

MINUTES

BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

May 13, 2024

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:00 P.M. Two (2) visitors were present.

PRESENT: John Curtaccio – Chairman
Mark Piccirilli – Vice Chairman
Gary J. Gordon – Supervisor
Bryan K. Dehart - Manager/Secretary
Marie S. Hartman, P.E. - Township Engineer
Kathryn L. Johnston, Esq. – Solicitor

Public Comment – Agenda Items: There was no public comment.

Minutes of April 8, 2024 Regular Meeting: Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve the minutes of the April 8, 2024 Regular Meeting.

Mr. Curtaccio dispensed with the reading of the monthly **April Reports**. Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to accept the following April Reports as written and submitted.

- A. Treasurer’s Report
- B. Building Permit Report
- C. Road Department Report
- D. Police Department Report
- E. Fire Department Report
- F. Report of Tax Collectors
- G. Report of Fines
- H. Recycling Report

Beaver County Regional COG 2024 Summer & Winter Commodities Bids: At the March meeting the Board authorized the submission of estimated quantities for participation in the 2024 Beaver County Regional COG Summer & Winter Commodities Bid. The bid results have been provided. The following bid awards are recommended by the Road Foreman and Manager:

Contract #1 Road Aggregates Delivered

A.R. Oliastro, Inc. (724) 758-5215

River Gravel Size No. 57	\$27.30 Ton	200 Tons	\$ 5,460.00
No. 8 Stone (Limestone)	\$30.20 Ton	600 Tons	\$18,120.00

No. 2A Stone (Limestone)	\$23.99 Ton	1,200 Tons	\$28,788.00
No. 1 Stone (Limestone)	\$29.25 Ton	100 Tons	\$ 2,925.00
No. R4 (Limestone)	\$29.50 Ton	200 Tons	<u>\$ 5,900.00</u>
Total Contract Award:			\$61,193.00

Heidelberg Materials Northeast, LLC (724) 368-8040

No. R6 (Limestone)	\$45.94 Ton	200 Tons	<u>\$ 9,188.00</u>
Total Contract Award:			\$ 9,188.00

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to award the bids for Contract #1 Road Aggregates as read in the total amount of \$70,381 and authorize execution of the contracts.

Contract #2 Liquid Asphalts Applied
Midland Asphalt Materials, Inc. (570) 317-9028

E-1 Prime	\$2.44 Gallon	2,000 Gallons	\$ 4,880.00
CRS-2 (E-3)	\$2.37 Gallon	30,000 Gallons	<u>\$71,100.00</u>
Total Contract Award:			\$75,980.00

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to award the bid for Contract #2 Road Liquid Asphalts Applied to Midland Asphalt Materials, Inc. as read in the total amount of \$75,980 and authorize execution of the contract.

Contract #7 Gasoline & Fuel
Reed Oil Company (724) 658-6692

<u>Ultra Low On-Road Diesel Fuel</u>	+0.035 (Posted Price \$2.8651)	13,500 Gallons
\$2.9001/Gallon*	Award:	\$39,151.35

*The cost of ultra-low on-road diesel fuel will be \$0.035 above the posted price on the date of order. Add \$0.03/gallon for winter additive.

<u>Unleaded Gasoline (87 Octane)</u>	+0.035 (Posted Price \$2.6496)	20,000 Gallons
\$2.6846/Gallon	Award:	\$53,692.00

The cost of unleaded gasoline (87 octane) will be \$0.035 above the posted price on the date of order.

Total Contract Award: \$92,843.35

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to award the bid for Contract #7 Gasoline & Fuel to Reed Oil Company as read in the total amount of \$90,517.13 and authorize execution of the contract.

Contract #8 Winter Road Materials
Compass Minerals America

Rock Salt	\$96.24 Ton	600 Tons	<u>\$57,744.00</u>
Total Contract Award:			\$57,744.00

A.R. Oliastro, Inc. (724) 758-5215

Type 3A/AS1 Anti-Skid	\$23.25	Ton	400 Tons	\$ 9,300.00
Total Contract Award:				\$ 9,300.00

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to award the bid for Contract #8 Winter Road Materials as read in the total amount of \$67,044 and authorize execution of the contracts.

