

MINUTES

BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

September 9, 2024

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:00 P.M. One (1) visitor was present.

PRESENT: John Curtaccio – Chairman
 Mark Piccirilli – Vice Chairman
 Gary J. Gordon – Supervisor
 Bryan K. Dehart - Manager/Secretary
 Marie S. Hartman, P.E. - Township Engineer
 Kathryn L. Johnston, Esq. – Solicitor

Public Comment – Agenda Items: There was no public comment.

Minutes of August 12, 2024 Regular Meeting: Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve the minutes of the August 12, 2024 Regular Meeting.

Mr. Curtaccio dispensed with the reading of the monthly **August Reports**. Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to accept the following August Reports as written and submitted.

- A. Treasurer’s Report
- B. Building Permit Report
- C. Road Department Report
- D. Police Department Report
- E. Fire Department Report
- F. Report of Tax Collectors
- G. Report of Fines
- H. Recycling Report

Personnel Actions: Authorize Advertisement for Public Works Employee – Mr. Dehart recommended that the Board authorize the release of an advertisement for a Public Works Class B employee with wages and benefits in accordance with the Agreement between the Township and Teamster Local Union No. 261.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to authorize the release of an advertisement for a Public Works Class B employee.

Authorize Sale of Fire Vehicle: The Brighton Township VFD will soon put the recently purchased 2018 KME MM Platform into service and will be selling the 1996 Pierce Lance Tower. The VFD holds the title, but the Township provided the funding. As a result, the VFD is requesting the Board to approve the sale of the 1996 Pierce to the Imperial VFD for \$90,000. A copy of the Imperial VFD offer and a Vehicle Sales Agreement was provided to the Board for reference. The proceeds will be placed in the Fire Truck Reserve.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve the Fire Department's request to sale of the 1996 Pierce Tower to Imperial VFD for \$90,000 in AS-IS condition.

Contract No. 24-R01 the 2024 Roadway Improvement Program: The Board has awarded the bid for the 2024 roadway improvement program to Youngblood Paving, Inc. for Contract A (Liquid Fuels): \$457,363 and Contract B (BTMA Parking Lot): \$34,083.75. The contractor began milling operations September 5, 2024. The Township Engineer advised that paving operations are expected to begin on Thursday, September 12th.

Contract No. 24-PK1 Two Mile Run Park Trails Phase 2: At the July meeting, the Board awarded Contract C (Trail B and Trail C) to LM&R Excavating, LLC in the amount of \$159,900. The contract documents have been executed by LM&R Excavating, and all required bonds posted. The Engineer presented the contracts for execution by the Board.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve and Authorize execution of the contract documents.

The Engineer advised that a pre-construction meeting has been scheduled for September 12th. The NPDES permit for the project is due to expire December 7th. LSSE will extend the permit.

Contract No. 22-ST01 2022 Stormwater Improvements (Beaver Woods Detention Pond): The final contract payment for the Beaver Woods Detention Pond Retrofit Project with Pride Masonry, Inc. was approved in November of 2023, at which time the maintenance period was entered into. An inspection by the Beaver County Conservation District (BCCD) found items that need to be addressed. The Township Engineer advised Pride Masonry, Inc. (the contractor) of corrective actions needed under the maintenance bond. The Township Engineer reported that two (2) of the three (3) items have been completed, with reseeding to take place soon. Thereafter, the Road Department will perform some maintenance work also. LSSE is preparing as-built drawings to demonstrate that the pond was constructed in accordance with the drawings approved as part of the permit issuance. LSSE is also preparing calculations for the pipe crossing on the entrance driveway to demonstrate it does not need replaced with a larger diameter pipe.

Two Mile Run PRP Stormwater Project Update: The Township Engineer is designing and obtaining permits for a stormwater facility to meet the full obligations of the Township's Pollution Reduction Plan (PRP) for the Two Mile Run watershed as part of the MS4 permit. The permit for the non-jurisdictional dam is pending. Some of the funding for the project is Federal money and the Township will need EPA approval prior to placing the project out for bid.

Township MS4 Program: The Township Engineer said that the annual report to be filed with the PA DEP is now being prepared for submission.

Brighton Township Pension MMO Calculations: Each year the Board is to be advised by September 30th of the Minimum Municipal Obligation (MMO) to the pension plans for the following year. The 2025 Police Pension Plan MMO is \$201,441 based on the calculation from the plan actuary, The Phoenix Benefits Group, Inc. The 2025 Non-Uniform Pension Plan MMO is \$58,775 based on the Pennsylvania Municipal Retirement System (PMRS) worksheet.

