

MINUTES

BRIGHTON TOWNSHIP BOARD OF SUPERVISORS

April 14, 2025

John Curtaccio, Chairman, called the regular meeting of the Board of Supervisors, located in the Municipal Building, 1300 Brighton Road, to order at 7:00 P.M. Eight (8) visitors were present.

PRESENT: John Curtaccio – Chairman
 Mark Piccirilli – Vice Chairman
 Gary J. Gordon – Supervisor
 Bryan K. Dehart - Manager/Secretary
 Garen Fedeles, Esq. – Solicitor
 Marie S. Hartman, P.E. - Township Engineer

Public Comment – Agenda Items: Jerry Fisher of 1390 Tuscarawas Road asked about the agenda item titled Accept Quotation for Bullet Proof Vests and Carriers. He inquired if the Township paid the cost for those items. Mr. Curtaccio stated that the Township provides each police officer with a vest and carrier. Mr. Fisher said that the solicitations he receives in the mail for donations towards the purchase of these items must be going somewhere else.

Minutes of March 10, 2025 Regular Meeting: Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve the minutes of the March 10, 2025 Regular Meeting.

Mr. Curtaccio dispensed with the reading of the monthly **March Reports**. Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to accept the following March Reports as written and submitted.

- A. Treasurer's Report
- B. Building Permit Report
- C. Road Department Report
- D. Police Department Report
- E. Fire Department Report
- F. Report of Tax Collectors
- G. Report of Fines
- H. Recycling Report

Parks and Recreation Board Vacancies: There are three (3) vacancies on the Parks and Recreation Board. Three (3) residents have submitted their interest in serving.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to make the following appointments to the Parks and Recreation Board:

Jim Hickey, 135 Kaye Circle, to a term ending December 31, 2028;
Sarah Nunamaker, 110 Kaye Circle, to a term ending December 31, 2027; and
Kelsey Snyder, 103 Eakin Drive, to a term ending December 31, 2026.

Planning Commission Resignation/Vacancy: Chris Dugan is moving from the Township and, therefore, has submitted his resignation from the Planning Commission.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to accept the resignation of Chris Dugan from the Planning Commission. This creates a vacancy for a term ending December 31, 2027.

Personnel Actions: **Zoning/Code Enforcement Officer:** A job description has been prepared for the position of Zoning / Code Enforcement Officer. A part-time position is envisioned.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve the job description for Zoning / Code Enforcement Officer.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to authorize the Township Manager to solicit for applicants to fill the position.

Police Chief Contact: An amendment has been prepared to the contract for the Chief of Police.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve and authorize execution of the amendment to the Police Chief Contract.

Seasonal Employment: Each year the Board approves the hiring of seasonal employees. Mr. Dehart recommended Matthew Merritt at a recommended rate of \$13.50 per hour (returning employee) and Robert Janicki of 3835 Tuscarawas Road at a rate of \$12.00 per hour.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to hire as seasonal employees Matthew Merritt at \$13.50 per hour and Robert Janicki at \$12.00 per hour.

Conditional Use Decision – St. Barnabas Land Trust: At 6:30 P.M. a public hearing was conducted on the Conditional Use application of St. Barnabas Land Trust to use a portion of their building at 4301 Dutch Ridge Road for records storage. A Self-Storage/Mini-Warehouse use is a permitted Conditional Use in the C-2 Mixed Use Zoning District. Mr. Piccirilli announced that he would be abstaining from the vote. He stated that he is employed by St. Barnabas, creating a possible conflict of interest. He provided a written statement to this effect.

Mr. Curtaccio made a motion, seconded by Mr. Gordon, to approve the Conditional Use application of St. Barnabas Land Trust for a Self-Storage/Mini-Warehouse Use, Interior for the

building located at 4301 Dutch Ridge Road, Tax Parcel No. 55-152-0115.001. The Zoning Code at §195-98.B(19) provides for this Conditional Use. The vote to approve the motion was two (2) “YES” votes and one (1) “ABSTAIN” by Mr. Piccirilli for the reason previously stated.

