on the project. They have taken the request under advisement. Mr. Piccirilli will follow up with them at a later date.

Public Comment: There was no public comment.

Ratify February Bills List: Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to ratify the February Bills List.

Adjournment: Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to adjourn the meeting at 7:40 P.M.

Respectfully submitted,

Bryan K. Dehart
Township Secretary