Contract No. 24-R01 the 2024 Roadway Improvement Program: At the April 8, 2024 meeting the Board awarded the bid for the 2024 roadway improvement program to Youngblood Paving, Inc. as follows:

Contract A (Liquid Fuels): \$457,363

Contract B (BTMA Parking Lot): \$34,083.75

The Board of Directors of the Brighton Township Municipal Authority (BTMA) confirmed their agreement to accept the bid for Contact B at their meeting of April 15, 2024. The Township Engineer reported that the Road Department has completed the storm sewer installation at the end of Coleman Drive. She will prepare an exhibit for a drainage easement. She presented the final contract documents for execution and distribution. Thereafter, a pre-construction meeting will be scheduled and a project schedule established.

Mr. Piccirilli made a motion, seconded by Mr. Gordon to approve, and authorize execution of Contract No. 24-R01 the 2024 Roadway Improvement Program documents.

Approve Purchase & Sale Agreement with Town of Monroe, CT for Fire Truck: A Purchase and Sale Agreement has been prepared between Brighton Township and the Town of Monroe, CT for the purchase of a 2018 KME MM Platform Fire Apparatus and listed equipment in the amount of \$975,000. The Agreement requires a \$97,500 deposit upon execution, with the balance of \$877,500 upon acceptance of the vehicle, and execution of the Bill of Sale, at their location. Members of the Brighton Township VFD have evaluated the vehicle and are recommending its purchase. The VFD would also accept the vehicle at its current location and drive it back to Brighton Township. This vehicle will replace the 1996 Pierce Tower.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve the Purchase and Sale Agreement and to authorize the Chairman to sign the Agreement and to issue the \$97,500 deposit payable to the Town of Monro, CT.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to authorize and empower representatives of the Brighton Township VFD after inspection and acceptance of the vehicle to executed the Bill of Sale and Receipt of Delivery on behalf of Brighton Township. A written statement to be executed by the Board of Supervisors will be prepared for this purpose.

Approve Proposal of The Phoenix Benefits Group, Inc. for Actuarial Services: The Phoenix Benefits Group, Inc. has submitted a fee proposal for performing actuarial services,

including the January 1, 2025 Police Pension valuation, Act 205 reporting form, GASB 68 valuations, GASB 75 valuations and miscellaneous services.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve the proposal for actuarial services.

Approve US Bank Credit Card Application & CoStars Member Participating Agreement: Mr. Dehart requested the Board to approve an application for credit card account to US Bank to replace the existing card. The card application is through CoStars and includes a Costars Member Participating Addendum. This card does not require that the social security number of any employee be provided, as required by the current card. Cards would be provided for the Manager, Police Chief and Road Foreman.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the filing of the application and to authorize the Chairman and Secretary to sign the required documents, including the Costars Member Participating Addendum.

Resolution No. 2024-11 Authorizing Sale of Equipment: Resolution No. 2024-11 authorizes the sale of used Township property that is no longer in use. Zachary Wilkins, 1807 Marr Road, Pulaski Township, PA 16143 has offered \$250 to the Township for a group of Watch Guard cameras and related equipment that has been removed from police vehicles due to replacement and, therefore, are of no further value to the Township.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve Resolution No. 2024-11 approving the sale of used Watch Guard in car cameras and related equipment to Zachary Wilkins in the amount of \$250.

Resolution No. 2024-12 Adopting the Emergency Operation Plan: The Emergency Operation Plan has been reviewed and updated. Resolution No. 2024-12 adopts the updated and revised plan document.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve Resolution No. 2024-12 adopting the Emergency Operation Plan for Brighton Township.

Refuse & Recycling Contract Fee Adjustment: Year 5 of the refuse contract with J. Young Refuse begins July 1, 2024 and the new base rate will be \$12.21 per month. The contract contains provisions for a Fuel Cost Adjustment. A calculation has been prepared for fuel cost based upon OPIS price postings and in accordance with the formula included in the contract documents. The calculation results in a fuel cost increase of \$0.75 per month, based on the contract start date. As a result of the calculations, the new rate calculation is as follows:

Base Rate July 1, 2024 to June 30, 2025	\$12.21
Fuel Cost Adjustment calculated effective July 1, 2024	<u>\$ 0.75</u>
Monthly Refuse Rate effective July 1, 2024	\$12.96
Quarterly Refuse Rate effective July 1, 2024	\$38.88

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the revised refuse and recycling fee of \$12.96 per month effective July 1, 2024.