Bid Award for 2025 Roadway Improvement Program Contract 25-R01: At the February 10, 2025 meeting the Board authorized the release of bids for the 2025 roadway improvement program. Bids were opened on April 8, 2025. Two (2) bids were received. The bid tabulation is as follows:

	<u>Youngblood Paving, Inc.</u>	<u>Fryer Excavating, LLC</u>
Contract A Base Bid (Liquid Fuels)	\$377,164.00	\$387,424.50
Contact A Add Alternate No. 1 (Windy Ghoul – Gas Line)	\$ 49,631.00	\$ 58,154.75
Contact A Add Alternate No. 2 (Windy Ghoul – Gas Line BTwp)	\$ 49,631.00	\$ 58,154.75
Contact A Add Alternate No. 3 (Windy Ghoul – Brighton Twp)	\$122,911.00	\$121,039.95
Contract B Base Bid (Disc Golf/Public Works)	\$ 52,314.25	\$ 78,689.31

The following provides a listing of what is included within the Base Bids and Add Alternates.

Contract A Base Bid (Liquid Fuels) includes the following streets:

Bradys Ridge Road	Dutch Ridge Road to Livermore Drive
Center Drive	Tuscarawas Road to Mason Lane
Center Drive	Mason Lane to end
Kaye Circle	Entire Length

Add Alternate No. 1

Windy Ghoul Drive Columbia Gas Company Scope of Work – 1 Lane

Add Alternate No. 1 is to be reimbursed by Columbia Gas of Pennsylvania, subject to the execution of a Reimbursement Agreement. Columbia Gas replaced a gas line in the Windy Ghoul Plan, requiring the repaving of one (1) lane of the project area. The requested that the restoration work be included within the Township’s road paving program, with reimbursement to be made to the Township for the contract amount.

Add Alternate No. 2

Windy Ghoul Drive Remaining outside of Columbia Gas Scope – 2nd Lane

Add Alternate No. 3

Windy Ghoul Plan Balance of roads not included in Add Alternate Nos. 1 and 2.

Contract B Base Bid

Drive Extension, Parking, and Restroom Area for Disc Golf and Public Works Site.

The Township Engineer said that the bid prices submitted did not exceed their opinion of probable costs. Youngblood Paving, Inc. has received the road paving contract in Brighton Township in prior years and has completed the contracts in accordance with specifications.

After review and discussion, Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to make the following bid awards to Youngblood Paving, Inc.:

Contract A – Base Bid in the amount of \$377,164;

Contract A Add Alternate No. 1 in the amount of \$49,631 subject to execution of the Reimbursement and Release Agreement with Columbia Gas of Pennsylvania;

Contract A Add Alternate No. 2 in the amount of \$49,631; and

Contract B – Base Bid in the amount of \$52,314.25.

Contract A Add Alternate No. 3 rejected, no bid award.

The Total Bid Award Contract A 1 Base Bid, Contract A Add Alternate No. 1, and Contract A Add Alternate No. 2 is \$476,426 with reimbursement of \$49,631 from Columbia Gas. Bid Award Contract B – Base Bid is \$52,314.25. The total of both bid awards is \$528,740.25.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve and authorize execution of the Reimbursement and Release Agreement by and between Columbia Gas of Pennsylvania and Brighton Township for the work included in Add Alternate No. 2 in the amount of \$49,631. Final reimbursement will be based upon field measurements as approved by the Township Engineer.

Award Bids Beaver County Regional COG 2025 Summer & Winter Commodities

Bid: At the March 10, 2025 meeting the Board authorized the submission of estimated quantities for participation in the 2025 Beaver County Regional COG Summer & Winter Commodities Bid. Bids results are not yet available for consideration.