Mr. Piccirilli made motion, seconded by Mr. Gordon, vote unanimous, to approve the 2025 Minimum Municipal Obligation (MMO) calculation of \$201,441 for the Police Pension Plan of and the 2025 Minimum Municipal Obligation (MMO) calculation of \$58,755 for the Non-Uniformed Pension Plan and direct that these amounts be included within the 2025 Budget.

Gypsy Glen Road Slides: There are two (2) existing slides on Gypsy Glen Road that partially encroach on the pavement, and could possibly slide further onto the roadways. Notices were sent to the property owners to advise them of any obligations they may have for corrective action. The owner of 850 Gypsy Glen Road has a preliminary design, with final design to be submitted for approval. The property owner at the larger slide has had two companies out for evaluations but has not presented a plan for stabilization.

Ordinance to Authorize Billing for Fire Services: At the August meeting, the Board discussed preparing an ordinance that would permit the Brighton Township VFD to invoice for certain emergency responses. A third party billing company would be contracted with to do the billing, and retain a portion of collections as their compensation. A sample service agreement, fee schedule and additional information has been provided by PA Fire Recovery Services, which is a company that does work in Beaver County. The Solicitor presented and reviewed a draft ordinance. Firefighter Brian Hanne commented on the third party billing system and how rates are set by the company at industry standards. The Board asked that the Brighton Township VFD review and comment on the draft. The goal is to authorize advertisement of the ordinance at the October meeting. The Solicitor will review the Service Agreement provided by PA Fire Recovery Services. A meeting will also be scheduled with the billing company.

Ordinance No. 244 - Amending Chapter 189 Vehicles and Traffic Code: At the August meeting the Board accepted the streets in the Aspen Fields Phase V Plan as public streets. The Solicitor has prepared and advertised for consideration an ordinance to amend Article II Traffic Regulations of Chapter 189 Vehicles and Traffic Code to include the approval of a 25 mph speed limit on the roadways and the placement of stop signs at the intersection of Cottonwood Drive (South) at Aspen Drive and at the intersection of Meadowridge Drive (South) at Aspen Drive.

Mr. Piccirilli made a motion to approve and adopt Ordinance No. 244 amending Chapter 189 Vehicles and Traffic Code and to establish a 25 mph speed limit on the roadways in Aspen Field Phase V and the placement of stop signs at the intersection of Cottonwood Drive (South) at Aspen Drive and at the intersection of Meadowridge Drive (South) at Aspen Drive.

Deerfield Preserve Winter Maintenance Agreement: A Winter Maintenance Agreement has been prepared for Deerfield Preserve Plan Phase No. 1. The cost of service is based upon the rate established by Penn D.O.T. for their winter maintenance agreements, plus a one-time street sweeping fee in the spring. The Agreement has been executed by the developer and the HOA has advised that they will pay the fee.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve and authorize execution of the Winter Maintenance Agreements with 1224 Dutch Ridge Development for Deerfield Preserve Plan Phase I subject to the required payment being received.

Yankello Property Lot Line Revisions: This plan includes three (3) contiguous lots. The lots are located in both the R-1 Rural Residential District and the C-2 Mixed Use District. The plan's purpose is to place the commercial property along Dutch Ridge Road into one defined lot and to consolidate the residential properties into lots that are not divided by Chapel Road. The Board reviewed the site plan prepared by Widmer Engineering, and the Township Engineer's Review No. 2 letter dated August 6, 2024 stating the application conforms to Township codes. Water and sewer service availability letters have been issued by the Municipal Authority and Sewage Authority. The Beaver County Planning Commission issued a review letter dated August 21, 2024. At their meeting of September 3, 2024, the Brighton Township Planning Commission recommended approval of the Yankello Property Line Revisions prepared by Widmer Engineering, last revised July 29, 2024, subject to the correction of the Beaver County Planning Commission signature block.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the Yankello Property Lot Line Revisions as prepared by Widmer Engineering last revised July 29, 2024, subject to the correction of the Beaver County Planning Commission signature block.