Two Mile Run PRP Stormwater Project Update, Approval of Geotechnical Proposal, Status of Property Compensation: The Solicitor reported on the status of determining compensation for the condemnation action. Ms. Johnston said that she appeared before Judge Ross and presented a Petition to Deposit Estimated Just Compensation totaling \$8,039.32 representing \$7,500 for the land value and pro rata real estate taxes. The land owner's attorney was present and did not object to the petition. Judge Ross directed that the funds be deposited into an account in the Prothonotary. Both parties will try to reach a settlement on the value. Absent a settlement, the decision goes to a board of view.

The Township Engineer is designing and obtaining permits for a stormwater facility to meet the full obligations of the Township's Pollution Reduction Plan (PRP) for the Two Mile Run watershed as part of the MS4 permit. The Road Department has constructed the access road into the site of the pond construction. Ms. Hartman also said that application has been made to PennDOT for the Highway Occupancy Permit needed for the permanent access driveway.

A revised proposal in the amount of \$6,910 has been received from the geotechnical consultant, ACA Engineering for the test pits and soil sampling. This is less than the prior proposal. The consultant will dig test pits in lieu of bore samplings. Off-site material will be needed for the pond construction. ACA will also test the excess material on the site of the Beaver Woods Stormwater Pond to determine if it can be used.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the May 7, 2024 proposal of ACA Engineering in the amount of \$6,910 for geotechnical services.

Township MS4 Program: The Township Engineer said that the annual BMP inspections were April 25, 2024. A letter will be prepared for each inspection. Outfall testing will begin soon.

Gypsy Glen Road Slides: There are two (2) existing slides on Gypsy Glen Road that partially encroach on the pavement, and could possibly slide further onto the roadways. The Township Engineer reviewed the status of each slide. After discussion, it was determined that the Township Solicitor will send notices to the land owners of the need for evaluation of the slides and a corrective action plan.

Deerfield Preserve – Corrective Action Notice/Plan Status: The corrective action to replace the perpendicular cross pipes installed on Fox Water Trail at the wetlands crossing and to repair/replace the damaged parallel storm water piping on Fox Water Trail that was damaged has been completed. Payment has been issued directly to the contractor by Dollar Bank.

The Township has had no contact from the developer for an extended period of time, and a recent inspection by the Township Engineer of the sediment basin found that it appears to not be dewatering as required. The developer needs to be notified of this issue and any other outstanding items.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to authorize the Township Engineer to conduct an inspection of the plan and prepare a punch list of items outstanding within the development.

Additional Business: The Township Engineer reported that LSSE filed applications for Federal FY25 funding with Senators Casey and Fetterman, as well as Representative Deluzio. Projects included the Fire Training Facility and the Social Hall Renovations. Senator Casey's office has made contact about the Fire Training Facility and inquired about reducing the requested funding to \$500,000. They were advised that would be acceptable. It is not expected to be known until the Fall if the project is moved further towards possible funding.

Ms. Hartman said that the drone flight for the survey of the Two Mile Run Park lands from Brighton Road to the park on Gypsy Glenn Road has been completed. Field work is being done also to complete the survey.

Ms. Johnston reported that on May 1, 2024 the Township closed on the purchase of the two (2) Baycura lots located on Brighton Road.

Public Comment: Dan Gordon of 195 Neville Road stated that ever since the road was paved by Chesapeake Energy, he has had a storm water runoff problem. Mr. Gordon said the rain water washes the stone out of his driveway. He said the road was one-foot too high. He also said that the same issue is occurring at 245, 265 and 280 Neville Road.

Mr. Curtaccio asked the Township Engineer to visit the site with the Road Foreman and determine if any corrective action can take place.

Ratify April Bills List: Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to ratify the April Bills List.

Executive Session: The Chairman called for a recess at 7:46 P.M. to enter into executive session to discuss a matter of litigation and land acquisition. Also attending were the Township Manager, Solicitor and Engineer. The meeting was reconvened and called to order at 8:06 P.M.

Adjournment: Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to adjourn the meeting at 8:06 P.M.

Respectfully submitted,

Bryan K. Dehart
Township Secretary