

**RIGHT-OF-WAY ENCROACHMENT
ROAD OPENING
PERMIT APPLICATION**

Brighton Township
1300 Brighton Road
Beaver, PA 15009

(724) 774-4800
brightontwp@brightontwp.org

In compliance with the provisions of Brighton Township Code CH 175 Streets and Sidewalks, application is made for a permit to allow the following described work to be performed on the premises hereinafter described:

Applicant Name: _____

Address: _____

Telephone No.: _____

Email: _____

Contractor Name: _____

Address: _____

Telephone No.: _____

Email: _____

Township Right-of-Way to be Encroached Upon:

<u>Road/Street</u>	<u>From (Intersection or Street #)</u>	<u>To (Intersection or Street #)</u>
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_____	_____	_____
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Description of Proposed Work: _____

Estimated Cost of Proposed Work (attach documentation): _____

Proposed Start Date: _____

Proposed Finish Date: _____

If vehicles using Brighton Township roadways are in excess of the posted weight limit, an Overweight Hauling Permit Application is required to be completed and an Excess Maintenance Agreement and associated Bond is required to be provided by the Applicant.

All drawings, documents and written or graphic information are required to be submitted under the Application Procedures of Section 3 of the Brighton Township Code CH 175 Streets and Sidewalks are appended to this Application, and by reference, are made a part hereof.

In addition to the application fee, the applicant shall be required to reimburse the Township for reasonable costs associated with review of the application and all necessary inspections of said work and any other expenses incurred by the Township or its professional consultants in carrying out the provisions of Brighton Township Code CH 175 Streets and Sidewalks, including but not limited to Engineering Fees and Legal Fees. The applicant is responsible for reimbursement of noted costs associated with the application incurred by the Township. Any required bond will not be released until all associated fees have been paid and costs incurred by the Township for the associated application, including but not limited to Engineering Fees and Legal Fees of the Township's professional consultants, are reimbursed to the Township in full by the applicant.

I have submitted the following:	Attached Yes/No	N/A	Notes:
Three (3) copies of a drawing(s) depicting the proposed encroachment and all measurements/details.			
Three (3) copies of a Maintenance and Protection of Traffic (MPT) Plan.			
Certificate of Insurance on a form and in an amount approved by the Township Solicitor.			
Estimated cost of Work within the Township Right-of-Way and supporting quantities and documentation.			
Bond amount to be determined by the Township Engineer.			
Three (3) copies of a Paving and Restoration Plan.			

I hereby certify that all statements made in this Application, including the appended information provided by the undersigned as part of this Application, are true and correct, and I hereby agree to comply with all applicable provisions of the Brighton Township Code CH 175 Streets and Sidewalks.

Signature of Applicant: _____

Name and Title of Applicant: _____

Date: _____

In addition to the permit application and application fee, the applicant must provide the following for the Township to consider the application as complete:

1. **A site plan** showing location of the proposed work. The site plan shall include the following:
 - a) Location Map;
 - b) North Arrow;
 - c) Scale;
 - d) Roadway Name;
 - e) Roadway Right-of-Way Limits and Width;
 - f) Roadway cartway limits, width and identification of the existing surface;
 - g) Limits of proposed excavation;
 - h) Limits of proposed restoration in accordance with Section 10 described herein;
 - i) Details in accordance with Township Standards described herein;
 - j) Existing and proposed utility locations, noting inverts of all nearby; structures and identifying sizes and materials of all utilities;
 - k) Property information of adjacent parcels, including but not limited to Parcel Number and Property Owner Names;
 - l) Any existing structures adjacent to the proposed work;
 - m) Existing driveways within the vicinity of the proposed work;
 - n) Project schedule; and
 - o) Any additional information as deemed necessary by the Township.
2. **A Traffic Control Plan** illustrating proposed barricades, warning lights, or warning devices as needed or as directed in order to minimize the inconvenience and danger to the public by construction operations. Barricades shall be in accordance with current PennDOT Publication 213 and "Manual on Uniform Traffic Control Devices" standards. Suitable advance warning signs shall be positioned and illuminated at night to clearly identify the work area. The type and location of signs and other traffic control devices shall be in accordance with the most current "Manual on Uniform Traffic Control Devices" as prepared by the U.S Department of Transportation, Federal Highway Administration.
3. **Bond Requirements**: Upon receipt of a permit and prior to initiation of the work, the Permittee shall provide the Township with an acceptable corporate surety bond to guarantee faithful performance and maintenance of the work authorized by a permit granted pursuant to this Ordinance. The amount of the bond shall be one hundred and ten percent (110%) of the estimated cost of restoring the street opening, as determined by the Township Representative. The term of the bond shall begin upon the date of posting thereof and shall terminate eighteen (18) months after receipt by the Permittee of a certificate final completion from the Township Representative. If the Permittee anticipates requesting more than one (1) permit per year as required by this Ordinance, they may furnish one (1) continuing corporate surety bond, in the amount of \$200,000 or in such amount the Township Representative deems necessary to guarantee faithful performance. The amount of such bond shall be in relation to the cost of restoring pavement disturbances to be made by the Permittee throughout the year. In the case of a public utility company, its corporate bond in a form satisfactory to the Solicitor may be accepted in lieu of the corporate surety bond required by this section.

4. **Liability Insurance:** Each Applicant, upon the receipt of a Permit, shall provide the Township with an acceptable certificate of insurance naming the Township and its employees as additional insured and indicating that the Permittee and Township are insured against claims for damages for personal injury as well as against claims for property damage which may arise from or out of the performance of the work, whether such performance be by himself, his subcontractor or anyone directly or indirectly employed by him and shall include protection against liability arising from completed operations. The amount of the insurance shall be prescribed by the Township Representative in accordance with the nature of the risk involved; provided, however, it shall provide for a minimum of comprehensive bodily injury liability insurance including coverage on a personal injury basis and comprehensive property damage liability insurance not less than \$2,000,000 combined single limit. Public utility companies and authorities may be relieved of the obligation of submitting such a certificate if they submit satisfactory evidence that they are insured in accordance with the requirements of this Ordinance or have adequate provision for self-insurance. Public utility companies may file an annual certificate of insurance in lieu of individual certificates for each permit.

TOWNSHIP USE ONLY:

And now, this _____ day of _____, 20_____, the plans and supporting documentation accompanying this application are:

- ☐ Approved as conforming to the provisions of the Brighton Township Code CH 175 Streets and Sidewalks, as amended.
- ☐ Disapproved as not conforming to the provisions of the Brighton Township Code CH 175 Streets and Sidewalks, as amended.

Street Opening Permit Fee: \$ _____

Check No.: _____

Check Date: _____

Received By: _____

Street Opening Bond Amount per Township: \$ _____

Street Opening Bond No.: _____

Date Received: _____

Street Opening Permit No.: _____

Street Opening Permit Issue Date: _____

Street Opening Permit Expiration Date: _____

Permit No. Issued: _____