Approve Quotation for Camera System at Hardy Field: Three (3) quotes were solicited and received for a new camera system at Hardy Field as follows:

Allegheny Safe & Lock - \$14,588.08

Security Systems of America - \$23,981.36

Secure Technical Solutions, Inc. - \$24,042

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to accept the quotation of Allegheny Safe & Lock in the amount of \$14,588.08 for the purchase and installation of a new camera system at Hardy Field.

Accept Quotation for Bullet Proof Vests and Carriers: The bullet proof vests for the Police Department are due for replacement. A quotation has been received from Markl Supply Company, Inc. in the amount of \$22,166 for the purchase of 15 vests and carriers. The quotation

is through CoStars Contract Number 012-E22-300 Emergency Responder Equipment and Supplies. A grant in the amount of \$7,555.40 through the Bureau of Justice Bulletproof Vest Partnership Program has been received to partially fund this purchase.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to accept the quotation from Markl Supply Company, Inc. in the amount of \$22,166 for the purchase of 15 vests and carriers.

Approve Quotation for Movable Speed Display: A quotation from All Traffic Solutions in the amount of \$3,603.23 has been received for the purchase of a movable speed display. The quote is through CoStars Contract 012-E22-305. The unit can be mounted onto traffic control posts and moved from location to location. It is solar powered.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to accept the quotation from All Traffic Solutions in the amount of \$3,603.23 for the purchase of a mountable solar powered speed display sign.

Ratify Proposal for Heat Pump: The heat pump at Shultz Lodge went out of service. A proposal from Air Systems Heating & Cooling for replacement was submitted for a 20-SEER 5 Ton Heat Pump in the amount of \$12,425.30. Delivery is not expected until June.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to ratify the proposal from Air Systems Heating and Cooling for the purchase and installation of a 20-SEER 5 Ton Heat Pump at Shultz Lodge in the amount of \$12,425.30.

Proposal to Seal Municipal Building Parking Lots: LSSE solicited proposals to seal the parking lots at the Municipal Building. Hilltop Paving Sealer Division has submitted a proposal in the amount of \$11,066.25.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, accept the proposal from Hilltop Paving in the amount of \$11,066.25 for the sealing of the Municipal Building lots.

Proposal for Crosswalks Aspen Fields Plan: The Aspen Fields HOA has requested the Township to install crosswalks at two (2) locations in the Aspen Fields Plan. On Aspen Drive between 136-138 where the trail and crossing sidewalk are; and on Cottonwood Drive between 113-115 where the sidewalk crosses the road. A proposal from PLP Co. in the amount of \$3,980 has been received for the placement of thermoplastic crosswalk line striping and yield lines in the two (2) locations indicated. The Township will be responsible for the placement of signs.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to accept the proposal from PLP Co. in the amount of \$3,980.

Electric Contract: The Township's current contract with Hudson Energy expires in May. Electric quotes for electric energy purchase through an energy broker USource were presented, having been updated in the morning. Five (5) companies quoted for various durations. Duquesne

Light Company will still bill for transmission charges. Energy prices are high and volatile at this time. Prices over current rates in the expiring contract are significantly higher. After review and discussion, it was decided to select the low quote from NRG/Direct Energy for a 24-month period. Billing will be through Duquesne Light Company. It was noted that the two (2) street light accounts that are billed to HOAs were quoted separately so they would not be grouped with the accounts subject to capacity charges.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to accept the quotation of NRD/Direct Energy for energy purchase for a 24-month period at a market rate of .08988 per kWh without gross receipts tax and authorizing the Township Manager to execute contract documents on behalf of the Township.

Proposal for Design Services for BTVFD Community Building: Moshier Studio has submitted a proposal for architectural design services for a new building to be constructed at the site of the Social Hall. The scope of work includes design services, preparation of construction documents, permitting and construction administration. The proposal is in the amount of \$68,600. Moshier Studio was the architect for the renovations of Shultz Lodge and the initial work for renovations of the Social Hall. This project proposes the demolition of the exiting Social Hall and construction of a new building on the site identified as the BTVFD Community Building.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve and accept the proposal submitted by Moshier Studio for architectural design services in the amount of \$68,600 and authorizing the Township Manager to executed the proposal.

