

MINUTES

BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

January 13, 2025

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:03 P.M. Three (3) visitors were present.

PRESENT: John Curtaccio – Chairman
 Mark Piccirilli – Vice Chairman
 Gary J. Gordon – Supervisor
 Bryan K. Dehart - Manager/Secretary
 Garen Fedeles, Esq. – Solicitor
 Marie S. Hartman, P.E. - Township Engineer

Public Comment – Agenda Items: There was no public comment.

Minutes of December 9, 2024 Regular Meeting and January 6, 2025 Reorganization Meeting: Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve the minutes of the December 9, 2024 Regular Meeting and January 6, 2025 Reorganization meeting.

Mr. Curtaccio dispensed with the reading of the monthly **December Reports**. Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to accept the following December Reports as written and submitted.

- A. Treasurer's Report
- B. Building Permit Report
- C. Road Department Report
- D. Police Department Report
- E. Fire Department Report
- F. Report of Tax Collectors
- G. Report of Fines
- H. Recycling Report

Parks and Recreation Board Vacancies: There are three (3) vacancies on the Parks and Recreation Board for terms ending December 31, 2028, December 31, 2027, and December 31, 2026.

Appointment of Sewage Enforcement Officers for 2025: Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve the following appointments for Sewage Enforcement Officer(s) for 2025:

Primary Sewage Enforcement Officer:
Anthony DiPippa, S.E.O. Certificate No. 04215
The EADS Group, Inc., 732 Third Avenue, Suite 101, New Brighton, PA 15066

Alternates S.E.O.s
The EADS Group, Inc., 732 Third Avenue, Suite 101, New Brighton, PA 15066

Patrick Green, S.E.O.	Certificate No. 04115
Drew Walker, S.E.O.	Certificate No. 04019
Reginald Musser, S.E.O.	Certificate No. 03440
Justin Ott, Perc Tech	S.E.O. In Training

Resolution No. 2025-08 Schedule of Fees for SEO Services: Resolution No. 2025-08 sets forth the Schedule of Fees for Sewage Enforcement Officer Services effective January 1, 2025. Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous to approve Resolution No. 2025-08 setting a schedule of fees for Sewage Enforcement Officer Services for 2025.

Approve Quotation for Batting Cage: A quotation for the purchase of a single outdoor batting cage 70' in length has been received from Natal Sporting Goods, a division of Greater Pittsburgh Specialty Advertising, in the amount of \$8,295.95 through CoStars Contract 3037-E24-058. The cost includes posts, cabling, nets, and shipping. Installation will be by the Township at Ellis Field.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to accept the quotation in the amount of \$8,295.95 from Natal Sporting Goods, a division of Greater Pittsburgh Specialty Advertising, for the purchase of a single batting cage through CoStars Contract #037-E24-058.

Refuse & Recycling Collection Contract Bid: The Township is in the final year of the contract with J. Young Refuse, which expires June 30, 2025. At the December meeting the Board authorized the release of bids. Bid opening is scheduled for February 5th, with bid award to be February 10th or March 10th. Bids are for a three (3) year period with an option to mutually agree to extend the contract for an additional two (2) year period.

Contract No. 24-PK1 Two Mile Run Park Trails Phase 2: At the July meeting, the Board awarded Contract C (Trail B and Trail C) to LM&R Excavating, LLC in the amount of \$159,900. The project is substantially completed. The Township Engineer has submitted and recommended for approval Change Order No. 1 – FINAL that decreases the final contract amount by \$350.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve Change Order No. 1 – FINAL to decrease the final amount of Contract No. 24-PK Two Mile Run Park Trails Phase 2 by \$350, making the final contract amount \$159,550.

Contract No. 22-ST01 2022 Stormwater Improvements (Beaver Woods Detention Pond): The Township is in the Maintenance Period with Pride Masonry, Inc. for the Beaver Woods Detention Pond Retrofit Project. An inspection by the Beaver County Conservation District found

items that need to be addressed. The Township Engineer has issued to the contractor a listing of outstanding items. Those items will be addressed by the contractor during the spring construction season. The Township Engineer has also submitted a NPDES Permit renewal application to the Beaver County Conservation District. The Township Engineer reported that Township Public Works will need to change the culvert crossing at the entrance driveway to consist of two (2) 48” smooth interior HDPE pipes. At the time of construction LSSE will survey the area to confirm the pipes are nestled to the proper depth at installation.