Subdivision / Lot Consolidation Plan for Jay Swartzlander: This plan subdivides the existing lot of Jay Swartzlander into three (3) lots. Lot 1 is retained by the owner with an existing single-family home. Lot Nos. 2 and 3 are to be conveyed to, and consolidated with, the adjoining lot owners. The Board reviewed the site plan prepared by Sample Land Surveying LLC, the Township Engineer's Review No. 1 letter dated July 26, 2024, and the Beaver County Planning Commission review letter dated August 21, 2024. At their meeting of September 3, 2024, the Brighton Township Planning Commission recommended approval of the Subdivision / Lot Consolidation Plan for Jay Swartzlander as prepared by Sample Land Surveying LLC.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve the Subdivision / Lot Consolidation Plan for Jay Swartzlander as prepared by Sample Land Surveying LLC.

Aspen Fields Plan BMP Agreement for Stormwater Ponds #2 and #3: A Stormwater BMP Operations and Maintenance Agreement for stormwater ponds #2 and #3 in the Aspen Field Plan has been executed by Maronda Homes, Inc. The Agreement sets forth the operation and maintenance obligations for the stormwater ponds into the future. Eventually, the properties will be transferred by the Aspen Fields HOA.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve and authorize execution and recording of the Aspen Fields Plan BMP Maintenance Agreement for stormwater ponds #2 and #3.

Aspen Fields Phase 5 Dedications: Maronda Homes previously requested dedication of all remaining public improvements and related items. The dedication of roadways was completed in August. The Solicitor has prepared Resolutions to accept those portions of the storm sewer systems in Aspen Fields that are considered public and drain to Stormwater Pond #2 and Stormwater Pond #3. The Township Engineer has made a detailed listing and mapping of the storm sewer improvements to clearly define those portions considered public and those portions to remain private. The public portions are to be accepted as part of the Brighton Township Storm Sewer System.

Resolution No. 2024-19 Accepting Public Storm Sewers Draining To Aspen Fields Stormwater Pond #2: The Solicitor presented for adoption Resolution No. 2024-19 to accept as part of the Brighton Township Storm Sewer System those improvements considered public in the Aspen Field Plan that drain to Stormwater Pond #2. This includes parts of Plan Phase No. 2 and Phase No. 3.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve Resolution No. 2024-19 accepting certain storm sewer improvements as part of the Brighton Township Storm Sewer System in Aspen Fields draining to Stormwater Pond #2.

Resolution No. 2024-20 Accepting Public Storm Sewers Draining To Aspen Fields Stormwater Pond #3: The Solicitor presented for adoption a Resolution to accept as part of the Brighton Township Storm Sewer System those improvements considered public in the Aspen Field Plan that drain to Stormwater Pond #3. This includes parts of Plan Phase No. 3, Phase No. 4, and Phase No. 5.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous to approve Resolution No. 2024-20 accepting certain storm sewer improvements as part of the Brighton Township Storm Sewer System in Aspen Fields draining to Stormwater Pond #3.

Deed for the Dedication of Aspen Fields Plan Parcel BT-2 Revised: The approved Aspen Fields Plan includes the dedication of open space around the perimeter of the Plan to Brighton Township. Two (2) prior parcels were previously dedicated. Parcel BT-2 Revised is the final open space parcel to be conveyed to Brighton Township. The parcel is 63.57 acres in size. The Township Engineer has prepared the legal description. The Township Solicitor presented a draft Deed for the parcel being offered for dedication. The Solicitor said that Maronda Homes, Inc. is now Maronda Homes, LLC. The property ownership is still listed as Maronda Homes, Inc. She recommended tabling action on the deed until she can obtain all the required documentation needed prior to property transfer. The Board agreed, and tabled action on the Deed of Dedication for Parcel BT-2 Revised until the October meeting.

Additional Business: The Engineer discussed the remaining items to be closed out with the Aspen Fields Plan. She will also follow up with the design engineer for the Roberts Run Plan to determine the status of the submission of revised plans.

Mr. Gordon asked Mr. Hanne of the Brighton Township VFD about an ambulance service from Washington County possibly extending service into Beaver County in the Aliquippa area. Mr. Hanne advised on what he has heard, but will investigate it further.

Mr. Gordon asked if the hospital is paying for any police calls during the daylight shift. The hospital previously discontinued paying for a police officer to be stationed in the emergency room during the daylight shift. Mr. Dehart advised that they are not being billed, but that the police respond if requested.

Public Comment: There was no public comment.

Ratify August Bills List: Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to ratify the August Bills List.

Adjournment: Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to adjourn the meeting at 7:50 P.M.

Respectfully submitted,

Bryan K. Dehart
Township Secretary