The Township Engineer will prepare the site development drawings for this project.

Authorize Preparation of Lot Consolidation Plan: The Social Hall and Fire Station 3 site consists of multiple properties. The Manager recommended that these lots be consolidated into one (1) parcel so that lot lines are not constructed over with buildings and/or parking.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to authorize the LSSE Civil Engineers and Surveyors, Inc. to prepare a lot consolidation plan for the Social Hall and Fire Station 3 site, and authorizing the Township Manager to proceed with the administrative steps required for formal plan approval and recording.

Contract No. 24-PK1 Two Mile Run Park Trails Phase 2: At the July meeting, the Board awarded a bid contract to LM&R Excavating, LLC in the amount of \$159,900 for construction of trail loops B and C. The Engineer has advised the contractor that the culvert installed on Trail C must be replaced to comply with plan specifications, and vegetative cover needs to be established in the spring. The Township Engineer said that the contractor did some work at the culvert, but a replacement was not done, which is necessary to comply with plan specifications and permitting. Vegetation is beginning to take hold, but it will continue to be monitored for adequate coverage.

Contract No. 22-ST01 2022 Stormwater Improvements (Beaver Woods Detention Pond): The Beaver Woods Detention Pond Retrofit Project constructed by Pride Masonry, Inc. is in the maintenance period. An inspection by the Beaver County Conservation District found items

that need to be addressed. The Township Engineer said that Pride Masonry will need to be contacted to have a walkthrough to define the scope of work they need to complete. Permitting is pending for the culvert replacement to be completed by the Road Department.

Resolution No. 2025-12 Adopting Amended and Restated Minimum Construction Standards and Details: Several of the details have been updated within The Brighton Township Minimum Construction Standards and Details have been updated. Details RD-01, RD-02, RD-03, RD-04, and RD-05 are updated to provide specifics on when various phases of paving are to be implemented within a development. Detail RD-019 is updated for trench repaving; and a new detail RD-25 Typical Utility Locations is added to improve standards for restoration of road openings. The Manager recommended that the full set of details be approved.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to adopt and approve Resolution No. 2025-12 adopting the Brighton Township Minimum Construction Standards and Details dated March 2025.

Ordinance No. 249 Regulating Street Openings: As authorized by the Board, the Township Solicitor has advertised for consideration of adoption, Ordinance No. 249 to establish new regulations for street openings, right-of-way encroachments, excavations, and pavement cuts. This ordinance repeals Ordinance No. 52 and becomes codified as part of Chapter 175. The ordinance was reviewed and discussed at the February and March meetings.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to adopt Ordinance No. 249 Regulating Street Openings.

Resolution No. 2025-13 Adopting a Fee Schedule for Street Openings: This Resolution establishes a schedule of fees for street openings, right-of-way encroachments, excavations, and pavement cuts as authorized by Brighton Township Code Chapter 175

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to adopt Resolution No. 2025-13 to approve a fee schedule for street openings and right-of-way encroachments.

Resolution No. 2025-14 Authorizing CFA PA Small Water & Sewer Grant Application Kaye Circle Outfall: The Township Engineer has prepared a Commonwealth Financing Authority (CFA) PA Small Water & Sewer Grant application for an MS4 Outfall Rehabilitation Project in Kaye Circle. The project involves removal and replacement of an existing outlet structure, the installation of approximately 1,000 LF of 18" CPP stormwater pipe, and related restoration work. The project estimate is \$444,600 and the grant application request funding of \$377,910. The Township Engineer reviewed the proposed project in greater detail.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Resolution No. 2025-14 authoring the filing of a CFA (CFA) PA Small Water & Sewer Grant application for an MS4 Outfall Rehabilitation Project in Kaye Circle requesting funding of \$377,910.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to authorize the Chairman to sign a matching funds commitment letter in the amount of \$66,690 for the grant application.