Ordinance No. 246 to Establish the Compensation of Supervisors: The Board previously authorized the advertisement of an ordinance that will increase the compensation of Township Supervisors taking office on or after January 1, 2026 to \$4,190. This increase is authorized by Act 94 of 2024. The ordinance has been advertised and was presented for consideration. The ordinance creates new Township Code Article II, Compensation of Supervisors, Section 54-19.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve Ordinance No. 246 increasing the annual compensation of Supervisors effective with newly elected terms of office beginning on or after January 1, 2026.

Ordinance to Amend Chapter 38 Park and Recreation Board: The Township Manager recommended that the membership of the Park and Recreation Board be reduced from nine (9) to seven (7) members. Maintaining a membership of nine (9) volunteer Board members has not been accomplished.

After discussion, Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to authorize the Solicitor to prepare and advertise for consideration of adoption at the February 10, 2025 meeting an ordinance to Amend Chapter 38 Parks and Recreation Board to reduce the membership from nine (9) to seven (7) members.

Ordinance to Amend Chapter 32 Manager: Township Code Chapter 32 Manager currently requires the Township Manager to become and remain a resident of the Township during their tenure. Mr. Dehart recommended that the Board remove this requirement so that any future hire will not be restricted by this requirement as it tends to limit the pool of applicants. The Solicitor also noted that there is a \$10,000 bonding requirement. He suggested that this requirement be removed, noting that the Manager would more than likely be appointed Treasurer also, which has a separate bonding requirement. The current Treasurers bond is \$2 Million. If the Manager does not serve as Treasurer, the Board can then decide if a bond is needed and, if so, the amount of the bond.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to authorize the Solicitor to prepare and advertise for consideration of adoption at the February 10, 2025 meeting an ordinance to Amend Chapter 32 Manager to remove the residency requirement and amend the bonding language.

Agreement for Use of Township Facilities: The Township and Beaver Area School District (BASD) have executed an Agreement for Use of Township Facilities. The purpose of the

Agreement if to establish basic ground rules for use of Township fields and facilities. Using the BASD Agreement as a model, the Township Manager has met with the Baseball/Softball Club, Brighton Township Bears football club, and the BTBSA soccer club to discuss proposed agreements with each of those organizations. Mr. Dehart said that each group understood the purpose being set forth by the Township. Each representative will take the draft agreement to their respective boards for review and discussion. Mr. Dehart said the goal is to have the agreements in place by the Spring sports season.

Two Mile Run PRP Stormwater Project Update: The Township Engineer is designing and obtaining permits for a stormwater facility to meet the full obligations of the Township's Pollution Reduction Plan (PRP) for the Two Mile Run watershed as part of the MS4 permit. A Chapter 105 Non-Jurisdictional Dam Permit Application is being prepared for filing as part of this project. The Engineer said that a pre-application meeting has been scheduled with the PA DEP.

Township MS4 Program: There have been no new actions since last month. Annual Board training will take place at the February meeting.

Additional Business. The Township Engineer stated that the selection of roads for the annual paving program will need to be made. Mr. Curtaccio said that People's Gas is now installing gas lines in roads just paved within the Dawson Ridge Plan last summer. They received prior notice of the streets to be paved. The Township Engineer will contact People's Gas to see if there are further plans for gas line replacements within the Dawson Ridge Plan before additional streets are paved in that area.

The Solicitor said that his office is preparing to file liens on unpaid stormwater fees. There are nearly 200 accounts having liens filed.

Mr. Curtaccio asked if there are any further updates on the grant for the fire training facility? The Township Engineer said that announcements on the Federal grant awards are not expected for another two (2) months.

Public Comment: Mr. Jerry Fisher of 1390 Tuscarawas Road asked what the 2025 real estate tax rate is. Mr. Dehart reported that the adopted rate is 2.25 mills.

Ratify December Bills List: Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to ratify the December Bills List.

Adjournment: Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to adjourn the meeting at 7:33 P.M.

Respectfully submitted,

Bryan K. Dehart
Township Secretary