Resolution No. 2025-15 Authorizing CFA PA Small Water & Sewer Grant Application Stormwater Improvements: The Township Engineer has prepared a Commonwealth Financing Authority (CFA) PA Small Water & Sewer Grant application for a Stormwater Improvement Project. The project involves installation of inlets and stormwater piping in the Ornida Drive and Overlook Drive areas. The project estimate is \$798,350 and the grant application request funding of \$500,000. The Township Engineer reviewed the project in greater detail. The Ornida Drive area includes approximately 1,000 LF of 15" stormwater piping with four (4) inlets. The Overlook Drive area includes approximately 1,500 LF of stormwater piping with six (6) inlets.

Mr. Gordon made a motion, seconded by Mr. Piccirilli, vote unanimous, to approve Resolution No. 2025-15 authoring the filing of a CFA (CFA) PA Small Water & Sewer Grant application for a Stormwater Improvement Project requesting funding of \$500,000

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to authorize the Chairman to sign a matching funds commitment letter in the amount of \$298,350 for the grant application.

Two Mile Run PRP Stormwater Project Update: The Township Engineer is designing and obtaining permits for a stormwater facility to meet the full obligations of the Township's Pollution Reduction Plan (PRP) for the Two Mile Run watershed as part of the MS4 permit. The Township Engineer said that a preapplication meeting was undertaken with the PA DEP for the CH 105 Dam Permit. The Engineer said that the project is still in the permitting phase.

MS4 Program: The Township Engineer said that the annual inspections of post construction stormwater management facilities are scheduled for this week.

Stormwater BMP Operations & Maintenance Agreements: Joseph J. and Susan Clare have filed an individual small stormwater management BMP Agreements for construction of an addition at 3230 Tuscarawas Road. The BMP proposed is the construction of infiltration trench.

Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to approve the Agreement for individual small stormwater management BMP Agreement submitted by Joseph J. and Susan Clare for construction of an addition at 3230 Tuscarawas Road and authorizing its execution for recording.

Additional Business. There was not additional business.

Public Comment: Jerry Fisher of 1390 Tuscarawas Road expressed his disappointment with the Brighton Township VFD discontinuing the use of Fire Station No. 2 at 2295 Tuscarawas Road as a polling location. This required that each voter receive a notification of the change of voting location. The new location is the Beaver Baptist Church located at 2585 Tuscarawas Road.

He said he understands it is a nice location. It was Mr. Fisher's opinion that the Board of Supervisors should have taken the side of the voters to maintain this location. Mr. Curtaccio said that the building is owned by the Fire Department and that it was their decision to make. The fire station is going to begin housing an ambulance 24-hours a day, which made the continued use of the fire station for voting impractical. Fortunately, the new location is in close proximity to the fire station.

Ed Gray of 975 Dutch Ridge Road said he was surprised at the increase in the refuse rate. The rate under the new contract is \$20.88 effective July 1st. Mr. Curtaccio said that the contract was publicly bid, and J. Young Refuse was the low bidder. Several communities in the County have rates in excess of \$30 per month.

David Phillips of 168 Eric Drive asked the Board for permission to have a basketball hoop installed at the end of the Eric Drive cul-de-sac. He said that he was previously advised by Mr. Dehart that the Township would not grant permission to have a post installed within the public right-of-way. After his presentation and discussion by the Board, his request was declined.

Ratify March Bills List: Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to ratify the March Bills List.

Adjournment: Mr. Piccirilli made a motion, seconded by Mr. Gordon, vote unanimous, to adjourn the meeting at 8:07 P.M.

Respectfully submitted,

Bryan K. Dehart
Township Secretary